

**Oceanside Water District**  
**Regular Board Meeting**  
POB 360 Oceanside, OR 97134  
(503) 842-0370  
owd-oregon.org

**May 17, 2016 Minutes**

**BOARD MEMBERS PRESENT:**

Henry Wheeler-Chairman, Spike Klobas-Secretary, Robert Garrigues, Paul Newman

**STAFF PRESENT:**

Alan Tuckey-Watermaster, David Nordman-Plant Operator, Julie Johnson-Assistant Office Manager.

**1. CALL TO ORDER:**

1:02 PM at the Cape Meares Community Center.

**2. APPROVAL OF AGENDA:**

Approval of the May 17, 2016 Board Meeting Agenda. **A motion was made by Ms. Klobas to approve the agenda for May 17, 2016 Board Meeting, motion was seconded by Mr. Garrigues. Motion Passed.**

**3. GUESTS:** Jason McGibbon, PE, HBH Engineering, Chris Spence, Cape Meares Resident

**4. GUEST COMMENT:** Mr. Spence is inquiring on ownership of a culvert located on Lot 600 or 800 in Cape Meares. The culvert is located on the abandoned road going to the old Cape Meares water tank, this is in an active landslide area that has been reactivated during the December 2015 storms. The rainstorms and active landslide have caused the area around the culvert to be compromised. Mr. Spence recommends removal of the culvert, and ground work around the area to help prevent further ponding and landslides to occur, estimated costs are \$17,000. The Board would like to confirm who is the landowner for the location of the culvert before proceeding. Mr. Newman will contact the County Planning Dept. to view maps of the area before the area is surveyed, if the maps are still unclear a survey will need to be conducted. **Mr. Wheeler made a motion to give Alan Tuckey the authority to hire a surveyor, at OWD expense, to determine ownership of this property, motion was seconded by Mr. Garrigues. Motion Passed.**

**5. APPROVAL OF MINUTES:**

A. The April 19, 2016 Regular Board Meeting Minutes. **Motion by Mr. Garrigues to approve the April 19, 2016, motion seconded by Mr. Newman. Motion Passed.**

**6. REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of May 17, 2016. **Consensus was to approve the financial statements.**

**7. REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from April 19, 2016 to May 17, 2016 were presented for Board Approval. **A motion was made by Mr. Newman to approve the accounts payable from April 19, 2016 to May 17, 2016, motion seconded by Mr. Garrigues. Motion Passed.**

**8. ON-GOING BUSINESS:**

A. HBH-Jason McGibbon, PE

1. Water Treatment Plant(s) are waiting on OHA approval, plans were submitted to OHA last month. At this time, HBH has not had a response from OHA and plan to follow up on OHA's review prior to the next Board Meeting. Mr. Wheeler requested that HBH send a copy of the estimated costs for the WTP(s) and Telemetry for budgeting purposes. HBH indicated that they will have estimated costs after the OHA review is complete and will be ready to go to bid at that time.
2. Infrastructure Improvements are planned for Camelot neighborhood in Oceanside, and a section of 5<sup>th</sup> Street in Cape Meares, along with some lower portions of Cape Meares. Mr. Tuckey indicated that the plans are complete for this project.

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3. Oceanside 200,000-gallon Reservoir will be constructed by Engineering America, Inc. with Earth Works Excavating, as a subcontractor, and are planning to be on site by mid-July 2016. Engineering America, Inc. is considering the time it takes to order and deliver tank to the time excavation starts, and wants to avoid having a large hole dug and left sitting during possible rain and compromising compaction. The project leader from Engineering America will have a timeline to HBH by May 19, 2016.
4. Rosenberg Water Rights are still to be determined, Mr. Tuckey has had email conversations with Green Crow, the landowner, saying they have no problem with this transfer of rights, but have asked if this will change their logging practices for this area. At this time Mr. Tuckey has not responded to the question, but will do so, and is waiting for a response from Mr. Rosenberg who currently holds the water rights to Baughman Creek.
5. Gantt Charts will be sent electronically before the next Board Meeting.

**B. Oceanside Clean Water Subcommittee Update-Paul Newman**

A time of transient experiment is planned for August 2016 to determine how long it would take for possible contaminants to travel to the intake. The time of transient is estimated to be quicker this year as a new layer of silt has covered the creek bed. When forest practices require the spraying of herbicides along roadways in the Short Creek Watershed, it is a concern that if herbicides enter the creek they will reach the intake due to the long life of herbicides. The second experiment Mr. Newman would like to conduct is to place a series of POCIS filters in Short Creek near the intake before the known spraying event, and a second filter after the event. The intake will be closed at the time of any known spraying of herbicides in the Watershed. A rough draft of the Consumer Confidence Report has been sent to the Board and Staff for review. State law requires that we post the report on a direct link to our website, this link will be printed on the July billing. A printed copy will be available for consumers upon request and in the Cape Meares Community Club, and the Oceanside Post Office after July 1, 2016. OWD also will request that the Community websites for The Capes, Cape Meares, and Oceanside post the notice on their sites as an additional effort to inform our consumers.

**9. NEW BUSINESS:**

- A. Oceanside Garages monthly (\$250) rental agreement was reviewed by the Board as an alternate location for OWD storage during the remodel of the Oceanside Treatment Plant. **A motion was made by Ms. Klobas to approve the rental agreement for Oceanside Garages in the amount of \$250 monthly, and authorize the Watermaster to sign the agreement, motion seconded by Mr. Newman. Motion Passed.**
- B. Resolution 16-03 to close the Cape Meares Reserve Fund was recommended by Kenneth Khuns & Co., as the funds have been transferred from this account to the Future Plant and Infrastructure Replacement Fund. **A motion to transfer the Cape Meares Reserve funds to the Future Plant and Infrastructure Replacement Fund was made by Mr. Newman, motion seconded by Mr. Garrigues. Motion Passed.**
- C. IFA Loan Advance #12 is still pending due to some questions Mr. Wheeler has for HBH.
- D. Audit 2014-2015 was handed out to the Board with the request to review and bring back to the June Board Meeting for approval.

**10. DISTRICT REPORT:** Mr. Nordman reviewed the attached report.

**11. OFFICE REPORT:** Mrs. Johnson reviewed the attached report.

**12. CORRESPONDENCE:** None.



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**13. COMMISSIONER COMMENTS:**

A. The next Board Meeting is set for June 21, 2016 at the Oceanside Community Center.

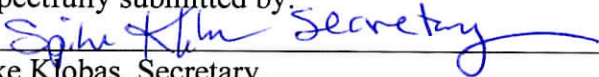
*Consensus agreed on the next meeting date.*

B. Mr. Garrigues agreed to sign checks on May 31, 2016.

C. Mr. Wheeler requested that Mr. Tuckey give muffler dimensions to HBH to add to the drawings of the Cape Mearns Pump Station, the drawing to be shared with the neighbors of the pump station prior to purchase. This will help reduce the noise by 10 decibels.

**16. A motion was made by Mr. Garrigues to adjourn the Regular Board Meeting at 3:08 p.m., motion was seconded by Mr. Newman. Motion Passed.**

Respectfully submitted by:

 Secretary

Spike Klobas, Secretary

Minutes taken by Julia Johnson, Assistant Office Manager