

Oceanside Water District
Regular Board Meeting
P.O. Box 360
Oceanside, OR 97134
(503) 842-0370
owd-oregon.org

August 15, 2023
Minutes

HELD AT THE BARBARA BENNETT COMMUNITY CENTER IN CAPE MEARES

BOARD MEMBERS PRESENT:

Henry Wheeler, Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary, Paul Newman, Norm Passmore.

STAFF PRESENT:

Julia Johnson-Office Manager - Christian Anderson-Plant Manager

1. **CALL TO ORDER: 1:00 PM**
2. **APPROVAL OF AGENDA:**
 - A. Approval of the August 15, 2023, Board Meeting Agenda. **A motion was made by Mr. Passmore to approve the August 15, 2023, Board Meeting Agenda, motion seconded by Mr. Ansorge. Motion Passed.**
3. **GUEST: Gill Davis, Tillamook Computers.**
 - A. Mr. Davis reviewed the upgrades that have been made to the SKADA program, WesTech, Plant Manufacturer, and Terry Nelson, Camtronics are in communication with Mr. Davis. **A motion was made by Mr. Ansorge, Mr. Davis to purchase additional hardware which will significantly harden the access to our central SCADA system while still allowing remote access by our contractors. The estimated purchase price is \$1,000, Mr. Newman seconded the motion. Motion Passed.**
4. **APPROVAL OF MINUTES:**
 - A. July 18, 2023, Regular Board Meeting Minutes. **A motion was made by Ms. Klobas approve July 18, 2023, Regular Board Meeting Minutes, the motion was seconded by Mr. Ansorge. Motion Passed.**
5. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of August 15, 2023. *The consensus was to approve the financial statements.*
6. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts payable from July 19, 2023, through August 15, 2023, were presented for Board Approval. **A motion was made by Mr. Ansorge to approve the accounts payable from July 19, 2023, through August 15, 2023, motion was seconded by Mr. Passmore. Motion Passed.**
7. **ON-GOING BUSINESS:**
 - A. The Cape Meares Loop Bypass. Recent inspections of work completed show that the project appears to be on schedule and will likely meet its scheduled completion date.
 - B. Water Flow Measurement: Two variations of data presentation the first, a continuous curve show all individual monthly average flow data. The second is a series of bar graphs showing each months average flow by month with prior years data as additional bars in each month. Mr. Ansorge and Mr. Newman presented and discussed the attached flow charts. *The consensus of the Board was to use the bar graph format.*
 - C. Safety Committee: Access to Reservoirs. Mr. W. Nordman will be leading meetings in the future.
8. **NEW BUSINESS:**
9. **DISTRICT REPORT:** Mr. Anderson reviewed the project list, water loss with the Board. (attached)
10. **OFFICE REPORT:** See attached.

11. **CORRESPONDENCE:** Information from Oregon Audit Department Division, regarding new board members Welcome Letter.
12. **COMMISSIONER COMMENTS:**
 - A. September 19, 2023, Board Meeting will be held at an in-person meeting at the Cape Meares at 1 p.m.
 - B. August 31, 2023, Mr. Wheeler, and Mr. Ansonge agreed to sign checks.
13. **A motion was made by Mr. Wheeler to adjourn the Regular Meeting at 2:56 p.m., Ms. Klobas seconded the motion. *Motion Passed.***

Respectfully Submitted,
Spike Klobas, Secretary
Minutes taken by Julia Johnson

Spike Klobas, Secretary