

# Oceanside Water District

## Regular Board Meeting

P.O. Box 360  
Oceanside, OR 97134  
(503) 842-0370  
owd-oregon.org

### February 16, 2021 Minutes

#### **BOARD MEMBERS PRESENT via Conference Call:**

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary, Bruce Mitchell, Paul Newman.

#### **STAFF PRESENT via Conference Call:**

Julie Johnson-Office Manager, David Nordman-District Manager, Justin Hartford-Plant Operator

1. **CALL TO ORDER:**

1:01 p.m.

2. **APPROVAL OF AGENDA:**

Approval of the February 16, 2021 Board Meeting Agenda. **A motion was made by Ms. Klobas to approve the agenda, Mr. Ansorge seconded the motion to approve the February 16, 2021 Board Meeting Agenda. Motion Passed.**

3. **GUESTS:**

4. **APPROVAL OF MINUTES:**

A. The January 19, 2021 Regular Board Meeting Minutes. **A motion was made by Mr. Mitchell to approve the January 19, 2021 Regular Board Meeting Minutes, motion seconded by Ms. Klobas. Motion Passed.**

5. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of February 16, 2021. *Consensus was to approve the financial statements.*

6. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from January 20, 2021 were presented for Board Approval. **A motion was made by Mr. Ansorge to approve the accounts payable from January 20, 2021 thru February 16, 2021 motion seconded by Ms. Klobas. Motion Passed.**

7. **ON-GOING BUSINESS:**

A. Short Creek Watershed Report- IFA Grant reimbursement for Short Creek Herbicide Assessment has been received by IFA and is being processed.

B. Safety Meeting-Handling Chemicals Safely. Additional safety devices will be ordered with sets for each employee who handles chemicals.

C. Baughman Creek development for emergency purposes was discussed. The need for a District Engineer for this project is key to review the scope of work that will be needed and monies for this project will be included in next year's budget. In the interim, David will do some research on easements, pull a water sample, and take some elevation readings with our GPS unit. Mr. Nordman recommended focusing on current project completion (Pacific Ave service line replacement, Cape Meares muffler project) and recommended dredging Short Creek. Board agreed that the dredging of the Short Creek intake would be prudent, Mr. Nordman will be researching a company that can provide this service.

D. Cape Meares bypass line discussion, the water line that once served Cape Meares from Short Creek is still extended above ground to the connection point in Cape Meares. The viability of using this as an emergency connection would need to be approved by the state, Mr. Nordman will investigate this further.

E. Management succession was discussed, no immediate changes are planned for the balance of this fiscal year.

8. **NEW BUSINESS:**

A. **A motion was made by Ms. Klobas to support Mr. Newman in his participation in the Trees to Tap conference, motion seconded by Mr. Ansorge. Motion Passed.**

B. The Board discussed providing water to lots that are outside of our District, a map of the District will be



provided to the Board to review. Mr. Nordman advised that lots outside the District would not be approved.

C. Software safety was discussed, Mr. Nordman recently had an evaluation on our security by a local provider.

9. **DISTRICT REPORT:** See attached.

10. **OFFICE REPORT:** See attached.

11. **CORRESPONDENCE:**

12. **COMMISSIONER COMMENTS:**

A. March 16, 2021 Regular Board Meeting is scheduled to be held at 1 p.m. via conference call.

B. Mr. Wheeler and Mr. Mitchell agreed to sign current checks.

C. Mr. Wheeler and Mr. Newman agreed to sign month end checks.

13. **A motion was made by Ms. Klobas to adjourn Regular Board Meeting at 2:57 p.m., the motion seconded by Mr. Newman. Motion Passed.**

Respectfully Submitted,  
Spike Klobas, Board Secretary  
Minutes taken by Julia Johnson.

A handwritten signature in black ink, appearing to read "Spike Klobas", is written over a horizontal line.