

**Oceanside Water District**  
**Regular Board Meeting**  
P.O. Box 360  
Oceanside, OR 97134  
(503) 842-0370  
owd-oregon.org

**September 18, 2018 Minutes**

**BOARD MEMBERS PRESENT:**

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary,  
Paul Newman, Miron Neal III.

**STAFF PRESENT:**

Julie Johnson-Office Manager, Justin Hartford-Plant Operator, David Nordman-District Manager

1. **CALL TO ORDER:**

1:00 p.m. Cape Meares Community Hall.

2. **APPROVAL OF AGENDA:**

Approval of the September 18, 2018 Board Meeting Agenda. **A motion was made by Mr. Ansorge to approve the agenda, Ms. Klobas seconded the motion to approve the September 18, 2018 Board Meeting Agenda. Motion Passed.**

3. **GUESTS:** Kevin Shreve, Civil West Engineering.

4. **GUEST COMMENT:**

A draft of the Coleman Creek Water Diversion Point Relocation Study was presented by Mr. Shreve. The road alignment has been set by the Federal Highway for the new Cape Meares Loop Road, the road and the creek are not parallel in the new design. A barrow ditch would be installed during road construction to allow for any run off from the road to be filtered before it ever reached Coleman Creek. This would not contain a sudden spill, and prevent it from entering the stream. Mr. Shreve's research found that moving the intake upstream would eliminate several small tributaries that are presently feeding into Coleman Creek, thus decreasing the flow by 50%. Mr. Shreve plans to complete Phase I of the study in the next few months, and moving onto Phase II of the study if we are approved for funding. Mr. Newman requested that the Board study the draft and give feedback to Mr. Shreve in the next two weeks. Mr. Nordman will confirm the cubic feet we allowed to draw from Coleman Creek by this time also.

5. **APPROVAL OF MINUTES:**

A. The August 21, 2018 Regular Board Meeting Minutes. **A motion was made by Mr. Ansorge to approve the August 21, 2018 Regular Board Meeting Minutes, motion seconded by Ms. Klobas. Motion Passed.**

6. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of September 18, 2018. *Consensus was to approve the financial statements.*

7. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

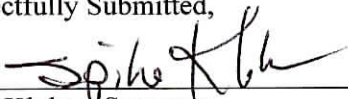
Accounts Payable from August 22, 2018 thru September 18, 2018 were presented for Board Approval. **A motion was made by Ms. Klobas to approve the accounts payable from August 22, 2018 thru September 18, 2018 motion seconded by Mr. Newman. Motion Passed.**

8. **ON-GOING BUSINESS:**

A. Oceanside Clean Water Subcommittee-Paul Newman has been asked to give a presentation regarding Oceanside and Cape Meares water system at the December 3<sup>rd</sup>, 2018 ONA Meeting. Two different organizations have inquired on doing a study on our water system. Mr. Ansorge and Mr. Newman have declined to participate in one study due to the lack of transparency in the source and purpose of the study. The other study is conducted by OHU which Paul has agreed to participate in along with the timber companies. An agreement with Green Crow and Stimson to notify the District a week in advance of any roadside spraying has been made to allow the Reservoirs to be filled and close the intake during any potential risk of contamination.

- B. Safety Report-District Manager, David Nordman has scheduled a CPR Class for all employees at the Netarts Fire Hall on September 25, 2018.
  - C. Cape Meares Water Availability will be reviewed periodically to ensure that there is ample water supply for existing homes. Mr. Nordman has worked with Wes Tech to slow the time that we are drawing from Coleman Creek to allow for the stream to refill the holding pond at the intake. With this change to the run time Cape Meares water source has switched back onto Coleman Creek, and the water supply is enough even during the current drought season.
  - D. Coleman Creek Relocation Study was covered under guest comment.
  - E. A weir will be installed on Coleman Creek early October to start measuring the flow for the Water Management Conservation Plan and Relocation Study.
  - F. District Manager had a silt fence installed on Castle Drive to prevent rain water run-off were there were recent waterline upgrades. Durbin Excavating will be installing some larger drain rock and liner early October to correct the problem.
  - G. Mr. Neal's is requesting that his waterline on 7<sup>th</sup> Street be upgraded, instead of his current line that comes from the top of 5<sup>th</sup> Street. To move this service line would require an easement, and having the line engineered up to the home.
9. **NEW BUSINESS:**
- A. After hours employee emergency call outs will be assigned to Justin Hartford and Christian Anderson, to encourage call out response, a remuneration of \$50, plus two-hour minimum straight time, was proposed by Mr. Wheeler. The consensus of the Board was to approve the remuneration and to revisited this in a year, Mr. Nordman will draft a policy.
  - B. Resolution 18-06 to rename the Watermaster position to District Manager was brought for Board approval. **A motion was made by Mr. Anson to approve Resolution 18-06 Renaming Watermaster to District Manager, motion seconded by Mr. Newman. Motion Passed.**
10. **DISTRICT REPORT:** See attached.
11. **OFFICE REPORT:** See attached.
12. **CORRESPONDENCE:** Leak Relief for a service line leak was requested from Steven Puls, Consensus of the Board was to approve relief in the amount of \$90.50.
13. **COMMISSIONER COMMENTS:**
- A. October meeting is set for 10/16/18. *Consensus of Board.*
  - B. Mr. Anson & Mr. Wheeler agreed to sign check 10 a.m. on 9/28/18.
14. Regular Meeting adjourned at 3:11 p.m. **Mr. Wheeler made a motion to adjourn the Regular Board Meeting at 3:11 p.m., motion seconded by Mr. Anson. Motion Passed.**

Respectfully Submitted,

  
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Spike Klobas, Secretary

Minutes taken by Julia Johnson