

Oceanside Water District
Regular Board Meeting
P.O. Box 360
Oceanside, OR 97134
(503) 842-0370
owd-oregon.org

April 16, 2019 Minutes

BOARD MEMBERS PRESENT:

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair/Treasurer (absent), Spike Klobas-Secretary, Paul Newman, Bruce Mitchell.

STAFF PRESENT:

Julie Johnson-Office Manager, David Nordman-District Manager

1. CALL TO ORDER:

1:00 p.m. Oceanside Treatment Plant.

2. APPROVAL OF AGENDA:

Approval of the April 16, 2019 Board Meeting Agenda. **A motion was made by Ms. Klobas to approve the agenda, Mr. Mitchell seconded the motion to approve the April 16, 2019 Board Meeting Agenda. Motion Passed.**

3. GUESTS: None

4. APPROVAL OF MINUTES:

A. The March 19, 2019 Regular Board Meeting Minutes. **A motion was made by Mr. Newman to approve the March 19, 2019 Regular Board Meeting Minutes, motion seconded by Ms. Klobas. Motion Passed.**

5. REVIEW OF FINANCIAL STATEMENT:

Financial Statements as of April 16, 2019. *Consensus was to approve the financial statements.*

6. REVIEW & APPROVE OF ACCOUNTS PAYABLE:

Accounts Payable from March 19, 2019 through April 16, 2019 were presented for Board Approval. **A motion was made by Ms. Klobas to approve the accounts payable from March 20, 2019 through April 16, 2019 motion seconded by Mr. Newman. Motion Passed.**

7. ON-GOING BUSINESS:

A. Oceanside Clean Water Subcommittee-Short Creek Watershed Herbicide Assessment Grant was awarded to the Oceanside Water District originally in 2014 in the amount of \$10,000 to conduct a time of transit study in the Watershed. Oceanside Water District requested an amendment in 2016, and the grant amount was increased to \$14,000. A second amendment was requested in 2019, the purpose of this amendment is to extend the time to complete the project due to a delay in the herbicide spraying in the Short Creek watershed. This date extension will allow Recipient to test the water after the spraying occurs to ensure that the herbicide used is not contaminating the source. Mr. Newman plans to conduct this study before the December 31, 2019 deadline.

B. Safety Report-Mr. Nordman will be holding a Safety Meeting on 4/18/19 with Staff on tool safety.


8. NEW BUSINESS:

A. **Resolution 19-02 renewing Future Plant and Infrastructure Replacement Fund to Infrastructure Upgrades, System replacement and Water Source Development Fund** to more formally describe it's function, and to comply with the State Budget Rules to renew the fund every ten years.

B. Consumer Confidence Report for 2018 is due by the end of June 2019, Board appointed Mr. Newman, Mr. Ansorge and Staff to update the Report. **A motion was made by Mr. Wheeler to appoint Mr. Newman, Mr. Ansorge and Staff to complete the 2018 CCR by June of 2019. Motion Passed.**

- C. The Audit for the fiscal years 2017-2018 was completed CPA's Boldt, Carlisle & Smith with no findings. **A motion was made by Ms. Klobas to accept the Audit as prepared by Boldt, Carlisle, & Smith, CPA's, motion was seconded by Mr. Mitchell. Motion Passed.**
- D. Water Rates were discussed by the Board, the Budget Committee will entertain an increase of approximately 8.5% at the May 21, 2019 Budget Meeting.
- E. Budget Committee for the 2019-2020 Budget were appointed by the OWD Board. Budget Committee will be three Community members from Oceanside, Judie Marvis, Elki Powers, and Kay Woldridge, two Community Members from Cape Meares, Carolyn Ollikainen and Patricia Smith. **Mr. Wheeler made a motion to appoint the five community volunteers to serve as the 2019-2020 Budget Committee for OWD, motion was seconded by Ms. Klobas. Motion Passed.**
9. **DISTRICT REPORT:** See attached.
10. **OFFICE REPORT:** See attached.
11. **CORRESPONDENCE:** None.
12. **COMMISSIONER COMMENTS:**
- A. May Regular Board Meeting and Budget Meeting is set for 5/21/19. *Consensus of Board.*
- B. Mr. Wheeler & Mr. Mitchell agreed to sign checks on 4/30/19.
13. Regular Meeting was adjourned at 2:54 p.m. **Mr. Wheeler made a motion to adjourn the Regular Board Meeting at 2:54 p.m., motion seconded by Ms. Klobas. Motion Passed.**

Respectfully Submitted,



Spike Klobas, Secretary
Minutes taken by Julia Johnson