

Oceanside Water District
Regular Board Meeting
P.O. Box 360
Oceanside, OR 97134
(503) 842-0370
owd-oregon.org

August 20, 2019 Minutes

BOARD MEMBERS PRESENT:

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary,
Paul Newman, Bruce Mitchell.

STAFF PRESENT:

Julie Johnson-Office Manager, David Nordman-District Manager.

1. **CALL TO ORDER:**

1:00 p.m. Oceanside Water Treatment Plant.

2. **APPROVAL OF AGENDA:**

Approval of the August 20, 2019 Board Meeting Agenda. **A motion was made by Mr. Ansorge to approve the agenda, with the addition 8.C. Christmas Baskets. Mr. Newman seconded the motion to approve the August 20, 2019 Board Meeting Agenda. Motion Passed.**

3. **GUESTS:** None.

4. **APPROVAL OF MINUTES:**

A. The July 16, 2019 Regular Board Meeting Minutes. **A motion was made by Mr. Ansorge to approve the July 16, 2019 Regular Board Meeting Minutes, motion seconded by Ms. Klobas. Motion Passed.**

5. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of August 20, 2019. *Consensus was to approve the financial statements.*

6. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from July 17, 2019 through August 20, 2019 were presented for Board Approval. **A motion was made by Ms. Klobas to approve the accounts payable from July 17, 2019 through August 20, 2019 motion seconded by Mr. Mitchell. Motion Passed.**

7. **ON-GOING BUSINESS:**

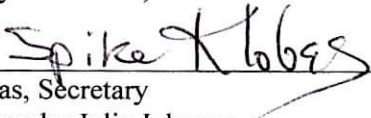
- A. Short Creek Watershed Report-Paul Newman: A site visit to Short Start on July 18, 2019 with Stimson Lumber, and Plant Operator-Christian Anderson, proved to offer some valuable insight on forest practices. Mr. Newman has posted pictures of the site online.
- B. Safety Report-Mr. Nordman has delegated the Meeting responsibility to Mr. Hartford, a meeting is set for next week. The contamination threat after incident report will become part of the Safety Committee minutes.

8. **NEW BUSINESS:**

- A. Contamination Threat on July 18, 2019, response and incident discussion. Mr. Newman will follow up with the District Attorney to resolve the incident.
- B. One Fencing bid was reviewed for various sites, two more possible bids will be obtained by the District Manager. Mr. Newman requested that the fencing be in place within two months.
- C. Short Creek Pump faulted on August 3, 2019 and is working with only one pump, no spare. Inland Electric is working to resolve the problem. **A motion was made by Mr. Wheeler to authorize Mr. Nordman to proceed with the costs involved to make the needed repairs to the pump station, Mr. Ansorge seconded the motion. Motion Passed.**

- D. Maxwell Mountain Pump faulted on August 7, 2019, and again on August 10, 2019, resulting in the loss of water at the first nine homes from the tank. **A motion was made by Mr. Ansorge to install a second pump and make it redundant with an automatic transfer switch, a backup generator hookup will be installed in case of a power outage. Motion was seconded by Ms. Klobas. Motion Passed.**
- E. Short Term Rental Discussion will be held over to the October 15, 2019 Board Meeting.
- F. SDAO Summer Road Show was attended by Mr. Newman on August 7, 2019. Duties and Liabilities, Comprehensive Overview for Board Members was the topic of the 8- hour class. Mr. Newman will make handouts available for those who are interested.
- G. **Mr. Wheeler authorized Ms. Klobas to put together Christmas gift baskets for employees, not to exceed \$700 in total, motion was seconded by Mr. Ansorge. Motion Passed.**
9. **DISTRICT REPORT:** See attached. Board Members requested that Mr. Nordman keep a running to-do list to review at Board meetings. The various ongoing projects discussed will be listed by Mr. Nordman.
10. **OFFICE REPORT:** See attached.
11. **CORRESPONDENCE:**
12. **COMMISSIONER COMMENTS:**
- A. September Regular Board Meeting will be held over to October due to Ms. Klobas, Mr. Ansorge, and Mr. Mitchell having a planned absence.
- B. October Regular Board Meeting will be held at the Oceanside Water Treatment Plant on 10/15/19.
- C. Mr. Wheeler & Mr. Ansorge agreed to sign checks on 8/30/19.
13. Regular Meeting was adjourned at 4:09 p.m.
14. **A motion was made by Mr. Ansorge to adjourn the Regular Meeting at 4:09 p.m., motion seconded by Mr. Mitchell. Motion Passed.**

Respectfully Submitted,


Spike Klobas, Secretary
Minutes taken by Julia Johnson