

Oceanside Water District
Regular Board Meeting
P.O. Box 360
Oceanside, OR 97134
(503) 842-0370
owd-oregon.org

October 16, 2018 Minutes

BOARD MEMBERS PRESENT:

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair/Treasurer (absent), Spike Klobas-Secretary, Paul Newman, Miron Neal III (absent).

STAFF PRESENT:

Julie Johnson-Office Manager, David Nordman-District Manager

1. **CALL TO ORDER:**

1:00 p.m. Oceanside Water Treatment Plant.

2. **APPROVAL OF AGENDA:**

Approval of the October 17, 2018 Board Meeting Agenda. **A motion was made by Ms. Klobas to approve the agenda with the addition of, 11. A. Vacating Easements/Public Right-of-ways in Cape Meares; Mr. Newman seconded the motion with the addition of, 11.B. Elimination of Paper Board Packets. Motion made to approve the October 17, 2018 Board Meeting Agenda. Motion Passed.**

3. **GUESTS:** Bruce Mitchell, Oceanside Resident

4. **Mr. Wheeler made a motion to accept Mr. Miron Neal, III's resignation, recently submitted by email. The motion was seconded by Ms. Klobas. Motion Passed.**

5. **Mr. Wheeler made a motion to appoint Mr. Bruce Mitchell to Commissioner Position No. 3 to fulfill the remaining term from Mr. Neal, which will extend until 2020. Motion seconded by Mr. Newman. Motion Passed.**

6. **APPROVAL OF MINUTES:**

A. The September 18, 2018 Regular Board Meeting Minutes. **A motion was made by Mr. Newman to approve the September 18, 2018 Regular Board Meeting Minutes, motion seconded by Ms. Klobas. Motion Passed.**

7. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of October 16, 2018. **Consensus was to approve the financial statements.**

8. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from September 19, 2018 to October 16, 2018 were presented for Board Approval. **A motion was made by Mr. Newman to approve the accounts payable from September 19, 2018 thru October 16, 2018 motion seconded by Ms. Klobas. Motion Passed.**

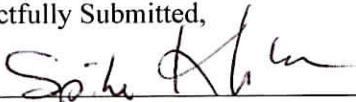
9. **ON-GOING BUSINESS:**

A. Mr. Newman is participating in a survey, on behalf of the District, that is funded by Trees to Taps at OSU which in turn is funded by the Oregon Forest Resources Institute, which in turn is funded by all the timber companies and the legislature in Oregon. An Assistant Professor, Dr. Emily Jane Davis, from Oregon State University Extension Service in the Dalles, OR, Department of Forest Eco Systems and Society, met with Mr. Newman to discuss the impact of forest practices in Watersheds, specifically OWD interactions with Stimson and Green Crow. Mr. Anderson gave a tour of the plant and intakes. During her visit to Oceanside, Dr. Davis also met with Casey Wheeler, the local forest manager for Green Crow, and Mr. Jon Wehage, Stimson Lumber representative. A report will be written, in a few months by Dr. Davis, summarizing her studies that also include other watersheds/districts. OWD will be given a copy of the report, for review and comment prior to distribution. Oceanside Community Club has invited Mr. Newman to make a presentation at the December Potluck.

B. Safety Report-District Manager, David Nordman and staff completed a CPR Class at the Netarts Fire Hall on September 25, 2018. Mr. Wheeler assigned Mr. Mitchell as Board Representative for Safety.

- C. Employee Christmas Gift Baskets. **Mr. Wheeler made a motion authorize Ms. Klobas to purchase Christmas baskets for employees up to the amount of \$700 total, motion seconded by Mr. Newman. Motion Passed.**
- D. Coleman Creek POD Relocation Study-Mr. Newman discussed his review of the 95% draft prepared by Civil West Engineer, Keven Shreeve. There appears to be only \$30,000 available for the second phase of the study, according to Mr. Tom Pattee of the funding agency (OHA); Mr. Newman is going to meet with Mr. Shreeve to set some priorities that would reduce the estimated cost of the second phase to fall within the \$30,000 limit available. As it stands, the estimate is \$128,000.
10. **NEW BUSINESS:**
- A. Tillamook County actions potentially leading to vacating public right of ways in Cape Meares was discussed. Ms. Klobas and Mr. Nordman will work on a letter to the County Board to be approved at OWD next Board Meeting.
- B. Eliminating paper Board packets was discussed, Board Packets will be put in Dropbox and printed for those requesting a hard copy. An overhead projector will be used at future meetings to display the Board Agenda.
11. **DISTRICT REPORT:** See attached.
12. **OFFICE REPORT:** See attached.
13. **CORRESPONDENCE:** Leak Relief for a service line leak was requested from Ron Ennis, Consensus of the Board was to approve relief in the amount of \$42.00.
14. **COMMISSIONER COMMENTS:**
- A. November meeting is set for 11/20/18. *Consensus of Board.*
- B. Mr. Wheeler & Ms. Klobas agreed to sign checks on 10/31/18.
15. Regular Meeting adjourned at 3:02 p.m. **Mr. Wheeler made a motion to adjourn the Regular Board Meeting at 3:02 p.m., motion seconded by Ms. Klobas. Motion Passed.**

Respectfully Submitted,



Spike Klobas, Secretary

Minutes taken by Julia Johnson