

Oceanside Water District
Regular Board Meeting
P.O. Box 360
Oceanside, OR 97134
(503) 842-0370
owd-oregon.org

May 15, 2018 Minutes

BOARD MEMBERS PRESENT:

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair/Treasurer, Paul Newman, Miron Neal III

Absent: Spike Klobas

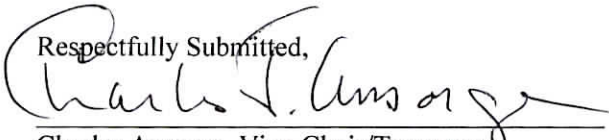
STAFF PRESENT:

Alan Tuckey-Watermaster, Julie Johnson-Office Manager, David Nordman-Systems Operator

1. **CALL TO ORDER:**
1:00 p.m. Cape Meares Community Hall
2. **APPROVAL OF AGENDA:**
Approval of the May 15, 2018 Board Meeting Agenda. Mr. Wheeler requested the addition of 10.B. Management succession discussion. **A motion was made by Mr. Neal to approve the agenda, with the addition of 10.B., Mr. Ansorge seconded the motion to approve the May 15, 2018 Board Meeting Agenda. Motion Passed.**
3. **GUESTS:** None.
4. **GUEST COMMENT:**
5. **APPROVAL OF MINUTES:**
The April 17, 2018 Regular Board Meeting Minutes. **A motion was made by Mr. Neal to approve the April 17, 2018 Regular Board Meeting Minutes, motion seconded by Mr. Ansorge. Motion Passed.**
6. **REVIEW OF FINANCIAL STATEMENT:**
Financial Statements as of May 15, 2018. *Consensus was to approve the financial statements.*
7. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**
Accounts Payable from April 18, 2018 thru May 15, 2018 were presented for Board Approval. **A motion was made by Mr. Newman to approve the accounts payable from April 18, 2018 thru May 15, 2018 motion seconded by Mr. Neal. Motion Passed.**
8. **ON-GOING BUSINESS:**
 - A. Oceanside Clean Water Subcommittee, Mr. Newman has had conversation with an Ohio State University Organization, Trees on Taps, regarding safety of watersheds. Board approved Mr. Newman corresponding with OSU.
 - B. Civil West Engineering contract was reviewed by the Board. Mr. Wheeler requested that Civil West provide an hourly rate sheet, Dunn & Bradstreet and SAM numbers. **A motion was made by Mr. Ansorge to authorize Mr. Newman, Project Coordinator, to sign the Civil West Contract, subject to IFA approval, and the information requested by Mr. Wheeler, motion was seconded by Mr. Neal. Motion Passed.**
 - C. Safety Report: No update.
9. **NEW BUSINESS:**
 - A. Consumer Confidence Report for 2017. The Board reviewed the CCR report that will be published on the ONA, Cape Meares Next-door, The Capes, and OWD's websites before June 30, 2018. A link to the CCR will also be published on the annual water bills that will be mailed on June 28, 2018. **A motion was made by Mr. Newman to approve the CCR for 2017 reporting to the state, Mr. Ansorge seconded the motion. Motion Passed.**
10. **DISTRICT REPORT:** See attached.
 - A. Mr. Tuckey in the District Report indicated he would seek retirement in the next four months. Mr. Newman thanked Mr. Tuckey for his hard work and dedication to OWD.

- B. Management succession was discussed, and a plan formalized.
 - 1. Mr. Nordman will take the Transmission certification test as soon as possible.
 - 2. Ads will be placed seeking a plant operator.
- C. **A motion was made by Mr. Newman to proceed with the management succession plan as discussed during the regular board meeting, motion was seconded by Mr. Neal. *Motion Passed.***
- 11. **OFFICE REPORT:** See attached.
- 12. **CORRESPONDENCE:** None.
- 13. **COMMISSIONER COMMENTS:**
 - A. Mr. Wheeler inquired on whether the pumps would be installed at the Maxwell site before Mr. Tuckey resigns, Mr. Tuckey will install pumps before his resignation.
 - B. Mr. Ansonge inquired on the muffler for the new pump station in Cape Meares, and when it will be installed. Mr. Tuckey may request that Advanced Excavation install the muffler.
 - C. Short Creek intake emergency generator may not be installed before October, the Board requested that Mr. Tuckey bring Mr. Nordman up to speed on the process to make this operational. Mr. Tuckey has put a maintenance contract into effect for all generators.
 - D. Mr. Neal and Mr. Tuckey are working on an easement for Mr. Neal's waterline to his property in C Meares.
 - E. Mr. Ansonge requested that the cost of a seismic water valve costs be brought to the June Meeting.
 - F. Mr. Newman inquired on Castle Drive correspondence with the Board and HBH.
 - G. Mr. Ansonge thanked Mr. Wheeler for his hard work and dedication to OWD.
 - H. The next Regular Board Meeting is set for June 19, 2018 at the Oceanside Water Treatment Plant.
Consensus agreed to the next meeting date.
 - I. Mr. Wheeler and Mr. Newman agreed to sign checks on 5/31/18.
 - J. **A motion was made by Mr. Ansonge to adjourn the Regular Meeting at 2:54 p.m., motion was seconded by Mr. Neal. *Motion Passed.***

Respectfully Submitted,



Charles Ansonge, Vice-Chair/Treasurer

Minutes taken by Julia Johnson