

Oceanside Water District
Regular Board Meeting
P.O. Box 360
Oceanside, OR 97134
(503) 842-0370
owd-oregon.org

November 17, 2020 Minutes

BOARD MEMBERS PRESENT via Conference Call:

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary, Bruce Mitchell, Paul Newman.

STAFF PRESENT via Conference Call:

Julie Johnson-Office Manager, Justin Hartford-Plant Operator.

1. **CALL TO ORDER:**
1:00 p.m.
2. **APPROVAL OF AGENDA:**
Approval of the November 17, 2020 Board Meeting Agenda. **A motion was made by Mr. Wheeler to approve the agenda with the addition of 8.B. Employee Christmas Baskets, Mr. Mitchell seconded the motion to approve the November 17, 2020 Board Meeting Agenda. Motion Passed.**
3. **GUESTS:**
4. **APPROVAL OF MINUTES:**
 - A. The October 20, 2020 Regular Board Meeting Minutes. **A motion was made by Ms. Klobas to approve the October 20, 2020 Regular Board Meeting Minutes, motion seconded by Mr. Newman. Motion Passed.**
5. **REVIEW OF FINANCIAL STATEMENT:**
Financial Statements as of November 17, 2020. *Consensus was to approve the financial statements.*
6. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**
Accounts Payable from October 21, 2020 to November 17, 2020 were presented for Board Approval. **A motion was made by Ms. Klobas to approve the accounts payable from October 21, 2020 to November 17, 2020 motion seconded by Mr. Mitchell. Motion Passed.**
7. **ON-GOING BUSINESS:**
 - A. Short Creek Watershed Report- A consensus was to have Mr. Newman collect final comments on the circulating draft of the Short Creek Watershed Herbicide Assessment report with final copies to the interested parties. IFA Grant submission and attached to these minutes.
 - B. Safety Meeting-Co-vid laws.
8. **NEW BUSINESS:**
 - A. Employee Christmas Baskets. **A motion was made by Mr. Wheeler to authorize Ms. Klobas to prepare gift baskets not to exceed \$700 dollars, motion was seconded by Mr. Mitchell. Motion Passed.**
9. **DISTRICT REPORT:** Attached to these minutes with action on the shipping (storage) container was tabled until measurements could be confirmed. It would be helpful to get a bid on the next size up so that we can consider different options for its use.
10. **OFFICE REPORT:** See attached.
11. **CORRESPONDENCE:**
12. **COMMISSIONER COMMENTS:**
 - A. December 15, 2020 Regular Board Meeting is scheduled to be held at 1 p.m. via conference call.
 - B. Mr. Wheeler and Mr. Mitchell agreed to sign current checks. Mr. Newman to sign IFA request.
 - C. Mr. Wheeler and Mr. Ansorge agreed to sign month end checks.

- D. Mr. Mitchell inquired on the project check list for ongoing projects. Mr. Wheeler requested it to be a regular part of the District report.
 - E. Mr. Wheeler asked Mr. Hartford to look at the pump stations in the Capes next to the tennis court to see if a similar sound wall construction around the unit in Cape Meares would help with sound control.
 - F. Mr. Newman recognized and thanked Mr. Anderson, Mr. Ansorge, and Mr. Nordman for their help on the Short Creek Herbicide Assessment project.
13. **A motion was made by Mr. Wheeler to adjourn Regular Board Meeting at 2:10 p.m., the motion seconded by Ms. Klobas. Motion Passed.**

Respectfully Submitted,
Spike Klobas, Board Secretary
Minutes taken by Julia Johnson

A handwritten signature in black ink, appearing to read "Spike Klobas", is written over a horizontal line. The signature is stylized and cursive.