

Oceanside Water District
Regular Board Meeting
P.O. Box 360
Oceanside, OR 97134
(503) 842-0370
owd-oregon.org

August 16, 2022
Minutes

BOARD MEMBERS PRESENT VIA CONFERENCE CALL:

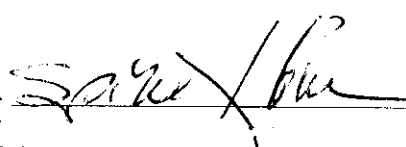
Henry Wheeler, Chairman, Charles Ansorge-Vice Chair/Treasurer (absent), Spike Klobas-Secretary, Bruce Mitchell, Paul Newman.

STAFF PRESENT:

Julia Johnson-Office Manager
David Nordman-District Manager
Christian Anderson-Plant Operator
Philip Weaver-Plant Operator

1. **CALL TO ORDER:**
1:01 p.m.
2. **APPROVAL OF AGENDA:**
Approval of the August 16, 2022, Board Meeting Agenda. **A motion was made by Mr. Wheeler to approve August 16, 2022, Board Meeting Agenda, with the addition of 8.B. Cape Meares Storage Building, Ms. Klobas seconded the motion. Motion Passed.**
3. **GUESTS:** Kenny Oleman.
4. **APPROVAL OF MINUTES:**
 - A. The July 18, 2022, Regular Board Meeting Minutes. **A motion was made by Mr. Mitchell to approve the July 18, 2022, Regular Board Meeting Minutes, the motion was seconded by Ms. Klobas. Motion Passed.**
5. **REVIEW OF FINANCIAL STATEMENT:**
Financial Statements as of August 16, 2022. *The consensus was to approve the financial statements.*
6. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**
Accounts Payable from July 19, 2022, thru August 16, 2022, were presented for Board Approval. **A motion was made by Mr. Mitchell to approve the accounts payable from July 19, 2022, thru August 16, 2022, motion seconded by Ms. Klobas. Motion Passed.**
7. **ON-GOING BUSINESS: (No update, the following carried over from last month)**
 - A. Cape Meares Loop Bypass Road, Durbin Excavating will be hired to lower the water line on the South side of Cape Meares Loop Road when logging is complete. Mr. Nordman is in contact with them, regarding shutdowns during construction near the creek, no update on when the line will be lowered. Ms. Klobas did a site visit and saw that the wetlands are well marked, and Coleman Creek flow remains consistent. Mr. Norman will request access to make sure the stream crossing is protected during construction.
 - B. Tillamook Computer is maintaining monthly backups and cyber security. Mr. Nordman will discuss with them limiting cloud backups to certain computers or none at all.
 - C. Water Flow Measurement. Still a work in progress.
 - D. Safety Committee-Overhead Door Safety.

- E. District on- going projects were discussed. Mr. Newman requested that the graffiti situation at the Short Creek pump station be addressed as a project. Mr. Nordman agreed and discussed some of the preliminary steps that had already been taken including investigating a paint removal compound, as well as putting addition masonry in place to block access under the security fence. This will be given a "medium" priority in the list of projects.
- F. Open Job position for District Manager. Executive Session.
- G. Ordinance 96-1 amendment discussion carried over to the September meeting. Draft will be emailed out for comments prior to the next meeting.
- H. Water Right Discussion. Waiting on input from the Cape Meares Community Association to address concerns of Water Watch. Also Mr. Nordman will try to chart the downtime of the Cape Meares Treatment Plant.
- 8. **NEW BUSINESS:**
 - A. Special District Safety Grant. Mr. Nordman will look into it.
 - B. Cape Meares Storage Shed behind the Community Center used for OWD water parts, is in need of some repairs. OWD has no need for the shed and will move spare parts out of the shed.
- 9. **DISTRICT REPORT:** See attached.
- 10. **OFFICE REPORT:** See attached.
- 11. **CORRESPONDENCE:**
- 12. Recess regular session at 1:50 p.m.
- 13. Executive Session was called to order at 1:51 p.m.
Management Succession was discussed as well as potential applicants and timing of management changes.
- 14. Resume regular session at 2:09 p.m.
A motion was made by Mr. Wheeler and seconded to have Mr. Nordman review benefits with an interested candidate and follow up with existing qualified staff to see if they want to be considered for the position. Mr. Nordman will also set up an interview schedule with potential parties and 2 board members at a time. Motion approved.
- 15. **COMMISSIONER COMMENTS:**
 - A. September 20, 2022, Board Meeting will be held at 1 p.m. via conference call.
 - B. August 16, 2022, checks to be signed by Mr. Wheeler and Mr. Mitchell.
 - C. August 31, 2022, Mr. Wheeler and to sign checks and Mr. Ansorge.
- 16. **Mr. Mitchell made a motion to adjourn at 2:13 p.m., Mr. Newman seconded the motion. Motion Passed.**

Respectfully Submitted, 
Spike Klobas, Secretary
Minutes taken by Julia Johnson