

Oceanside Water District
P.O. Box 360
Oceanside, OR 97134
(503) 842-0370

July 21, 2015 Minutes

BOARD MEMBERS PRESENT:

Henry Wheeler-Chairman, Charles Ansoerge-Vice Chair, Spike Klobas-Secretary, Paul Newman.

Absent: Robert Garrigues.

STAFF PRESENT:

Alan Tuckey-Watermaster, David Nordman-Plant Operator, Julie Johnson-Assistant Office Manager.

1. CALL TO ORDER:

1:06 PM at the Cape Meares Community Center.

2. APPROVAL OF AGENDA:

A motion was made by Mr. Ansoerge to approve the July 21, 2015 Agenda, seconded by Mr. Newman.

Motion Passed.

3. GUESTS: Mike Henry – HBH

4. GUEST COMMENT: see on-going business.

5. APPROVAL OF MINUTES:

A. The June 16, 2015 Regular Board Meeting Minutes - **Motion by Mr. Ansoerge, seconded by Ms. Klobas to approve the June 16, 2015 meeting minutes. *Motion Passed.***

6. REVIEW OF FINANCIAL STATEMENT:

As of July 17, 2015. ***Consensus to approve the Financial Statements as presented.***

7. REVIEW & APPROVE OF ACCOUNTS PAYABLE:

June 15, 2015 thru July 17, 2015. **Motion by Mr. Newman, seconded by Ms. Klobas to accept the accounts payable as presented. *Motion Passed.***

8. ON-GOING BUSINESS:

A. HBH Update –

1. Mr. Henry announced the resignation of Ms. Lombard from HBH Engineering with regret. Mr. Rob Henry will now be the design engineer for the Water Treatment Plant Remodel.
2. Change Order #4 will be put together by HBH for the tie in on the top of Rosenberg Loop Road in Oceanside. Earth Works has found that they will not be able to tie in as originally planned due to the amount of pressure in the 8” line that comes off of Maxwell Mountain Road. The modifications to the original plans will result in a change order in the amount of \$5,224. **A motion to authorize Mr. Wheeler to sign Change Order #4 in the amount of \$5,224 once the change order is in the proper format, was made by Mr. Ansoerge, seconded by Mr. Newman. *Motion Passed.***
3. Change Order #5 will also be put together by HBH to add a no cost change order to the project. Tillamook County Road Department has agreed to add additional funds to our project to coincide with the Road Departments already planned paving in the Oceanside area. Leanne Welch, Tillamook Road Department, has attended the contractor meetings to speak with Bill Howard, Earth Works, and Mike Henry, HBH, about the overlays that will need to be done after trenching for the new waterlines. The County has agreed to add \$33,627 to our paving funds. Overlays will need to be done on the intersections of Cape Meares Loop Road down to Sunset within 50 ft. of Aster Street, Ocean Street and Chinook, Chinook and Iris, Ocean and Sunset Intersections. Paving will be done by SCS Paving. **A motion to authorize Mr. Wheeler to sign the no cost work order to accept the additional funds from**

Tillamook County Road Department in the amount of \$33,627 was made by Mr. Ansoorge, seconded by Mr. Newman. Motion Passed. Mr. Tuckey will put together a sign of recognition for the support Tillamook County is providing to our project, to be posted at the intersection of Cape Meares Loop Road and Pacific.

4. Pay Estimate #3 is not available at this time due to some corrections that Earth Works is making to the paperwork. Mr. Henry said that he will submit the Pay Request at the time Earth Works has the paperwork in order. Pay Request #3 will be presented at the next regular Board Meeting.
 5. Electrical Engineer, Terry Nelson of CamTronics, will have the electrical designs for the Water Treatment Plants ready by the end of July for the District's review. A cost estimate will be provided by August 2015. Telemetry from Cape Meares will feed back all information collected to the Oceanside Treatment Plant by DSL (telephone). Short Creek Intake and Maxwell Mountain Reservoir information will be sent by Ethernet, Oceanside Reservoir will be sent through radio signal. Mr. Newman brought up the concern that Ethernet connection will need be on a secure line. Mr. Henry will look into ways of securing this communication line.
 6. A Budget Update has been requested by the Board, Mr. Henry will provide this information by next meeting. Mr. Newman also requested that a high level Gantt chart be put together showing the timeline of the project, financial update to be presented in a running plan vs. actuals graph.
 7. HBH recommends accepting the bids for the Treatment Plant(s) before revising the grant application to include the stabilization wall at the Oceanside Treatment Plant and the addition to the Treatment Plant.
 8. Discussion on the impact OWD will have on the 120 acre, Cape Meares Lake, after the water treatment plant is taking water from Coleman Creek. The Cape Meares Community water use is approximately 25,000 gallons a day, 775,000 gallons a month, during peak use. HBH calculated that in an extreme situation during a four month period of time, with no rainfall, the level of the Lake would drop less than an inch in level. HBH will send out a project memo on the calculation they have made on the water flow coming from Coleman Creek.
 9. Cape Meares Water Treatment Plant will require a pump to send the water to the holding tank after it has been treated. WesTech is checking into a lower fiber filter to increase the pressure after the water has passed through the filter, and perhaps eliminating the need for a pump. HBH will provide information on the alternatives.
 10. The 4" line that crosses through the slide area on Cape Meares Loop Road will remain in use after Cape Meares is connected to Coleman Creek. Providing the community of Cape Meares an alternative source of water in the case of an emergency.
 11. HBH will build into the contract for the new reservoir, five patch kits for repairs that may be needed to maintain the existing water tanks. A 200,000 gallon tank will be purchased to build alongside the existing tank on Cape Meares Loop Road.
 12. Intakes have been approved by Oregon Health Authority for the Water Treatment Plants.
 13. The Environmental Review has been approved by Oregon Health Authority.
- B. Oceanside Clean Water Subcommittee – Paul Newman
1. Mr. Newman met with Paul Levesque, Tillamook County Chief of Staff, to discuss ways to gain control over our Shortcreek Watershed. At this time money would need to be located through the work of grant dollars. There was a proposed amendment in the last Oregon Legislative Session which involved passing a state law requiring 35% of state lands to be held in conservancy as water sheds. This amendment was not passed. A timber company may sell land to or swap land with a conservancy, however, Tillamook County has no land to swap at this time. Land held by a conservancy is not required to pay taxes, however there are operating costs which could be paid through selective harvesting of the timber in the watershed. It was found that the existing easement through the watershed cannot be revoked, this easement allows access to an operating rock quarry. Concern over the holding pond within the quarry, and the operating procedures have been expressed. Overflow of the holding pond water in the past, caused Short Creek to become noticeably turbid.

2. Mr. Newman requested that Mr. Tuckey sample the raw water in Coleman Creek for IOC & SOC for a clearer background on this water source. This creek provides 80 gallons per minute at this time. The requirement needed to provide Cape Meares is 17.4 gallons per minute.
3. Mr. Tuckey stated that four to five hours in a day is taken to treat 25,000 gallons of water.
4. The velocity of Short Creek was measured by Jim Young, Paul Newman, and Alan Tuckey, their calculations estimate that it will take 20 minutes for herbicides, sprayed in the watershed, to reach the intake at Short Creek. In August, Mr. Newman plans to place a red dye in the creek to calculate the time it takes to travel through the watershed to the intake. This will provide information on when to close the intake during the planned time of spraying herbicides in the watershed.

C. OWD-Oregon.org – Charles Ansoerge

1. The monthly Board Meeting Minutes will be added to the website after Board Approval.

9. NEW BUSINESS: None at this time.

10. DISTRICT REPORT: Mr. Nordman reviewed the attached report.

- A. Mr. Nordman and Mr. Tuckey with a contractor of their choice will install a new 4" line on Radar Road in the coming months. Mr. Tuckey to provide a cost estimate at our next Board Meeting.
- B. A repair is planned for the combination air valve located in front of 2015 Cape Meares Loop Road, a Contractor will need to be hired to dig out the existing device and assist with the repair. The plant operator plans to back feed water to Oceanside from the Capes Reservoir during the repair.
- C. Discussion over customer calls for leak checks was brought up by Mrs. Johnson. Board recommended a \$70 charge to visit the home and determine if there is a leak. Recommendation to the customer is to call a plumber in the case of OWD reporting to the customer that they have leak. Meters are read quarterly and found leaks at that time are immediately reported to the customers as a good faith effort.

11. OFFICE REPORT: Mrs. Johnson reviewed the attached report.

12. CORRESPONDENCE:

- A. Tonya Schiefelbein, 1369 Tillamook Avenue, Oceanside, sent a letter requesting relief on a leak found by Mr. Nordman at the time of meter reading. Due to the customers effort at maintaining their home, and attempting to turn off their customer valve before leaving their vacation property, the Board agreed to give relief in the amount of \$164.74. **A motion to grant relief in the amount of \$164.74 to Tonya Schiefelbein was made by Mr. Ansoerge, seconded by Mr. Wheeler. Motion Passed.**

13. COMMISSIONER COMMENTS:

- A. Mr. Newman plans to have guest speaker, Jon Wickersham, from the NW Conservancy, at the next Board Meeting for a clean water related presentation.
- B. Ms. Klobas reported weed eating a section in Cape Meares to allow access to water lines in the area.
- C. The next Regular Board Meeting is set for August 18, 2015, at the Oceanside Community Club.
Consensus agreed on the next meeting date.
- D. Mr. Ansoerge to sign checks on July 31, 2015, at Mr. Wheeler's home.
- E. Mr. Garrigues to sign checks on August 31, 2015, at Mr. Wheeler's home.

14. The Regular Meeting was adjourned at 3:20 p.m. Motion made by Mr. Newman, motion was seconded by Ms. Klobas. Motion passed.

Respectfully submitted by:

Spike Klobas, Secretary
Minutes taken by Julia Johnson, Assistant Office Manager

