

**Oceanside Water District**  
**Regular Board Meeting**  
P.O. Box 360  
Oceanside, OR 97134  
(503) 842-0370  
owd-oregon.org

**December 19, 2017 Minutes**

**BOARD MEMBERS PRESENT:**

Henry Wheeler-Chairman, Charles Ansonge-Vice Chair/Treasurer, Paul Newman, Miron Neal III.  
Spike Klobas.

**STAFF PRESENT:**

Alan Tuckey-Watermaster, Julie Johnson-Office Manager, Justin Hartford-Plant Operator,  
David Nordman-System Operator.

1. **CALL TO ORDER:**

1:03 PM at the Oceanside Water Treatment Plant.

2. **APPROVAL OF AGENDA:**

Approval of the December 19, 2017 Board Meeting Agenda. **A motion was made by Mr. Ansonge to approve the agenda. Mr. Wheeler seconded the motion to approve the December 19, 2017 Board Meeting Agenda. Motion Passed.**

3. **GUESTS:** HBH Engineering-Mike Henry & Matt DeMorow.

4. **GUEST COMMENT:**

5. **APPROVAL OF MINUTES:**

The November 21, 2017 Regular Board Meeting Minutes. **A motion was made by Mr. Ansonge to approve the November 21, 2017 Regular Board Meeting Minutes, motion seconded by Mr. Newman. Motion Passed.**

6. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of December 19, 2017. **Consensus was to approve the financial statements.**

7. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from November 21, 2017 to December 19, 2017 were presented for Board Approval. **A motion was made by Mr. Ansonge to approve the accounts payable from November 21, 2017 to December 19, 2017, motion seconded by Ms. Klobas. Motion Passed.**

8. **ON-GOING BUSINESS:**

A. HBH Engineering-Mike Henry

1. Short Creek and Camelot Pumps require a backup generator for emergency situations. The Board discussed with HBH the requirements necessary for connection to a generator at these locations. The need to have a generator present at each location during a power outage was found to be the best solution. Mr. Tuckey will consult with Camtronics to determine best fit for each location, and will purchase the necessary equipment. An intermediate update on the progress is expected by January 15, 2018. **Mr. Wheeler made a motion to authorize Mr. Tuckey to purchase two generators up to the amount of \$70,000, motion was seconded by Mr. Ansonge. Motion Passed.**
2. Overhead Doors design was discussed by the Board and HBH, the doors were designed, manufactured, and installed by Overhead Door Company. The attorneys, Cummins, Goodman, Denley & Vickers P.C., who represents Special Districts are attempting to set a date suitable to all parties for the inspection of the doors. Since we are not a named party to the lawsuit, we have little control in setting the inspection date other than to impress upon the attorneys of the need to modify and or repair the doors for safety of our employees. HBH presented OWD with a copy of the Overhead Panel Doors design drawings at the meeting.
3. A secondary substantial completion request was received from 2KG Contractors, Inc. with recommendation from HBH Engineering to approve, as the building is now in use, and both Plants are operational. Mr. Wheeler would like it to address the issue of the design and safety of the overhead doors,

which were not fully operational as well as the generator transfer switch and hook up testing. **A motion was made by Mr. Ansoerge to approve the secondary substantial completion of Phase II by 2KG Contractors Inc., except for the overhead doors, and the transfer switch to generators at Short Creek and Camelot pump stations, motion was seconded by Mr. Neal. Motion Passed.**

**B. Oceanside Clean Water Subcommittee Update:**

1. In discussion with Stimpson Lumber Company, for an upcoming presentation Mr. Newman will giving in Newport, it was found that Mr. Newman's persistent interest in Stimpson's forest management practices has resulted in a modification of their logging road spraying practices. Going forward the roadways in Watersheds will be sprayed on an as needed basis, with mechanical clearing at stream crossings to prevent possible contamination. Mr. Ansoerge and Mr. Newman will also continue to work on the RFQ for the Coleman Creek Water Source Relocation Feasibility Study.

**9. NEW BUSINESS:**

- A. The Forgivable Loan for Project No. S18010, Coleman Creek Water Source Relocation Feasibility Study was awarded to Oceanside Water District in the amount of \$20,000. **A motion was made by Mr. Neal to approve the Chairman, Mr. Wheeler to sign the forgivable loan in the amount of \$20,000 for the Coleman Creek Water Source Relocation Feasibility Study, motion was seconded by Ms. Klobas. Motion Passed.**
  - B. **A motion was made by Mr. Ansoerge to approve the signature card signed by the Board for the IFA Forgivable Loan S18010, motion was seconded by Mr. Newman. Motion Passed.**
  - C. **A motion was made by Mr. Newman to approve the deposit option notification form for Project No. S18010, motion was seconded by Mr. Newman. Motion Passed.**
  - D. **A motion was made to approve Resolution 17-12, authorizing IFA Forgivable Loan for Project No. S18010, motion was seconded by Ms. Klobas. Motion Passed.**
  - E. Bids for storage closet wall sound proofing and doors were reviewed by the Board. **A motion was made by Mr. Neal to approve Scott Lorenson's bid in the amount of \$3,540, motion was seconded by Mr. Ansoerge. Motion Passed.**
  - F. Drainage issues on Castle Drive were discussed by the Board. OWD has gone to extra effort to mitigate the drainage in the area by having Advanced Excavating re-rock the area's effected during Phase III waterline upgrades. The waterlines were installed by directional boring in the area of concern raised by Len Chaitin. Mr. Newman and Mr. Tuckey plan to meet with Mr. Chaitin after the Holidays.
10. **DISTRICT REPORT:** See attached.
- A. Inland Electric will install the level sensor on the Capes Reservoir.
11. **OFFICE REPORT:** See attached.
12. **CORRESPONDENCE:**
- A. Consensus was to give leak relief to Genna Golden for a leak in service line in the amount of \$280.80.
13. **COMMISSIONER COMMENTS:**
- A. The next Regular Board Meeting is set for January 16, 2017, at the Cape Meares Community Hall. **Consensus agreed to the next meeting date.**
  - B. Mr. Wheeler and Ms. Klobas agreed to sign checks on December 29, 2017.
14. **A motion was made by Mr. Neal to adjourn the Regular Meeting at 2:58 p.m., motion was seconded by Mr. Ansoerge. Motion Passed.**

Respectfully Submitted,

  
Spike Klobas, Secretary  
Minutes taken by Julia Johnson