

**Oceanside Water District**  
**Regular Board Meeting**  
P.O. Box 360  
Oceanside, OR 97134  
(503) 842-0370  
owd-oregon.org

**August 17, 2017 Minutes**

**BOARD MEMBERS PRESENT:**

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary, Paul Newman, Miron Neal III.

**STAFF PRESENT:**

Alan Tuckey-Watermaster, David Nordman-Plant Operator, Julie Johnson-Office Manager

1. **CALL TO ORDER:**

1:00 PM at the Oceanside Community Center.

2. **APPROVAL OF AGENDA:**

Approval of the August 15, 2017 Board Meeting Agenda. **A motion was made by Mr. Ansorge to approve the agenda for August 15, 2017 Board Meeting, motion was seconded by Mr. Newman. Motion Passed.**

3. **GUESTS:**

HBH Engineering-Mike Henry

4. **GUEST COMMENT:** See 8A.

5. **APPROVAL OF MINUTES:**

The July 18, 2017 Regular Board Meeting Minutes. **A motion was made by Mr. Newman to approve the July 18, 2017 Regular Board Meeting Minutes, motion seconded by Mr. Ansorge. Motion Passed.**

6. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of August 15, 2017. *Consensus was to approve the financial statements.*

7. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from July 1, 2017 thru August 15, 2017 were presented for Board Approval. **A motion was made by Mr. Ansorge to approve the accounts payable from July 1, 2017 to August 15, 2017, motion seconded by Mr. Neal. Motion Passed.**

8. **ON-GOING BUSINESS:**

A. HBH Engineering-Mike Henry

1. 2KG Contractors, no pay request or change orders.

2. Oceanside and Cape Meares Treatment Plants, pump stations are nearly complete, still needed are the as-builts and Operation Manuals. Telemetry between these sites is being completed by the Electrical Engineer and electrical sub-contractors. HBH recommended eliminating the portable generator from 2KG's contract and apply the funds to the purchase of a new generator. **Consensus of the Board was to eliminate the generator refurbishment costs from 2KG's original contract, and seek the purchase of a new portable generator that will better suit OWD needs in the case of an emergency.**

3. Rosenberg Water Rights to Baughman Creek are in the process of being transferred to OWD.

4. HBH will have a drawing made up for a weir on Coleman Creek, made from stainless steel with a V-notch and provide it to Mr. Tuckey to take to a local fabricator. Discussion of shallow wells vs. an intake at Coleman Creek Point of Diversion was brought to the Board by Mr. Tuckey. This would eliminate a two year study on the stream flow, and eliminate the threat of possible contamination once the new loop road is completed. The cost to install two shallow wells is estimated at \$80,000.

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**ON-GOING BUSINESS:**

**B. Oceanside Clean Water Subcommittee Update:**

1. Mr. Tuckey, Mr. Newman, and Mr. Ansoerge met with, Kevin Boyle of Tillamook County Roads to discuss the new Cape Meares Loop Road Route in relation to OWD's new intake on Coleman Creek. OWD water safety is a high priority to the County in the planning of the new route, and will continue to be during the planning process between the Federal Highway and County Road Department. OWD plans to attend the February Meeting that the County Roads is planning, to further discuss the alternate route over Meares Mountain. The County also indicated they would be willing to bury our waterline and that they plan to have electrical service also alongside the road.

**9. NEW BUSINESS:**

- A. Resolution 17-09, Authorizing partial reimbursement to the Cape Meares residents that were required to relocate their water meters was approved by the Board. **A motion was made by Mr. Neal to approve Resolution 17-09, motion was seconded by Mr. Ansoerge. Motion Passed.**
- B. **A motion was made by Mr. Neal to approve the agreement between OWD and Cape Meares Residence that relocated their water meters, motion was seconded by Ms. Klobas. Motion Passed.**
- C. Multiple Dwellings in a residential home water rates were discussed. A letter will be drafted to a home in the District that is advertising as a multiple dwelling to rent, notifying them of the rate change that will be effective October 1, 2017. The option to contest the change will be provided at the September Board Meeting.

**10. DISTRICT REPORT:** See attached.

- A. Roofing bids for the Oceanside Plant and a small storage shed at the Maxwell Mountain Reservoir came to \$22,776.67. **A motion was made to ratify the accepted bids from Dr. Roof was made by Mr. Wheeler in the amount of \$22,776.67, motion was seconded by Ms. Klobas. Motion Passed.**
- B. A bid was accepted from Aaron's Garage Doors LLC to replace an old garage door on the Oceanside Plant. **A motion was made by Mr. Ansoerge to ratify the bid in the amount of \$1,850 from Aaron's Garage Doors LLC, motion was seconded by Mr. Newman. Motion Passed.**
- C. A flow meter was not installed on the Cape Meares Reservoir at the time of construction. **A motion was made by Mr. Newman to allow the Watermaster the authority to purchase a flow meter for the Cape Meares Reservoir, motion was seconded by Mr. Ansoerge. Motion Passed.**
- D. Mr. Tuckey provided an estimate on a lift gate for the work truck to be installed for approximately \$4,200. **A motion was made by Mr. Neal to approve the purchase of a lift gate for the work truck for approximately \$4,200, motion was seconded by Ms. Klobas. Motion Passed.**

**11. OFFICE REPORT:** See attached.

**12. CORRESPONDENCE:** None.

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13. **COMMISSIONER COMMENTS:**

- A. The next Regular Board Meeting is set for September 19, 2017, in Cape Meares. *Consensus agreed to the next meeting date.*
  - B. Mr. Ansoorge agreed to sign checks on August 31, 2017.
  - C. Mr. Newman requested an executive session.
14. Meeting Recessed at 3:10 p.m. for Executive Session.
15. Executive Session called to order at 3:19 p.m. and adjourned at 3:39 p.m. to return to Regular Session.
16. Regular Meeting adjourned at 3:40 p.m. *Consensus agreed to adjourn the Regular Board Meeting.*

Respectfully submitted by:

Spike Klobas Secretary

Spike Klobas, Secretary

Minutes taken by Julia Johnson, Office Manager