

Oceanside Water District  
P.O. Box 360  
Oceanside, OR 97134  
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January 19, 2016  
Board Meeting Minutes  
Cape Meares, OR

**BOARD MEMBERS PRESENT:**

Henry Wheeler-Chairman, Charles Ansonge-Vice Chair, Spike Klobas-Secretary, Paul Newman,  
Robert Garrigues

**STAFF PRESENT:**

Alan Tuckey-Watermaster, David Nordman-Plant Operator, Julie Johnson-Assistant Office Manager.

**1. CALL TO ORDER:**

1:03 PM at the Oceanside Community Center.

**2. APPROVAL OF AGENDA:**

Approval of the January 19, 2016 Board Meeting Agenda, with the addition to 8. A. 7. On-Going Business-HBH. Earthworks Pay Request No. 6, in the amount of \$48,028.72. **A motion was made by Mr. Garrigues to approve the agenda for January 19, 2016 with the addition of 8. A. 7 Earthworks Pay Request No. 6, in the amount of \$48,028.72, motion was seconded by Mr. Newman. Motion Passed.**

**3. GUESTS:** Mike Henry, HBH Engineering.

**4. APPROVAL OF MINUTES:**

A. The December 15, 2015 Regular Board Meeting Minutes - **Motion by Mr. Garrigues, seconded by Mr. Ansonge to approve the December 15, 2015 Regular Board Meeting Minutes. Motion Passed.**

**5. REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of January 19, 2016. *Consensus was to approve the financial statements.*

**6. REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from December 15, 2015 to January 19, 2016 were presented for Board Approval. **A motion was made by Mr. Ansonge to approve the accounts payable from December 15, 2015 to January 19, 2016, motion seconded by Mr. Garrigues. Motion Passed.**

**7. ON-GOING BUSINESS:**

A. HBH-Mike Henry

1. Earth Works Excavating Change Order No. 13, in the amount of \$2,894.50, for extra work done in the Oceanside Village Upgrade. Mr. Tuckey gave his approval for Change Order No. 13. This is the final Change Order for the Oceanside Village Upgrade portion of the project. **A motion was made by Mr. Ansonge to approve Earth Works Excavating Change Order No. 13, in the amount of \$2,894.50, motion was seconded by Mr. Newman. Motion Passed.**
2. Drawings of the Oceanside Water Treatment Plant Remodel were presented by Mr. Henry for suggestions and ideas from the Board. Drawings for the Oceanside Reservoir will be completed by mid-Feb 2016. HBH will need to get IFA approval for the changes to the Treatment Plant.
3. Oceanside and Cape Meares Infrastructure Improvements-HBH showed maps of sections of Cape Meares and the Camelot section of Oceanside that are planned for new pipeline. Bid opening for the Treatment Plants is planned for June 1, 2016, more piping can be included if the bids come in under the estimated amount.
4. Oceanside Reservoir-At this time the conditional use permit has been approved, a compatibility statement is still needed. The Reservoir is planned to go to bid in February, as a stand-alone project, HBH is asking

for Board Approval to start this project. Mr. Wheeler requested that leak kits for the Reservoir be included in the bid. HBH also noted that there will be a \$899 plan review cost required from Oregon Health Authority. **Consensus was to move ahead on the Oceanside Reservoir Project.** Mr. Tuckey discussed the ground work that needs to be done at the site to prepare for the construction crew. The existing gate/fencing needs to be removed, and road work to create a turnaround on-site needs to be started before the project is bid.

5. Rosenberg Water Rights-Mr. Newman and Mr. Tuckey have a plan to contact Stimson Lumber for approval of the Water Rights located on Stimson property.
6. Summary of the 2015 water line projects for the 2016 OHA exemption is on HBH's agenda, but has not been started at this time. A copy and response was requested by the February Board Meeting.
7. Earth Works Excavating Pay Request No. 6, in the amount of \$48,028.72 was presented by HBH. Mr. Henry requested that OWD hold payment until proof of insurance, lien releases, required for final pay request and release of retainage. Wage certifications needed for release of funds for Pay Estimate No. 6. Also, the paving portion, Change Order No. 12, is included in the Pay Request No. 6, Tillamook County has agreed to reimburse paving cost in this portion of the project in the amount of \$15,176. This amount will be withheld from the pay request until confirmation of County's reimbursement. (January 22, 2016, the County confirmed that Earth Works has been reimbursed for the paving in Change Order No. 12 in the amount of \$15,176.)

**A motion was made by Mr. Ansorge to approve Earth Works Excavating Pay Request No. 6, in the amount of \$48,028.72, with the exception of the \$15,176, that will be paid by Tillamook County, and with proof of insurance, release of lien, and pay certification were provided by Earth Works before payment. The motion was seconded by Mr. Newman. Motion Passed.**

Mr. Henry, HBH, noted that at this time we are projected to end the project two months past the original IFA schedule, we are able to go up to six months past the original schedule.

B. Oceanside Clean Water Subcommittee Update (Paul Newman)

Newman discussed the Place Based Planning Grant that has been a subject of the Oceanside Clean Water Subcommittee. Fish and Wildlife would need to be contacted about the Watershed being turned into a park, and wildlife in the area would need to be studied. Mr. Newman had a meeting with Roger Van Dyke, Stimson, and Scott Gray, Western Resource Manager, Scott had talked with Jon Wickersham of the North Coast Conservancy, and the owner of Stimson Lumber regarding this and came to conclusion that Stimson has no intent on selling or trading the Short Creek Watershed in the foreseeable future. Given that we have a very good working relationship with Stimson, it was decided to no longer pursue the study and ownership of the Short Creek Watershed.

**After further deliberation it is the consensus of the Board, due to ongoing cooperation with Stimson Lumber, that we agree to not partake in the studies of other Agencies, as they have requested. A motion was made by Mr. Ansorge, motion seconded by Mr. Garrigues. Motion Passed.**

The ONA and Cape Meares Neighborhood Associations will be notified of OWD position on this matter. Mr. Newman discussed the POSIS experiment that he has been planning, for timing the possibility of contaminants reaching the intake after known herbicide spraying in the forest land surrounding the watershed. Lisa Phipps was sent a letter from Mr. Newman requesting that DEQ help in procuring the test results. This will save the District a considerable amount in lab fees.

C. Website: owd-oregon.org (Charles Ansorge) – No update.

8. **NEW BUSINESS:** No new business to report.

9. **DISTRICT REPORT:** Mr. Nordman reviewed the attached report.

10. **OFFICE REPORT:** Mrs. Johnson reviewed the attached report.

11. **CORRESPONDENCE:**

1. A letter was sent from Francine Jones regarding Grand Avenue road repair. The District uses this road to access the Capes Reservoir, the neighborhood is requesting that everyone that uses the road contribute to the repair. The December rain event caused considerable damage, Durbin Excavating was called to do the repair, at a total cost of \$2,695. OWD agreed to contribute the requested \$170 to the fund.

**12. COMMISSIONER COMMENTS:**

- A. Mr. Garrigues had received comment from neighbors on 4<sup>th</sup> Street that the water pressure is over 70 psi. the Pressure on 6<sup>th</sup> Street is at 60 psi. He also stated that the Tillamook County Road Advisory Committee is in the planning stages for the Cape Meares Loop Road that is currently closed, the County has currently received a grant for \$4 million dollars, and are also trying to secure monies from another source. This will still not be enough to complete the repairs needed to reopen the road through the ongoing slide. There has not been any cooperation from the landowner in the area were the proposed road would cross, emanate domain is a last resort option in this situation. The County plans to reapply for a Tiger Grant to help with the costs associated with this project.
  - B. The February Meeting date is set for February 16, 2016.
  - C. Mr. Ansorge agreed to sign checks at his home January 29, 2016.
13. **The regular December 15, 2015 Board Meeting was adjourned at 3:07 p.m. A motion was made by Mr. Ansorge to adjourn at 3:07 p.m., motion seconded by Ms. Klobas. *Motion Passed.***

**Respectfully submitted by:**



Spike Klobas, Secretary

Minutes taken by Julia Johnson, Assistant Office Manager