

Oceanside Water District

Regular Board Meeting

P.O. Box 360

Oceanside, OR 97134

(503) 842-0370

owd-oregon.org

June 19, 2018 Minutes

BOARD MEMBERS PRESENT:

Henry Wheeler-Chairman, Charles Ansoerge-Vice Chair/Treasurer, Spike Klobas-Secretary, Paul Newman, Miron Neal III.

STAFF PRESENT:

Alan Tuckey-Watermaster, Julie Johnson-Office Manager, David Nordman-Systems Operator

1. **CALL TO ORDER:**

1:01 p.m. Oceanside Water Treatment Plant.

2. **APPROVAL OF AGENDA:**

Approval of the June 19, 2018 Board Meeting Agenda. Mr. Wheeler requested the addition of 10.J. Public Improvement Projects B.O.L.I Notification. **A motion was made by Mr. Ansoerge to approve the agenda, with the addition of 10.J., Mr. Neal seconded the motion to approve the June 19, 2018 Board Meeting Agenda. Motion Passed.**

3. **GUESTS:** Kevin Shreve & Daughter, Civil West Engineering.

4. **GUEST COMMENT:**

A. Mr. Shreve introduced himself to the Board as the main contact for the Coleman Creek Intake Relocation Study and gave an overview of the Company's history.

B. Mr. Wheeler requested that Civil West, as a separate item, provide us with cost information on a weir plate for Coleman Creek to measure water flow.

5. **APPROVAL OF MINUTES:**

A. The May 15, 2018 Regular Board Meeting Minutes. **A motion was made by Mr. Neal to approve the May 15, 2018 Regular Board Meeting Minutes, motion seconded by Mr. Ansoerge. Motion Passed.**

B. 2018-19 Budget Minutes. **A motion was made by Mr. Neal to approve the 2018-19 Budget Meeting Minutes, motion was seconded by Mr. Ansoerge. Motion Passed.**

6. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of June 19, 2018. **Consensus was to approve the financial statements.**

7. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from May 16, 2018 to June 19, 2018 were presented for Board Approval. **A motion was made by Mr. Ansoerge to approve the accounts payable from May 16, 2018 to June 19, 2018 motion seconded by Ms. Klobas. Motion Passed.**

8. **ON-GOING BUSINESS:**

A. Oceanside Clean Water Subcommittee-Paul Newman has planned an informal meeting with the Green Crow Representative regarding road maintenance near Short Creek in the near future.

B. Safety Report-Mr. Tuckey and Mr. Hartford have built a ceiling over the compressors in the Oceanside Water Treatment Plant to bring noise level down to 82 DCL from 100 DCL in the upstairs office. Mr. Nordman has contacted HBH for evacuation maps to place in both treatment plants.

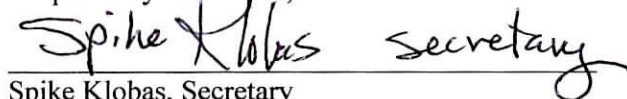
C. Resolution 18-04 Preventative Maintenance Policy was reviewed by the Board.

A motion was made by Mr. Newman to adopt Resolution 18-04 OWD Preventative Maintenance Policy, with the addition of periodic inspection of safety devices on the overhead doors, motion seconded by Mr. Ansoerge. Motion Passed.

9. **NEW BUSINESS:**

- A. Cape Meares Water Treatment Plant is being ran manually until a complete fix is made to resolve the issue that occurred over Memorial Day Weekend. Parts to repair the line break in the Plant cost \$785, overnight shipping was \$418 from Westech. Mr. Nelson, Camtronics will be at the Plant on June 25, 2018 to continue to work on the telecommunications.
 - B. OWD policy on participating in research projects was discussed, Mr. Ansoerge agreed to come up with a written policy to be approved at the next Board Meeting.
 - C. Advanced Excavating Bids for improvements on 2nd Street N.W. were brought for Board Approval. **A motion was made by Mr. Ansoerge to ratify Advanced Excavating Bids #543, #544, #545 in the amount of \$75, 322, motion seconded by Ms. Klobas. Motion Passed.**
 - D. Resolution 18-01 Adopting the 2018-19 Budget. **A motion was made by Mr. Ansoerge to adopt the 2018-19 Budget in the amount of \$1,817,174, motion seconded by Mr. Neal. Motion Passed.**
 - E. Resolution 18-02 Transferring \$50,000 from LGIP GENERAL FUND to LGIP FUTURE PLANT REPLACEMENT FUND. **A motion was made by Mr. Newman to approve Resolution 18-02, motion seconded by Mr. Neal. Motion Passed.**
 - F. Resolution 18-03 Transferring \$20,000 from 2017-2018 Budget, MATERIALS AND SERVICES TO PERSONELL SERVICES. **A motion was made by Mr. Ansoerge to approve Resolution 18-03, motion was seconded by Mr. Neal. Motion Passed.**
 - G. Mr. Wheeler discussed water testing exceptions and violations, requesting the Board be notified if there are any violations or bad test results so proper action can be taken. In the future the State may require additional testing due to the growing concern of algae bloom.
 - H. Tillamook County has requested an extension on the road access agreement, Mr. Clickavage-Till Co. Road Dept. will put together a new agreement for Chair signature. **A motion was made by Mr. Ansoerge to allow Mr. Wheeler to sign the road agreement, extending it for three more years, motion seconded by Mr. Neal. Motion Passed.**
 - I. Hiring Process was discussed by Board, Mr. Nordman has been doing a wage survey for similar district employees and will have the information for Board review at the July Meeting.
 - J. Public Improvement Projects, waiting for more information form our Attorney on this new rule.
10. **DISTRICT REPORT:** See attached.
11. **OFFICE REPORT:** See attached.
12. **CORRESPONDENCE:** None.
13. **COMMISSIONER COMMENTS:**
- A. Mr. Newman requested that the Office Manager send Oceanside Community Club a copy of our Liability Insurance. Discussion over Castle Drive having additional rock added near the infrastructure upgrades.
 - B. Mr. Wheeler will hold executive session over to July meeting when the wage survey is complete.
 - C. The next Regular Board Meeting is set for July 17, 2018 at the Cape Meares Community Hall. **Consensus agreed to the next meeting date.**
 - D. Mr. Wheeler and Mr. Ansoerge agreed to sign checks on 6/29/18.
 - E. **A motion was made by Mr. Wheeler to adjourn the Regular Meeting at 3:44 p.m., motion was seconded by Ms. Klobas. Motion Passed.**

Respectfully Submitted,

 *Spike Klobas* Secretary

Spike Klobas, Secretary

Minutes taken by Julia Johnson