

Oceanside Water District
Regular Board Meeting
P.O. Box 360
Oceanside, OR 97134
(503) 842-0370
owd-oregon.org

April 19, 2022, Minutes

BOARD MEMBERS PRESENT VIA CONFERENCE CALL:

Henry Wheeler, Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary, Bruce Mitchell, Paul Newman.

STAFF PRESENT:

Julia Johnson-Office Manager.

David Nordman-District Manager.

1. **CALL TO ORDER:**

1:00 p.m.

2. **APPROVAL OF AGENDA:**

Approval of the April 19, 2022, Board Meeting Agenda. **A motion was made by Mr. Mitchell to approve the April 19, 2022, Board Meeting Agenda, Mr. Ansorge seconded the motion. Motion Passed.**

3. **GUESTS:** None.

4. **APPROVAL OF MINUTES:**

A. The March 15, 2022, Regular Board Meeting Minutes. **A motion was made by Mr. Newman to approve the March 15, 2022, Regular Board Meeting Minutes, the motion was seconded by Mr. Mitchell. Motion Passed.**

5. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of April 19, 2022. *Consensus was to approve the financial statements.*

6. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from March 16, 2022, thru April 19, 2022, were presented for Board Approval. **A motion was made by Mr. Wheeler to approve the accounts payable from March 16, 2022, thru April 19, 2022, motion seconded by Ms. Klobas. Motion Passed.**

7. **ON-GOING BUSINESS:**

A. Cape Meares Loop Bypass Road, Durbin Excavating will be hired to lower the water line on the South side of Cape Meares Loop Road when logging is complete.

B. Tillamook Computers is continuing to work on security updates, a cost estimate for a new laptop and computer for the Office Manager have been requested. A cost comparison from Dell computers will also be obtained before purchase.

C. Water Source Discussion.: Mr. Nordman assured the Board he would start graphing flows.

1. Mr. Nordman plans to have a site visit with a Vancouver dredging company to give an estimate for dredging Short Creek in the next three weeks.

2. Coleman Creek and Short Creek flows are measured daily.

3. Baughman Creek flows need to be charted; Mr. Nordman is working on a system to channel the flows down going into the culvert. Water samples are planned to be submitted to the lab in the next month.

D. Safety Committee- Confined Spaces.

E. District On-going projects were discussed as listed and attached to the District Report.

F. WMCP has been submitted to the state which can take up to 90 days for the review and there is a public comment period.

- G. Open job position for District Manager was discussed, and Mr. Nordman will follow up on a few questions that were raised and further clarify credits for existing wastewater service. More thought has to be given to management succession planning, timing, budget considerations, and impact on current staff.
8. **NEW BUSINESS:**
- A. Audit Statement for 2020-2021, discussion and acceptance. **A motion was made by Ms. Klobas to accept the 2020-2021 Audit Statement prepared by SingerLewak CPA, motion seconded by Mr. Ansorge. Motion Passed.**
- B. Continued discussion Ordinance 96-1 Backflow Prevention, Mr. Anderson was out sick, matter carried over to next month.
9. **DISTRICT REPORT:**
10. **OFFICE REPORT:** See attached.
11. **CORRESPONDENCE:** None
12. **COMMISSIONER COMMENTS:**
- A. May 17, 2022, Budget Meeting at 1 p.m. Board Meeting will be held at 2 p.m. via conference call.
- B. April 20, 2022, checks to be signed by Mr. Wheeler and Mr. Ansorge.
- C. April 29, 2022, Mr. Wheeler and to sign checks and Mr. Newman.
13. **Ms. Klobas made a motion to adjourn at 2:36 p.m., Mr. Newman seconded the motion. Motion Passed.**

Respectfully Submitted,
Spike Klobas, Secretary
Minutes taken by Julia Johnson

