

Oceanside Water District
Regular Board Meeting
P.O. Box 360
Oceanside, OR 97134
(503) 842-0370
owd-oregon.org

September 19, 2017 Minutes

BOARD MEMBERS PRESENT:

Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary, Paul Newman,
Absent: Miron Neal III, Henry Wheeler-Chairman.

STAFF PRESENT:

Alan Tuckey-Watermaster, Julie Johnson-Office Manager

1. **CALL TO ORDER:**

1:00 PM at the Cape Meares Community Center.

2. **APPROVAL OF AGENDA:**

Approval of the September 19, 2017 Board Meeting Agenda. **A motion was made by Ms. Klobas to approve the agenda with the addition of 9.D. Water Availability in Cape Meares. Mr. Newman seconded the motion to approve the September 19, 2017 Board Meeting Agenda. Motion Passed.**

3. **GUESTS:**

HBH Engineering-Mike Henry

4. **GUEST COMMENT:** See 8A.

5. **APPROVAL OF MINUTES:**

The August 15, 2017 Regular Board Meeting Minutes. **A motion was made by Mr. Newman to approve the August 15, 2017 Regular Board Meeting Minutes, motion seconded by Ms. Klobas. Motion Passed.**

6. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of September 19, 2017. *Consensus was to approve the financial statements.*

7. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from August 16, 2017 thru September 19, 2017 were presented for Board Approval. **A motion was made by Ms. Klobas to approve the accounts payable from August 16, 2017 thru September 19, 2017, motion seconded by Mr. Newman. Motion Passed.**

8. **ON-GOING BUSINESS:**

A. HBH Engineering-Mike Henry

1. 2KG Contractors, Pay Request No. 7 in the amount of \$370,014.95 was submitted for Board review. HBH to review request again regarding fencing that was included at Coleman Creek, this item was to be removed from the contract. HBH will contact OWD with a revised request.
2. Project will be completed when as-builts drawings and Operator Manuals for both plants are received, and payroll certification is completed for 2KG Contractors. In addition, the Capes flow meter located at the Camelot pump station needs to be repaired; the 20' extension cable for the portable generator needs to be upgraded to a 40' cable, the District will need to purchase a portable generator for Short Creek. A manufacturing flaw has been discovered on the Oceanside pre-filter tank on Monday, HBH recommended checking the tank in Cape Meares also for the same problem. 2KG and the manufacture will be contacted to resolve the problem.
3. IFA has been contacted about the Phase II project not being finalized by September 30, 2017.
4. The garage door that was installed during the project has failed, causing injury to Plant Operator, Mr. Nordman. Waiting for further resolution of this matter before having door repaired.

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5. HBH has located a manufacture in California to fabricate a stainless, v-notch weir, mounted on plexiglass to install on Coleman Creek to measure summer water flow. Estimated cost is \$500-\$600.
6. Time of transit test may be completed using of a fire hydrant, a methodology request has been sent to OHA for approval.

B. Oceanside Clean Water Subcommittee Update:

1. No update.

9. NEW BUSINESS:

- A. System Development Charge is being reviewed by the Board, currently the fee is \$5,574. In reviewing other neighboring towns it was found that Rockaway Beach is currently \$6,477; Bay City \$7,364; Port Orford \$8,421; Cottage Grove \$6,940. The Board is considering a SDC fee increase to \$7,309, after the completion of the system upgrades. A notice of the review was posted in the Headlight Herald on September 13, 2017. This item will be carried over to the October Meeting for approval.
- B. Review of Vacation Policy will be carried over to the October Meeting.
- C. Further discussion with the homeowner that may have multiple dwellings will be continued until the October Meeting.
- D. Water Availability in Cape Meares was discussed due to the Conserve Water request posted by the Watermaster. HBH is confident that there is ample water supply for the community and for further expansion. Currently, the plant is only drawing water from the creek three to four hours a day, during this time water seems quite low at the intake. When the plant is not drawing water more than 75 gallons a minute are flowing over the intake wall, making more water during the day at this plant is possible during the dry season. Mr. Wheeler provided research on the rainfall in past years as of August: 2014 - 43", 2015 - 52", 2016 - 42", 2017 - 51".

10. DISTRICT REPORT: See attached.

- A. A new low frequency radio is needed at the Cape Meares Plant, the approximate cost is \$1,200.

11. OFFICE REPORT: See attached.

12. CORRESPONDENCE:

- A. Thank you card from the four Cape Meares Residents who received account credit for the inconvenience of relocating their water meter was passed around to the Board.

13. COMMISSIONER COMMENTS:

- A. The next Regular Board Meeting is set for October 17, 2017, in Oceanside. *Consensus agreed to the next meeting date.*
- B. Mr. Newman agreed to sign checks on September 28, 2017.

14. Regular Meeting adjourned at 3:06 p.m. *Consensus agreed to adjourn the Regular Board Meeting.*

Respectfully submitted by:



Spike Klobas, Secretary

Minutes taken by Julia Johnson, Office Manager