

**Oceanside Water District**  
**Regular Board Meeting**  
P.O. Box 360  
Oceanside, OR 97134  
(503) 842-0370  
owd-oregon.org

**December 19, 2023**  
**Minutes**

**HELD AT THE OCEANSIDE WATER TREATMENT PLANT**

**BOARD MEMBERS PRESENT:**

Henry Wheeler, Chairman (absent), Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary, Paul Newman, Norm Passmore.

**STAFF PRESENT:**

Julia Johnson-Office Manager – David Nordman-DRC – Christian Anderson-Plant Manger via phone.

**GUEST:** None.

**1. CALL TO ORDER: 1:00 PM**

**2. APPROVAL OF AGENDA:**

A. Approval of the December 19, 2023, Board Meeting Agenda. **A motion was made by Mr. Passmore to approve the December 19, 2023, Board Meeting Agenda, Ms. Klobas seconded the motion. Motion Passed.**

**3. APPROVAL OF MINUTES:**

A. November 21, 2023, Regular Board Meeting Minutes. **A motion was made by Mr. Newman approve November 21, 2023, Regular Board Meeting Minutes, the motion was seconded by Ms. Klobas. Motion Passed.**

**4. REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of December 19, 2023. *The consensus was to approve the financial statements.*

**5. REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts payable from November 22, 2023, through December 19, 2023, were presented for Board Approval. **A motion was made by Mr. Newman to approve the accounts payable from November 22, 2023, through December 19, 2023, motion was seconded by Mr. Passmore. Motion Passed.**

**6. ON-GOING BUSINESS:**

- A. Logo move to January Meeting.
- B. Kathy Burke, Emergency Preparedness Plan, discussion of placing a storage shed for emergency supplies inside the Cape Meares Tank compound. Cape Meares will pursue a grant for a Master Seismic Controller to shut off the valve to the water reservoir.

**7. NEW BUSINESS:**

- A. **A motion was made by Mr. Newman to approve Resolution 22-02 System Development Charge annual increase of 2.45%, effective April 1, 2024, Ms. Klobas seconded the motion. *Motion passed.***

**8. DISTRICT REPORT:** Mr. Anderson reviewed the project list, after the Board Minutes were approved.

- A. Safety Committee: Slips and Falls.

**9. OFFICE REPORT:** See attached.

**10. CORRESPONDENCE:** None.

**11. COMMISSIONER COMMENTS:**

- A. January 16, 2023, Board Meeting will be held at meeting at the Oceanside Water Plant at 1 p.m.
- B. December 31, 2023, Mr. Newman and Mr. Passmore agreed to sign checks.

**12. A motion was made by Ms. Klobas to adjourn the Regular Meeting at 2:30 p.m., Mr. Newman seconded the motion. *Motion Passed.***

Respectfully Submitted,

Spike Klobas, Secretary

Minutes taken by Julia Johnson