

**Oceanside Water District**  
**Regular Board Meeting**  
P.O. Box 360  
Oceanside, OR 97134  
(503) 842-0370  
owd-oregon.org

**April 18, 2023**  
**Minutes**

**BOARD MEMBERS PRESENT VIA CONFERENCE CALL:**

Henry Wheeler, Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary, Paul Newman, Norm Passmore (absent).

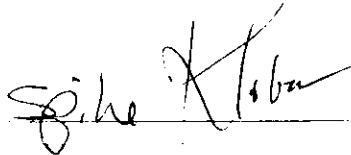
**STAFF PRESENT:**

Julia Johnson-Office Manager  
Christian Anderson-Plant Operator

1. **CALL TO ORDER: 1:02 PM**
2. **APPROVAL OF AGENDA:**  
Approval of the April 18, 2023, Board Meeting Agenda. **A motion was made by Mr. Newman to approve the April 18, 2023, Board Meeting Agenda, motion seconded by Ms. Klobas. *Motion Passed.***
3. **GUEST:**
4. **APPROVAL OF MINUTES:**
  - A. March 21, 2023, Regular Board Meeting Minutes. **A motion was made by Mr. Ansorge to approve March 21, 2023, Regular Board Meeting Minutes, the motion was seconded by Ms. Klobas. *Motion Passed.***
5. **REVIEW OF FINANCIAL STATEMENT:**  
Financial Statements as of April 18, 2023. *The consensus was to approve the financial statements.*
6. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**  
Accounts payable from March 22, 2023, through April 18, 2023, were presented for Board Approval. **A motion was made by Mr. Ansorge to approve the accounts payable from March 22, 2023, through April 18, 2023, motion was seconded by Mr. Newman. *Motion Passed.***
7. **ON-GOING BUSINESS:**
  - A. Cape Meares Loop Bypass Road: Construction is in progress. Trees have been removed from the roadside on the Northside of Cape Meares Loop Road.
  - B. Cyber Security: Mr. Newman, Mr. Ansorge, and Christian have had the review of our data system by CIS Stakeholder Engagement Operations and Tillamook Computers is in the process of putting down on paper our Cyber Security System and Policies.
  - C. Water Flow Measurement: Mr. Anderson will be working on the information and providing the charts to upload to the website.
  - D. Safety Committee: Ladder Safety.
  - E. Job to do List, District Manager: No update.
  - F. Open Job position: All members of the Board and Christian Anderson have completed interviews with prospective candidate Mr. Walter Nordman. To date, one more candidate, remains to be interviewed
  - G. Water Right Discussion: We should have a final draft of the Coleman Creek agreement by our May meeting.
8. **NEW BUSINESS:**
  - A. Water Rates were discussed, Board consensus was to entertain a \$5.00 rate increase (7.7% for a single-family home) per month and all the other rate categories would be raised by 7.7%, for the Budget 2023-24.
9. **DISTRICT REPORT:** See attached.
10. **OFFICE REPORT:** See attached.
11. **CORRESPONDENCE:** None.
12. **COMMISSIONER COMMENTS:**

- A. May 16, 2023. Board Meeting will be held at 2 p.m. via conference call, following the Budget Committee meeting.
- B. April 18, 2023, checks to be signed by Mr. Wheeler and Mr. Ansorge.
- C. April 28, 2023, Mr. Wheeler and Ms. Klobas agreed to sign checks.
13. **Regular Session was recessed at 2:27 p.m., for Executive Session, Ms. Klobas made a motion to recess, Mr. Ansorge seconded the motion. Motion Passed.**
14. Executive Session was called to order at 2:28 p.m.
15. Executive Session concluded at 3:25 p.m., Regular Session resumed at 3:25 p.m.
16. **Ms. Klobas made a motion to adjourn the meeting at 3:26 p.m., and Mr. Newman seconded the motion. Motion Passed.**

Respectfully Submitted, \_\_\_\_\_  
Spike Klobas, Board Secretary  
Minutes taken by Julia Johnson

A handwritten signature in black ink, appearing to read "Spike Klobas", is written over a horizontal line.