

**Oceanside Water District**  
**Regular Board Meeting**  
P.O. Box 360  
Oceanside, OR 97134  
(503) 842-0370  
owd-oregon.org

**December 17, 2019 Minutes**  
**BOARD MEMBERS PRESENT:**

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary,  
Paul Newman, Bruce Mitchell (absent).

**STAFF PRESENT:**

Julie Johnson-Office Manager, David Nordman-District Manager, Justin Hartford, Christian Anderson

**1. CALL TO ORDER:**

1:00 p.m. Oceanside Water Treatment Plant.

**2. APPROVAL OF AGENDA:**

Approval of the December 17, 2019 Board Meeting Agenda. Mr. Wheeler requested change to the agenda under new business. A. RES 19-06. B. Implementation process of RES 19-06. C. Employee Acknowledgement form. D. RES 19-07 SDC. E. Coleman Creek watershed land sale for road development. **A motion was made by Mr. Ansorge to approve the agenda with suggested changes under new business, Mr. Newman seconded the motion to approve the December 18, 2019 Board Meeting Agenda. Motion Passed.**

**3. APPROVAL OF MINUTES:**

A. **A motion was made by Ms. Klobas to approve the November 19, 2019 Regular Board Meeting Minutes, motion seconded by Mr. Newman. Motion Passed.**

**4. REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of December 17, 2019. *Consensus was to approve the financial statements.*

**5. REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from November 20, 2019 through December 17, 2019 were presented for Board Approval. **A motion was made by Mr. Ansorge to approve the accounts payable from November 20, 2019 through December 17, 2019 motion seconded by Ms. Klobas. Motion Passed.**


**6. ON-GOING BUSINESS:**

- A. Short Creek Watershed Report-Paul Newman: Mr. Newman has emailed IFA requesting an extension on the Short Creek Herbicide Assessment Grant.
- B. Safety Report-December 17, 2019 Safety Meeting Minutes were included in the Board Packets, topic was on Chemical Safety. Mr. Wheeler suggested it might be prudent to provide the employees with electricians safety gloves, rated for the generator's voltage output, to be used when connecting and disconnecting the portable generator.
- C. Cape Meares water availability study. Mr. Wheeler suggested this might be included in next years budget and it would probably require a Request for Qualifications be sent out. Mr. Newman indicated he might look into whether any grant monies might be available for such a study.
- D. Cape Meares Loop Road land acquisition request by the County for a small slice of our property (property maps were circulated) after some discussion Mr. Nordman indicated he would see if he can set up a meeting with the parties involved here at the plant. The number of commissioners would have to be limited to two unless we called a noticed meeting.
- E. Mr. Wheeler suggested we need to see if there were any water line easements that went with the Baughman Creek water rights and possibly allow monies in the 2020-2021 budget for exploratory work to determine what would be needed to rebuild the weir and clean out the stream bed and put in an access road up to the weir. Mr. Nordman said he would look into the easement issue.

**7. NEW BUSINESS:**

- A. **A motion was made by Mr. Wheeler to approve Resolution 19-06 Discrimination and Harassment policy as required by SDIS, motion was seconded by Mr. Ansorge. Motion Passed.**
- B. *Consensus was to approve the Implementation process of Resolution 19-06.*

- C. A motion was made by Mr. Wheeler to approve the employee policy receipt acknowledgment form, Mr. Ansorge seconded the motion. *Motion Passed.*
- D. A motion was made by Mr. Wheeler to approve Resolution 19-07 annual SDC rate increase, motion was seconded by Mr. Newman. *Motion Passed.*
8. **DISTRICT REPORT:** See attached.
9. **OFFICE REPORT:** See attached.
10. **CORRESPONDENCE:**
11. **COMMISSIONER COMMENTS:**
- A. November Regular Board Meeting will be held at the Cape Meares Community Hall on 1/21/20.
- B. Mr. Wheeler & Mr. Newman agreed to sign checks on 12/31/19. Mr. Ansorge will sign in January.
12. A motion was made by Mr. Wheeler to adjourn the Regular Meeting at 2:45 p.m., motion seconded by Ms. Klobas. *Motion Passed.*

  
Spike Klobas, Secretary  
Minutes taken by Julia Johnson