

Oceanside Water District  
P.O. Box 360  
Oceanside, OR 97134  
(503) 842-0370

April 19, 2016 Minutes  
Oceanside, OR

**BOARD MEMBERS PRESENT:**

Henry Wheeler-Chairman, Charles Ansonge-Vice Chair, Robert Garrigues, Paul Newman

**STAFF PRESENT:**

Alan Tuckey-Watermaster, David Nordman-Plant Operator, Julie Johnson-Assistant Office Manager.

**1. CALL TO ORDER:**

1:02 PM at the Oceanside Community Center.

**2. APPROVAL OF AGENDA:**

Approval of the April 19, 2016 Board Meeting Agenda, with the addition of Resolution 16-02 to the Office Report. **A motion was made by Mr. Garrigues to approve the agenda for the April 19, 2016 Board Meeting, with the addition of Resolution 16-02, motion was seconded by Mr. Ansonge. Motion Passed.**

**3. GUESTS:** Mike Henry, HBH Engineering

**4. APPROVAL OF MINUTES:**

A. The March 15, 2016 Regular Board Meeting Minutes. **Motion by Mr. Garrigues to approve the March 19, 2016 Board Meeting minutes, motion seconded by Mr. Wheeler. Mr. Newman abstained, as he was not present at the last board meeting. Motion Passed.**

**5. REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of April 19, 2016. *Consensus was to approve the financial statements.*

**6. REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from March 15, 2016 to April 19, 2016 were presented for Board Approval. **A motion was made by Mr. Ansonge to approve the accounts payable from March 15, 2016 to April 19, 2016 motion seconded by Mr. Newman. Motion Passed.**

**7. ON-GOING BUSINESS:**

A. HBH-Mike Henry

1. Oceanside Reservoir protest period is over, with no protest made. IFA has approved awarding the contract to the low bidder Engineering America Inc. Recommendation by the HBH Engineering was to allow the Chairman to sign the final documents and Notice of Award to Engineering America Inc. **A motion to award Engineering America Inc. the contract for the Oceanside Reservoir in the amount of \$477,401 and to allow Chairman, Henry Wheeler, to sign the notice of award and final documents was made by Mr. Garrigues, motion was seconded by Mr. Newman. Motion Passed.** Site work to start with in fifteen days after the contract is signed and returned by Engineering America Inc. and a pre-construction meeting is to be held with HBH and Engineering America Inc. An estimated start time, weather permitting, is mid-May 2016. The metal plate tank will be ordered from England with a 70-80 day delivering time after ordering. The final construction of the tank will take place in the USA taking two months to fuse the tank before it is delivered to the Reservoir site. Mr. Tuckey recommended ordering the tank now to insure delivery time was not an issue after the site work is completed.
2. Water Treatment Plant(s) plans and specs have been sent to OHA after Mr. Tuckey met with HBH at their office last week and approved the plans. Mr. Wheeler inquired on whether electrical and plumbing plans for adding Baughman Creek were included with the Oceanside Treatment Plant. Mr. Henry, HBH, will look into adding this to the project. A communication line between Maxwell Mountain tank, Short Creek

intake will be installed by Staff outside of the project. Mr. Tuckey will work with Durbin Excavating this week to lay out plans to install conduit 18" deep between these points on the mountain. HBH recommends a change from variable speed pumps that Westech had put in the original plans to a more cost effective soft start pump. HBH estimated a \$30-40,000 savings for the District, to make this change. Terry Stricker, Electrical Engineer, estimates about three days of additional work added to the original contract, an additional cost of approximately \$3,200 to integrate the soft start pump into Westech filtration plant. **A motion to act on the recommendation from Engineer to switch from a variable speed pump to a soft start pump was made by Mr. Wheeler, motion was seconded by Mr. Newman. Motion Passed.**

3. Short Creek fish screen will take about four weeks lead time from the time it is ordered to delivery. Coleman creek will also require a fish screen at the time the intake is installed, and sluice gate will be raised to allow removal of silt and debris buildup. Intake will be switched to the other side of its current location on the creek.
4. Rosenberg Water Rights to Baughman Creek have not been pursued in the last month. Mr. Tuckey plans to meet with Ron Rosenberg in June 2016. Concern that the rights have not been used for several years has been discussed. The rights were recently offered to OWD, due to the silt in at Short Creek this winter the Board sees the urgency to obtain this water rights as an emergency water source for the community. Mr. Tuckey shared recent photos of the silt islands appearing in Short Creek now that we have had a decrease in rain, discussion of the landslide risk in this area followed.
5. HBH requested a check in the amount of \$4,125 be sent to OHA for the plan review fee by 5/1/16.
6. Gantt Charts were shared with the Board to show HBH's progress throughout the project. WTP(s) cost will need to be determined before the infrastructure piping improvements can be confirmed. The area's that will have piping upgrades have already been reviewed, WTP cost will determine if all these areas' will be completed within the IFA project. IFA will allow a 3-6-month extension to the project if it is needed. A six-month extension would be the best request as only one extension can be made.
7. A land use compatibility review was signed by Mr. Wheeler; Mr. Henry will deliver to County Planning.

**B. OCEANSIDE CLEAN WATER SUBCOMMITTEE UPDATE: Paul Newman**

1. Clean Water Agreement Grant is up in September of 2017, additional task can be added to the grant with OHA approval. Mr. Newman would like to add POCIS, a system of filters and membranes that are placed in the stream bed to collect water samples over a period time. A lab in Kelso, WA has the POCIS, and sends the filters to Canada for herbicide testing. The lab in Canada recommends not using POCIS to test for glyphosate, Mr. Newman has not seen this before in his research and plans to investigate further on the best way to test for herbicides in the water after forest spraying.
2. Consumer Confidence Report draft will be ready in two weeks with the assistance of Mr. Ansoerge.

**9. NEW BUSINESS:**

- A. Budget Meeting for the fiscal year 2016-2017 is set for May 11, 2016 at 1 p.m. meeting will be held at the Oceanside Community Club. Budget Packets will be delivered on or before May 6, 2016 to the Budget Committee. Budget Committee members are as follows:  
Oceanside residents - Dolores Rhodes, Elki Powers, Judy Marvis.  
Cape Meares residents - Carolyn Ollikainen, and Veronica Paracchini.  
Budget Officer: Henry Wheeler, OWD Chairman.

**10. DISTRICT REPORT:** Mr. Nordman reviewed the attached report.

**11. OFFICE REPORT:** Mrs. Johnson reviewed the attached report. With the addition of Res. 16-02.

- A. **A motion was made by Mr. Ansoerge to approve Resolution 16-02, which allows SDAO to provide workman's comp coverage to the Board members for the fiscal year 2016-17, motion was seconded by Mr. Newman. Motion Passed.**

**12. CORRESPONDENCE:**

**13. COMMISSIONER COMMENTS:**

- A. The next Board Meeting is set for May 17, 2016 at the Cape Meares Community Center.  
**Consensus agreed on the next meeting date.**
- B. Mr. Newman agreed to sign checks on April 29, 2016.

- C. Mr. Newman requested an executive session to discuss Commissioner/Management issues.
14. The March 15, 2016 Regular Meeting went to recess at 2:47 p.m. before Executive Session.
  15. Executive Session was called to order at 2:54 p.m., adjourned at 3:09 p.m. to resume the Regular Meeting.
  16. **A motion was made by Mr. Ansorge to adjourn the Regular Board Meeting as there was no further discussion at 3:09 p.m., motion was seconded by Mr. Newman. *Motion Passed.***

Respectfully submitted by:



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Henry Wheeler, Chairman

Minutes taken by Julia Johnson, Assistant Office Manager