

Oceanside Water District
Regular Board Meeting
P.O. Box 360
Oceanside, OR 97134
(503) 842-0370
owd-oregon.org

December 20, 2022
Minutes

BOARD MEMBERS PRESENT VIA CONFERENCE CALL:

Henry Wheeler, Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary, Paul Newman.

STAFF PRESENT:

Julia Johnson-Office Manager

Christian Anderson-Plant Operator

1. **CALL TO ORDER: 1:04 PM**
2. **APPROVAL OF AGENDA:**
Approval of the December 20, 2022, Board Meeting Agenda. **A motion was made by Mr. Newman to approve December 20, 2022, Board Meeting Agenda; Mr. Ansorge seconded the motion. Motion Passed.**
3. **GUEST:**
4. **APPROVAL OF MINUTES:**
 - A. November 15, 2022, Regular Board Meeting Minutes. **A motion was made by Ms. Klobas to approve November 15, 2022, Regular Board Meeting Minutes, the motion was seconded by Mr. Newman. Motion Passed.**
5. **REVIEW OF FINANCIAL STATEMENT:**
Financial Statements as of December 20, 2022. *The consensus was to approve the financial statements.*
6. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**
Accounts Payable from November 16, 2022, through December 20, 2022, were presented for Board Approval. **A motion was made by Mr. Ansorge to approve the accounts payable from November 16, 2022, through December 20, 2022, motion was seconded by Mr. Newman. Motion Passed.**
7. **ON-GOING BUSINESS:**
 - A. Cape Meares Loop Bypass Road. There was a discussion of Styrofoam in the creek bed and around the culvert being installed on the new road over Coleman Creek. The matter was brought up with the project manager and Mr. Newman will look into whether we should test for any water contamination.
 - B. Cyber Security Audit. Paul and Charles will work with Christian to complete the audit questionnaire.
 - C. Water Flow Measurement. Still a work in progress. It was suggested to assign this project to Christian and he will try to have some graphs ready for the next meeting.
 - D. Safety Committee-Bad Weather driving.
 - E. District on-going projects were discussed. Christian was asked to add additional items to the list.
 - F. Open Job position. **Mr. Wheeler made a motion to hire Prothman Company to pursue finding a qualified person to fill the District Manager position, with an estimated cost of \$10,000, motion seconded by Mr. Newman. Motion Passed.**
 - G. Water Right Discussion. **A motion was made by Mr. Wheeler to approve the Best Efforts Water Watch settlement plan as laid out by Shonee Langford in his email of 12/2/22, motion seconded by Mr. Ansorge. Motion Passed.**
8. **NEW BUSINESS:**
 - A. **Mr. Wheeler made a motion to increase the System Development Charge as per our annual review, and outlined in Resolution 22-02, to be effective April 1, 2023, Ms. Klobas seconded the motion. Motion Passed.**
 - B. **Mr. Wheeler made a motion to approve Mr. Nordman's vacation accrual to exceed the 144-hour limit, Mr. Ansorge seconded the motion. Motion Passed.**

C. Charles Ansong made a motion to upgrade the security level of the OWD website and it was seconded by Paul Newman.

9. **DISTRICT REPORT:** See attached.

10. **OFFICE REPORT:** See attached.

11. **CORRESPONDENCE:**

12. **COMMISSIONER COMMENTS:**

A. January 17, 2023, Board Meeting will be held at 1 p.m. via conference call.

B. December 20, 2022, checks to be signed by Mr. Wheeler and Mr. Newman.

C. December 30, 2022, Mr. Wheeler and Mr. Ansong will sign checks.

13. **Mr. Ansong made a motion to adjourn at 2:52 p.m., Ms. Klobas seconded the motion. *Motion Passed.***

Respectfully Submitted,

Spike Klobas, Secretary

Minutes taken by Julia Johnson

Spike Klobas