

Oceanside Water District
P.O. Box 360
Oceanside, OR 97134
(503) 842-0370

October 20, 2015 Minutes

BOARD MEMBERS PRESENT:

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair, Spike Klobas-Secretary, Paul Newman, Robert Garrigues.

STAFF PRESENT:

Alan Tuckey-Watermaster, David Nordman-Plant Operator, Julie Johnson-Assistant Office Manager.

1. CALL TO ORDER:

1:00 PM at the Oceanside Community Center.

2. APPROVAL OF AGENDA:

Approval of the October 20, 2015 Board Meeting agenda. **A motion was made by Ms. Klobas to approve the agenda for October 20, 2015, motion was seconded by Mr. Newman. Motion Passed.**

3. GUESTS: Mike Henry – HBH, Josh Seeds – DEQ, Kate Skinner – ODF, Meg Thompson, Elki Powers.

4. GUEST COMMENT: Josh Seeds, Ecologist from DEQ spoke briefly about the Coleman & Short Creek Watershed landslide risks. A LIDAR map was presented on the Watershed, highlighting the areas that have potential landslide risk. Mr. Seeds discouraged any active digging in the area, and the need to maintain the existing vegetation that serves as a natural filtration system for our water source. The land surrounding the watershed is privately and commercially owned forestland. Kate Skinner, ODF, spoke briefly about possible changes in laws regarding no cut zone surrounding creeks that have fish runs. Coleman & Short Creek's history regarding fish runs will be looked into by ODF. Mr. Newman and Mr. Tuckey discussed the rock quarry that is located above the watershed, with Mr. Seeds. Mr. Seeds will look into the possibility of DOGAMI testing the water in the holding pond. Meg Thompson discussed a resource manual that is set to be published by the end of this year, the manual will provide a list of grants available to small Districts like ours.

5. APPROVAL OF MINUTES:

A. The September 15, 2015 Regular Board Meeting Minutes - **Motion by Mr. Ansorge, seconded by Ms. Klobas to approve the September 15, 2015 Regular Board Meeting Minutes. Motion Passed.**

6. REVIEW OF FINANCIAL STATEMENT:

Financial Statements as of October 20, 2015. **Consensus was to approve the financial statements.**

7. REVIEW & APPROVE OF ACCOUNTS PAYABLE:

Accounts Payable from August 15, 2015 to October 20, 2015 were presented for Board Approval. **A motion was made by Mr. Garrigues to approve the accounts payable from August 15, 2015 to October 20, 2015, motion seconded by Ms. Klobas. Motion Passed.**

8. ON-GOING BUSINESS:

A. HBH Update – Mike Henry

1. Earth Works Excavating Pay Request #5 in the amount of \$383,243.22 was presented for Board Approval. The total Change Orders are expected to come in under \$60,000. **A motion was made to accept Earth Works Pay Request #5 in the amount of \$383,243.22, subject to HBH & Earthworks signing a completed punch list for Oceanside Infrastructure Improvements, plus the County approval of the paving job. Certification on the Davis Bacon & B.O.L.I. wages also need to be approved by HBH, with those conditions the motion was made by Mr. Ansorge, seconded by Mr. Garrigues. Motion Passed.**

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2. IFA Loan Advance #10 in the amount of \$432,263 was presented for Board Approval. **A motion was made by Mr. Ansoorge to approve Loan Advance #10 in the amount of \$432,263, motion was seconded by Mr. Garrigues. Motion Passed. (The advance amount was later decreased to \$398,636 due to an error.)**
 3. Earth Works Change Orders #7-#17 were presented by HBH for approval. Mr. Wheeler requested that a summary report be prepared before the next Board Meeting to give Board Members time to review the Change Orders.
 4. Cape Meares and Oceanside Water filtration equipment are scheduled to be complete by April 2016. Units will need to be stored until the completion of the two buildings they are to be housed in. Jason McGibbon, HBH, will provide Mr. Tuckey with the dimensions of the two units to plan for storage. Mr. McGibbon is currently working on the redesign of the existing building in Oceanside. January 2016 both WTP and Intakes are scheduled to go out to bid. HBH will be talking to contractors, and decide whether to include the new Reservoir in the Treatment plant bid, or with the additional piping.
 5. Telemetry for both plants has been reviewed by Terry Nelson, Electrical Engineer. HBH plans to go out to bid this January. At this time the cable to Maxwell Mountain Reservoir (MMR) is partially above ground, and Mr. Tuckey feels conduit should be run between the Plant and MMR for protection of the cable. It was suggested to also run a radio line, between the two points. Mr. Tuckey stated that OWD has a 15 ft. easement up to the Reservoir that would provide OWD the right of way. The protection of the plants telemetry security was discussed.
 6. HBH is working on the paperwork to obtain the Rosenberg Water Rights, and hopes these will be ready by next Board Meeting. HBH has had at least one conversation with the Water Rights staff, and believes that there should not be a problem obtaining the rights. Mr. Tuckey requested clarification on the stream name.
 7. Cape Meares pipeline work along Bayocean Road is complete, Earth Works notified the County on October 14th that they were ready for paving. The County has stopped paving until next year due to the drop in temperature. HBH to follow up with the County to make sure it is still on their list for next year.
- B. Oceanside Clean Water Subcommittee – Paul Newman
1. York Johnson, DEQ, has collected water samples in the past on behalf Tillamook Estuary Partnership, and there is a possibility that DEQ will pay for the POSIS filters and processing for the planned testing for herbicides in Short Creek.
- C. OWD-Oregon.org – Charles Ansoorge
1. Water was temporarily shut off in Cape Meares last Thursday due to a tie-in with the new waterline. A notification was sent out through a program Mr. Ansoorge uses for the neighborhood, called Nextdoor. Future planned water outages should be posted on the OWD website with a 48 hour notice.

9. NEW BUSINESS: None.

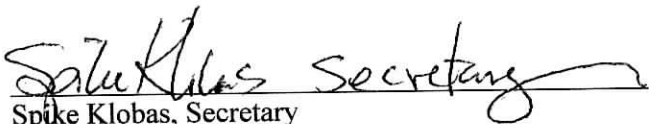
10. DISTRICT REPORT: Mr. Nordman reviewed the attached report.

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11. **OFFICE REPORT:** Mrs. Johnson reviewed the attached report.
12. **CORRESPONDENCE:** None.
13. **COMMISSIONER COMMENTS:**
 - A. Mr. Ansoerge inquired on the installation of more fire hydrants in Cape Meares. Mr. Tuckey stated that there are several planned in the coming upgrades.
 - B. Mr. Garrigues requested to meet with staff & HBH with regards to his development project in Cape Meares. in this area. Mr. Tuckey to discuss this project with Mr. Garrigues after the meeting.
 - C. Mr. Henry, HBH, will not be present at the November 17, 2015 Board Meeting.
 - D. The next Board Meeting is set for November 17, 2015, at the Cape Meares Community Center. *Consensus agreed on the next meeting date.*
 - E. Mr. Ansoerge agreed to sign checks on October 29, 2015.
14. The Regular Meeting was adjourned at 3:47 p.m. **Motion made by Mr. Ansoerge, motion was seconded by Mr. Garrigues. Motion passed.**

Respectfully submitted by:


Spike Klobas, Secretary

Minutes taken by Julia Johnson, Assistant Office Manager