

Oceanside Water District
Regular Board Meeting
P.O. Box 360
Oceanside, OR 97134
(503) 842-0370
owd-oregon.org

April 18, 2017 Minutes

BOARD MEMBERS PRESENT:

Henry Wheeler-Chairman, Charles Ansoerge-Vice Chair/Treasurer, Paul Newman, Robert Garrigues, Spike Klobas-absent.

STAFF PRESENT:

Julie Johnson-Office Manager, Alan Tuckey-Watermaster, David Nordman-Plant Operator.

1. **CALL TO ORDER:**

1:01 PM at the Oceanside Community Center.

2. **APPROVAL OF AGENDA:**

Approval of the April 18, 2017 Board Meeting Agenda. **A motion was made by Mr. Ansoerge to approve the agenda for April 18, 2017 Board Meeting, motion was seconded by Mr. Newman. Motion Passed.**

3. **GUESTS:**

HBH Engineering-Mike Henry, Cape Meares Resident- Mike Neal, Oceanside resident-Bruce Mitchell.

4. **GUEST COMMENT: see 8A.**

5. **APPROVAL OF MINUTES:**

The March 21, 2017 Regular Board Meeting Minutes, were approved with the removal of section 8. B. 2.

Motion by Mr. Ansoerge to approve the March 21, 2017 Regular Board Meeting Minutes, with the removal of section 8.B.2, motion seconded by Mr. Newman. Motion Passed.

6. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of April 18, 2017. *Consensus was to approve the financial statements.* Mr. Wheeler and Mr. Henry will meet next week to review our current construction expenditures in relation to our original budget submitted to IFA on November 18, 2013.

7. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from March 21, 2017 thru April 18, 2017, were presented for Board Approval. **A motion was made by Mr. Ansoerge to approve the accounts payable from to March 21, 2017 thru April 18, 2017, motion seconded by Mr. Newman. Motion Passed.**

8. **ON-GOING BUSINESS:**

A. HBH Engineering-Mike Henry

1. Engineering America, Inc. Final Payment has been withheld due to payroll certification being incorrect. Payroll certification is still in need of some changes by Engineering America, Inc., subs have been paid except for retention. Retention due to Earthworks Excavating: \$7,000. Zochert Fencing: \$225. Engineering America, Inc. is aware of the need to correct payroll, and sub-contractors have been notified, two party checks may be issued for the final payment to assure payment to the subcontractors.
2. 2KG Pay Request No. 4 in the amount of \$279,475.75 was recommend for payment by HBH, subject to approval of wage certification. **A motion was made by Mr. Ansoerge to approve Pay Request No. 4 to 2KG Contractors in the amount of \$365,185.80, subject to payroll certification, motion was seconded by Mr. Newman. Motion Passed.**

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3. 2KG Contractors Change Orders No. 15, 16, 17, total amount of \$2,372.55, were recommended for approval by HBH Engineering, subject to IFA Approval. **A motion was made by Mr. Newman to approve 2KG Contractors Change Orders No. 15, \$973.97, No. 16, \$257.05, No. 17, \$1,141.53, motion was seconded by Mr. Ansoerge. Motion Passed.**
4. Advanced Excavating Pay Request No. 3 in the amount of \$212,686 was recommended for approval by HBH Engineering, subject to payroll certification. **A motion was made by Mr. Newman to pay Advanced Excavation, Inc. for Pay Request No. 3, in the amount of \$212,686, subject to payroll certification, motion was seconded by Mr. Ansoerge. Motion Passed.**
5. Advanced Excavating has no new Change Orders.
6. Gantt Charts-no update.
7. Rosenberg Water Rights will be further pursued by HBH Engineering.
8. Mr. Henry invited Board and Staff to HBH Engineering 20-year anniversary May 12, 2017, 2-8 p.m.

B. Oceanside Clean Water Subcommittee Update:

1. Mr. Newman has contacted a circuit rider to assist in the grant application for Coleman Creek Point of Diversion study. Estimated costs for surveying at this site is \$6,500, to measure flow for three years \$8,000.
2. A test is being conducted by a lab to see if the current POCIS Membrane can capture the herbicide mix.

9. NEW BUSINESS:

- A. IFA Loan Advance No. 17, \$623,802.00 was approved by IFA on April 12, 2017. IFA Loan Advance No. 18, in the amount of \$526,178, was reviewed by the Board. **A motion was made by Mr. Ansoerge to approve IFA Loan Advance No. 18, in the amount of \$526,178, motion was seconded by Mr. Newman. Motion Passed.** Loan Advance No. 18 will be submitted to IFA after payment is made to 2KG Contractors, Inc. and Advanced Excavating, Inc.
- B. Swayze Easement, Cape Meares. **A motion was made by Mr. Ansoerge to allow Mr. Wheeler to accept the Easement on behalf of the Oceanside Water District, motion seconded by Mr. Newman. Motion Passed.**
- C. Quarterly review of the Capital Reserve Fund, Future Plant Replacement Fund, and the Debt Service Fund.
- D. Alternatives to upgrading the Maxwell Mountain Pump were discussed.
- E. Resolution 17-04 will allow the loan of \$189,500 to be transferred from the LGIP General fund to the LGIP Future Plant Replacement Fund until funds are received from IFA Loan Advance No. 17. Funds will be transferred back to the General Fund when Advance No. 17 is received. **A motion was made by Mr. Newman to approve Resolution 17-04, motion was seconded by Mr. Ansoerge. Motion Passed.**

10. **DISTRICT REPORT:** See attached.

11. **OFFICE REPORT:** See attached.

12. CORRESPONDENCE:

- A. Leak Relief Request in the amount of \$126.67 approved by the Board. **A motion was made by Mr. Ansoerge to allow relief in the amount of \$126.67, motion was seconded by Mr. Newman. Motion Passed.**
- B. Cape Meares Resident(s) requested monetary relief to help defer the cost and inconvenience incurred in relocating water lines to the proper right-of-way during Phase III construction. A consensus could not be reached due to the lack of a full Board, the matter has been tabled until the June 20, 2017, meeting when a full Board is anticipated to be present.

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13. COMMISSIONER COMMENTS:

A. The next Regular Board Meeting is set for May 16, 2017, in Cape Meares. *Consensus agreed to the next meeting date.*

B. Mr. Newman agreed to sign checks on April 28, 2017.

C. Budget Meeting is set for May 10, 2017, in Oceanside.

14. Meeting Adjourned at 3:01 p.m., by a motion made by Mr. Newman, and seconded by Mr. Wheeler.
Motion Passed.

Respectfully submitted by:



Charles Anson, Vice-Chair/Treasurer

Minutes taken by Julia Johnson, Office Manager