

Oceanside Water District  
P.O. Box 360  
Oceanside, OR 97134  
(503) 842-0370

March 15, 2016 Minutes  
Oceanside, OR

**BOARD MEMBERS PRESENT:**

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair, Spike Klobas-Secretary, Robert Garrigues

**STAFF PRESENT:**

Alan Tuckey-Watermaster, David Nordman-Plant Operator, Julie Johnson-Assistant Office Manager.

**1. CALL TO ORDER:**

1:04 PM at the Cape Meares Community Center.

**2. APPROVAL OF AGENDA:**

Approval of the March 15, 2016 Board Meeting Agenda. **A motion was made by Mr. Ansorge to approve the agenda for March 15, 2016 Board Meeting, with the addition of an executive session, motion was seconded by Ms. Klobas. Motion Passed.**

**3. GUESTS:** Mike Henry, HBH Engineering, Darlene Swayze, Cape Meares Resident

**4. GUEST COMMENT:** Mrs. Swayze owns the lane between 2<sup>nd</sup> and 3<sup>rd</sup> Street and there are no existing easements to allow OWD legal access to this neighborhood near Seaview. A new waterline in this neighborhood would have to be done outside the IFA Infrastructure upgrade. Mrs. Swayze would like to grant us an easement through this property. OWD appreciates Mrs. Swayze's offer of the easement and will work with our Engineer to come up with a plan.

**5. APPROVAL OF MINUTES:**

A. The February 16, 2016 Regular Board Meeting Minutes. **Motion by Mr. Garrigues to approve the February 16, 2016, motion seconded by Mr. Ansorge. Motion Passed.**

**6. REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of March 15, 2016. **Consensus was to approve the financial statements.**

**7. REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from February 16, 2016 to March 15, 2016 were presented for Board Approval. **A motion was made by Mr. Ansorge to approve the accounts payable from February 16, 2016 to March 15, 2016, motion seconded by Mr. Garrigues. Motion Passed.**

**8. ON-GOING BUSINESS:**

A. HBH-Mike Henry

1. Water Treatment Plant(s) are waiting on Electrical and Structural final drawings. The filtration cartridges will be the same for both plants, therefore interchangeable. HBH would like to change the contract for the treatment plants to include the Camelot pump station. The Short Creek pump station is already in this contract, as are the intakes on Short Creek and Coleman Creek. This will save the District \$3,300 in OHA fees, by having both Pump Stations in the same contract. **A motion was made by Mr. Garrigues to include the Camelot Pump Station into the Water Treatment Plant(s) contract, motion was seconded by Mr. Ansorge. Motion Passed.**
2. The fish screen for the Short Creek Intake has been approved by the Department of Fish and Wildlife.
3. Board discussed whether plans should be roughed in for plumbing and electrical as part of the Plant Design in anticipation of Baughman Creek water use in the future, HBH will check into this. At this time the Rosenberg water rights to Baughman Creek have not been transferred to OWD. Mr. Tuckey has had some discussion with Green Crow Timber Company regarding doing a site visit to view the Watershed,

and remnants of the old holding pond located on their property. The year round water flow will still need to be determined from this source.

4. Oceanside Reservoir Plans have been reviewed by six contractors at this time, HBH is hoping for at least four to five bids on the project. The pre-bid walk through will be held on March 24, 2016, 11 a.m. at the Oceanside Community Club. Bids will be opened on April 5, 2016, 2 p.m., at the Oceanside Community Club. Geo Tech needs to be contacted regarding the zoning permit for this site, HBH will follow up on the questions the County has on the permitting process. A flow meter for both tanks will be included in the project, a tracer study will be required to be done by OWD. The contract for the 200,000-gallon Reservoir, allows for the six-month construction period.
5. Gantt Charts were sent out prior to the Board Meeting for review, Mr. Wheeler requested that an addition be added to the charts. The original dates of each project should remain in a separate column, next to the revised date, as we move through the project. The line color or type should change when the original date has been exceeded.
6. HBH plans to review plans for a 6" water line down Maxwell to Camelot with Mr. Tuckey.

- B. **Oceanside Clean Water Subcommittee Update:** Paul Newman has indicated by email that he is in discussion with IFA on the process required to extend or renew the Grant.

**9. NEW BUSINESS:**

- A. A letter to the Secretary of Transportation was reviewed by the Board in support of the rebuilding of Cape Meares Loop Road. Mr. Garrigues noted that Ms. Welch, Tillamook Co. Road Dept., is aware of our desire to keep the road out of the Coleman Creek Watershed. **A motion was made by Mr. Ansorge to approve the letter to the Secretary of Transportation in support of the repair of Cape Meares Loop Road, motion seconded by Mr. Garrigues. Motion Passed.**
- B. IFA Loan Advance in the amount of \$285,493 was presented for Board approval. **A motion to request a loan advance from IFA in the amount of \$285,493 was made by Mr. Garrigues, motion seconded by Ms. Klobas. Motion Passed.**

**10. DISTRICT REPORT:** Mr. Nordman reviewed the attached report.

**11. OFFICE REPORT:** Mrs. Johnson reviewed the attached report.

**12. CORRESPONDENCE:**

- A. A letter from property owner at 1190 Pacific Avenue in Oceanside was reviewed by the Board. Mr. Tuckey will be in contact with Mr. Seeman regarding his concerns about his lawn that is in the public right-of-way.
- C. Mr. Garrigues indicated that due to FEMA declaring the December storm a natural disaster, the County paving list has been revised. This has moved the paving of the road into Cape Meares to August 2016.

**13. COMMISSIONER COMMENTS:**

- A. The next Board Meeting is set for April 19, 2016 at the Oceanside Community Center.  
**Consensus agreed on the next meeting date.**

- B. Mr. Garrigues agreed to sign checks on March 31, 2016.

**14.** The March 15, 2016 Regular Meeting went to recess at 2:51 p.m. before an Executive Session which was called to provide input on Employee benefits for next year's budget preparation.

**15.** Executive Session was adjourned at 3:09 p.m.

**16. A motion was made by Mr. Garrigues to adjourn the Regular Board Meeting at 3:10 p.m., motion was seconded by Mr. Ansorge. Motion Passed.**

Respectfully submitted by:



Henry Wheeler, Chairman

Minutes taken by Julia Johnson, Assistant Office Manager



OCEANSIDE WATER DISTRICT  
P.O. BOX 360  
OCEANSIDE, OR 97134  
PHONE: (503) 842-0370

April 5, 2016 Minutes  
Special Meeting

**BOARD MEMBERS PRESENT:**

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair, Spike Klobas-Secretary, Paul Newman, Robert Garrigues

**STAFF PRESENT:**

David Nordman-Plant Operator, Julia Johnson – Assistant Office Manager

**GUESTS:**

Mike Henry-HBH, Natalie Jennings-HBH, Bill Reilly-WMH. Reilly & Co. for Engineering America

1. **CALL TO ORDER:** 3:31 p.m. at the Oceanside Community Center

2. **APPROVAL OF AGENDA:**

**Motion to approve the April 5, 2016 Agenda was made by Mr. Ansorge, seconded by Mr. Newman. Motion Passed.**

3. **NEW BUSINESS:**

A. Oceanside 200,000-gallon Reservoir bids were received at 2 p.m. today and reviewed by the Board. The following contractors turned in bids for the construction of the Reservoir.

Shears & Associates \$486,554

Clackamas Construction \$481,636

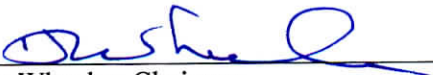
Engineering America Inc. \$477,401

B. HBH Engineering's recommendation was to accept Engineering America Inc. as the responsible low bidder for the project. The tank will be constructed in England out of quality steel/glass fused material. The sub-contractor for the tank construction is Bill Howard of Earth Works Excavating. **A motion was made by Mr. Ansorge to proceed with the 200,000-gallon Reservoir for Oceanside water storage, and accept the bid from Engineering America Inc. in the amount of \$477,401 as the low bid, and authorize the issuance of the Notice of Intent to Award. Motion seconded by Ms. Klobas. Motion Passed.**

4. **ADJOURNMENT:**

**Motion was made by Ms. Klobas to adjourn at 3:50 p.m., motion seconded by Mr. Newman. Motion Passed.**

Respectfully submitted by:



Henry Wheeler, Chairman

Minutes taken by Julia Johnson, Assistant Office Manager