

**Oceanside Water District**  
**Regular Board Meeting**  
P.O. Box 360  
Oceanside, OR 97134  
(503) 842-0370  
owd-oregon.org

**January 16, 2018 Minutes**

**BOARD MEMBERS PRESENT:**

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair/Treasurer, Paul Newman, Spike Klobas.  
Miron Neal III, absent.


**STAFF PRESENT:**

Julie Johnson-Office Manager

1. **CALL TO ORDER:**  
1:00 PM, Cape Meares Community Hall.
2. **APPROVAL OF AGENDA:**  
Approval of the January 16, 2018 Board Meeting Agenda. **A motion was made by Ms. Klobas to approve the agenda, Mr. Ansorge seconded the motion to approve the January 16, 2017 Board Meeting Agenda. Motion Passed.**
3. **GUESTS:** HBH Engineering-Mike Henry
4. **GUEST COMMENT:**
5. **APPROVAL OF MINUTES:**  
The December 19, 2017 Regular Board Meeting Minutes. **A motion was made by Ms. Klobas to approve the December 19, 2017 Regular Board Meeting Minutes, motion seconded by Mr. Ansorge. Motion Passed.**
6. **REVIEW OF FINANCIAL STATEMENT:**  
Financial Statements as of January 16, 2018. *Consensus was to approve the financial statements.*
7. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**  
Accounts Payable from December 20, 2017 to January 16, 2018 were presented for Board Approval. **A motion was made by Mr. Ansorge to approve the accounts payable from December 20, 2017 to January 16, 2018 motion seconded by Mr. Newman. Motion Passed.**
8. **ON-GOING BUSINESS:**
  - A. HBH Engineering-Mike Henry
    1. Mr. Tuckey will be purchasing two emergency generators to be connected and tested by 2KG Contractors/Inland Electric for Short Creek Intake and Camelot pump station. **A motion was made by Mr. Ansorge to approve a payment of \$33,100.00 to 2KG Contractors, Inc. subject to receiving a letter from 2KG that they will connect and test the emergency generators when they are received, Mr. Newman seconded the motion. Motion Passed.** 2KG remaining retainage will be \$16,900, the cost of the Overhead Doors.
    2. Terry Nelson-Camtronics, will be installing the level sensor probe at the Capes Reservoir, and delivering the radios needed at the Cape Meares Water Treatment Plant.
    3. Mr. Wheeler discussed the need to have a overflow system installed in the Oceanside Treatment Plant wet well to avoid flooding the ground floor office and work area. *Consensus to have HBH design.*
  - B. **Oceanside Clean Water Subcommittee Update:**
    1. Mr. Newman prepared a RFQ for the Coleman Creek Intake Relocation Study to submit to IFA for approval. **A motion was made by Mr. Ansorge to approve the RFQ as prepared by Mr. Newman, Ms. Klobas seconded the motion. Motion Passed.**
9. **NEW BUSINESS:**
  - A. IFA Loan Report No. 21 is being prepared by HBH to include OWD Contribution to the project. **A motion was made by Mr. Wheeler to approve Loan Report No. 21 in the amount of \$578,88.12, OWD's contribution to the Safe Drinking Water Loan No. S14002, and authorize two Commissioners to sign the report, Mr. Ansorge seconded the motion. Motion Passed.**

10. **DISTRICT REPORT:** See attached.
  - A. WesTech Quote for on hand spare valve parts in the amount of \$2,995.00 was reviewed.  
*Consensus was to allow Mr. Tuckey to purchase parts.*
11. **OFFICE REPORT:** See attached.
12. **CORRESPONDENCE:**
13. **COMMISSIONER COMMENTS:**
  - A. The next Regular Board Meeting is set for February 20, 2017 at the Oceanside Treatment Plant.  
*Consensus agreed to the next meeting date.*
  - B. Mr. Wheeler and Mr. Ansoerge agreed to sign checks on 1/31/18.
  - C. **A motion was made by Mr. Wheeler to adjourn the Regular Meeting at 2:02 p.m., motion was seconded by Mr. Ansoerge. Motion Passed.**

Respectfully Submitted,

  
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Spike Klobas, Secretary

*Secretary*

Minutes taken by Julia Johnson