

# Oceanside Water District

## Regular Board Meeting

P.O. Box 360

Oceanside, OR 97134

(503) 842-0370

owd-oregon.org

### February 18, 2020 Minutes

#### BOARD MEMBERS PRESENT:

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary,  
Paul Newman, Bruce Mitchell.

#### STAFF PRESENT:

Julie Johnson-Office Manager, David Nordman-District Manager

#### GUESTS: Rob Mills, SDAO

1. **CALL TO ORDER:**

1:00 p.m. Oceanside Water Treatment Plant.

2. **APPROVAL OF AGENDA:**

Approval of the February 18, 2020 Board Meeting Agenda. **A motion was made by Mr. Ansorge to approve the agenda, with the change of moving 9.A. SDAO Board Practice assessment under Guest Comment, and the addition of 9.B. Abandoning use of closed road through slide, addition of 9.C. Pacific Avenue W. HBH Engineering estimate to engineer line repair across state HWY 131, motion seconded by Mr. Mitchell to approve the February 18, 2020 Board Meeting Agenda. Motion Passed.**

3. **GUESTS:** Rob Mills, SDAO Consultant

4. **GUEST COMMENT: 9.A.** Mr. Mills led the Board through a discussion of 6 key performance areas: 1. Board Duties and Responsibilities 2. Operational Compliance 3. Budget and Finance 4. Customer Relations 5. Personnel Administration 6. Policies and Procedures. The Board was asked to rate themselves in each of these categories. Mr. Mills indicated he would summarize the discussion and send a report back to Mrs. Johnson within two weeks.

5. **APPROVAL OF MINUTES:**

A. The January 21, 2020 Regular Board Meeting Minutes. **A motion was made by Ms. Klobas to approve the January 21, 2020 Regular Board Meeting Minutes, motion seconded by Mr. Ansorge. Motion Passed.**

6. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of February 18, 2020. *Consensus was to approve the financial statements.*

7. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from January 22, 2020 to February 18, 2020 were presented for Board Approval. **A motion was made by Mr. Ansorge to approve the accounts payable from January 22, 2020 to February 18, 2020 motion seconded by Ms. Klobas. Motion Passed.**

8. **ON-GOING BUSINESS:**

A. Short Creek Watershed Report-Paul Newman: Mr. Newman has renewed Short Creek Herbicide Assessment Grant U15003 with IFA in the amount of \$14,425, and the grant will expire on December 31, 2020.

B. OWD has been using the closed Cape Meares Loop road to access Cape Meares, there has been significant decline in the slide area, and we are no longer using the road to drive the trucks through. The Kubota is still able to navigate the road. Mr. Nordman will contact the County to request some more rock be put down in the slide area. The County will completely abandon the road once the new bypass road is complete.

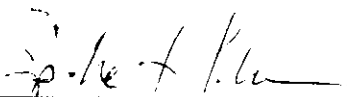
C. Pacific Avenue W. requires a line replacement, this line crosses State Highway 131, and is required to have an engineered drawing of the work to be done to obtain necessary permits. HBH has engineered the project at the cost of \$7,920 **Mr. Ansorge made a motion to recommend approval of the bid from HBH, Mr. Newman seconded the motion. Motion Passed.**

9. **NEW BUSINESS:**

A. See Guest Comment, The District will receive a 4% discount on their insurance rates for participating in the SDAO Board Practice Assessment.

10. **DISTRICT REPORT:** See attached. Safety Minutes were included with District Report.
11. **OFFICE REPORT:** See attached.
12. **CORRESPONDENCE:** None
13. **COMMISSIONER COMMENTS:**
  - A. March Regular Board Meeting will be held at the Cape Meares Community Hall on 3/17/2020.
  - B. Mr. Newman & Mr. Wheeler agreed to sign checks on 2/28/2020.
14. **A motion was made by Ms. Klobas to adjourn the Regular Meeting at 3:36 p.m., motion seconded by Mr. Ansorge. Motion Passed.**

Respectfully Submitted,



Spike Klobas, Secretary  
Minutes taken by Julia Johnson