

**Oceanside Water District**  
**Regular Board Meeting**  
P.O. Box 360  
Oceanside, OR 97134  
(503) 842-0370  
owd-oregon.org

**December 18, 2018 Minutes**

**BOARD MEMBERS PRESENT:**

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary (absent), Paul Newman, Bruce Mitchell.

**STAFF PRESENT:**

Julie Johnson-Office Manager, David Nordman-District Manager, Justin Hartford & Christian Anderson-Plant Operators.

1. **CALL TO ORDER:**

1:06 p.m. Oceanside Water Treatment Plant.

2. **APPROVAL OF AGENDA:**

Approval of the December 18, 2018 Board Meeting Agenda. **A motion was made by Mr. Ansorge to approve the agenda with the addition of, 9. D. Baughman Creek, and 14. Executive session requested by Mr. Newman. Mr. Newman seconded the motion with the addition of 9.D. & 14. Motion made to approve the December 18, 2018 Board Meeting Agenda. Motion Passed.**

3. **GUESTS:** None

4. **GUEST COMMENT:**

5. **APPROVAL OF MINUTES:**

A. The November 20, 2018 Regular Board Meeting Minutes. **A motion was made by Mr. Newman to approve the November 20, 2018 Regular Board Meeting Minutes, motion seconded by Mr. Ansorge. Motion Passed.**

6. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of December 18, 2018. *Consensus was to approve the financial statements.*

7. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from November 21, 2018 through December 18, 2018 were presented for Board Approval. **A motion was made by Mr. Ansorge to approve the accounts payable from November 21, 2018 thru December 18, 2018, motion seconded by Mr. Newman. Motion Passed.**

8. **ON-GOING BUSINESS:**

- A. Oceanside Clean Water Subcommittee-no update. Mr. Newman spoke at the December OCC Meeting.
- B. Mr. Newman and Mr. Nordman met with the Tillamook County Road Department regarding the new bypass road over the Cape Meares slide. A trade for 1.08 acres of OWD land may be requested, as the road realignment may need to cross through the parcel of land owned by OWD, just below that of the LaViolette property. County is requesting that we notify them of whether additional piping from our intake will need to be installed at the time of road construction.
- C. The first phase of the Coleman Creek POD relocation study is planned to be complete by the end of January 2019. The first phase defines the State of Work (SOW) for the second Phase which will be proposed to OHA/DEQ in January. Discussion of the summer water flow levels in the stream, and the feasibility relocating the POD further upstream to avoid possible pollutants entering the stream from the new road alignment. A weir will be installed in the stream to conduct a flow study at the current diversion point, while a second impoundment further upstream with another weir may be installed as part of the second phase of the OHA/DEQ funded project, to study the amount of flow further upstream. As a further hedge or backup position a water sample will also be pulled from Cape Meares Lake to test for salinity and coliform to entertain the possibility of moving the intake to the Lake.
- D. Safety Report-District Manager, Mr. Nordman and Mr. Anderson met on December 14, 2018. A video from SDAO safe personnel website was viewed, "Winter Driving." Mr. Nordman requested permission to purchase

noise cancelling earmuffs for employees working in the plant. *Consensus of the Board was to allow the purchase.*

9. **NEW BUSINESS:**

- A. A proposal for the 2017-18 Audit was reviewed from Boldt, Carlisle & Smith Certified Public Accountants. **Mr. Wheeler made a motion to accept the proposal for the 2017-18 audit services from Boldt, Carlisle & Smith, Mr. Ansorge seconded the motion.**
- B. Resolution 18-07 Adjusting the System Development Charge (SDC) for annual inflation costs. **A motion was made by Mr. Ansorge to increase the SDC Fee by 3.38%, effective April 1, 2019, motion seconded by Mr. Newman. Motion Passed.**
- C. Resolution 18-08 Cape Meares PWSID: 41-00882 to include the new water source in all OWD Policies. **A motion was made by Mr. Wheeler to authorize Resolution 18-08, motion seconded by Mr. Ansorge. Motion Passed.**
- D. Baughman Creek impoundment needs to be inspected, easements for the area need to be investigated and discussed with landowner, Green Crow.

10. **DISTRICT REPORT:**

- A. Sanitary Survey will include both Treatment Plants, \$8,000 per plant to conduct survey.
- B. Generator Adapter to connect the core to Camelot Pump Station needs to be installed. Generator needs to be started by the manufacture and training on use for employees before it can be used for emergency.

11. **OFFICE REPORT:** See attached.

12. **CORRESPONDENCE:** None.

13. **COMMISSIONER COMMENTS:**

- A. January meeting is set for 1/15/19. *Consensus of Board.*
- B. Mr. Wheeler & Mr. Mitchell agreed to sign checks on 12/28/18. Mr. Ansorge agreed to sign 1/31/19.

14. Regular Meeting went to recess at 2:54 p.m. for Executive Session.

15. Executive Session called to order at 2:55 p.m. No Action was taken, Executive Session adjourned at 3:09 p.m.

16. Regular Meeting was adjourned at 3:11 p.m. **Mr. Wheeler made a motion to adjourn the Regular Board Meeting at 3:11 p.m., motion seconded by Mr. Newman. Motion Passed.**

Respectfully Submitted,



Charles Ansorge, Vice-Chair/Treasurer

Minutes taken by Julia Johnson