

Oceanside Water District
Regular Board Meeting
P.O. Box 360
Oceanside, OR 97134
(503) 842-0370
owd-oregon.org

February 21, 2023
Minutes

BOARD MEMBERS PRESENT VIA CONFERENCE CALL:

Henry Wheeler, Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary (absent), Paul Newman.

STAFF PRESENT:

Julia Johnson-Office Manager

David Nordman-District Manager

1. **CALL TO ORDER: 1:01 PM**
2. **APPROVAL OF AGENDA:**
Approval of the February 21, 2023, Board Meeting Agenda. *Motion Passed.*
3. **GUEST:** Norm Passmore, Oceanside Resident considering Board Position to replace Mr. Mitchell.
4. **APPROVAL OF MINUTES:**
 - A. January 17, 2023, Regular Board Meeting Minutes. A motion was made by Mr. Newman approved January 17, 2023, Regular Board Meeting Minutes, the motion was seconded by Mr. Wheeler. *Motion Passed.*
5. **REVIEW OF FINANCIAL STATEMENT:**
Financial Statements as of February 21, 2023. *The consensus was to approve the financial statements.*
6. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**
Accounts Payable from January 18, 2023, through February 21, 2023, were presented for Board Approval. A motion was made by Mr. Ansorge to approve the accounts payable from January 18, 2023, through February 21, 2023, motion was seconded by Mr. Newman. *Motion Passed.*
7. **ON-GOING BUSINESS:**
 - A. Cape Meares Loop Bypass Road. The North side of Cape Meares Loop Road was blocked today by the County road crew falling roadside trees going up to the Cape Meares Water Treatment Plant. OWD was not notified that the road was blocked by several downed alders, Mr. Nordman will contact them today regarding the essential need to access the Plant at all hours. Plant Operators navigated several trees on foot during worse-than-normal coastal weather to do the necessary tasks required to provide Cape Meares with service. SOC tests were run on Coleman Creek water samples after the foam blocks installation and all came back with no trace of SOC's.
 - B. Cyber Security. Mr. Anderson, Mr. Newman, Mr. Ansorge, and Mr. Nordman discussed the essential need to protect our System and a plan to work with Tillamook Computers on the plan for what would take place in an emergency situation. Mr. Nordman will review the Cyber Security Profile Report with Tillamook Computer and then arrange a mutually agreed time for a 30-minute conference with the Center For Internet Security with all the parties mentioned.
 - C. Water Flow Measurement-Mr. Anderson has been working on Coleman Creek water flows. Continuing work gathering flows for Short Creek are in process. Mr. Anderson will add a line in the graph for water used. He has 8 months of flows for on Short Creek.
 - D. Safety Committee-Ditch Safety.
 - E. District ongoing projects were discussed.
 - F. Open Job position. Prothman adverting was hired to post the OWD open position for a District Manager by Mr. Newman. Mr. Newman was notified by a colleague that our posting was incorrect. Prothman has made corrections and replaced the ads.

- G. Water Right Discussion. Our attorney is working on the 1st draft of the settlement agreement with Water Watch and will share it with us when the draft is completed.
8. **NEW BUSINESS:**
- A. A Motion was made by Mr. Newman to appoint Norm Passmore to fill Mr. Bruce Mitchell's No. 3 as Oceanside Water District Board Member to fill Position No. 3, Mr. Ansorge seconded the motion.
Motion Passed. The appointment will only be effective until June 30, 2023, Norm Passmore must stand for election and file by March 16, 2003.
- B. The Board reviewed the Capital Asset Depreciation threshold of \$1,000 and there was a consensus to keep it the same. Water Meters are handled differently, and all are capitalized. A formal policy will be submitted at the March Meeting.
9. **DISTRICT REPORT:** See attached.
10. **OFFICE REPORT:** See attached.
11. **CORRESPONDENCE:** None.
12. **COMMISSIONER COMMENTS:**
- A. March 21, 2023, Board Meeting will be held at 1 p.m. via conference call.
- B. February 21, 2023, checks to be signed by Mr. Wheeler and Mr. Newman.
- C. February 28, 2023, Mr. Wheeler and Mr. Ansorge agreed sign checks. (No signer was needed due to weather, and no urgent payments needed to be sent. Payroll was emailed to Commissioners for review.)
13. **Mr. Ansorge made a motion to adjourn at 3:24 p.m., Mr. Wheeler seconded the motion. Motion Passed.**

Respectfully Submitted, Charles J. Ansorge
Charles Ansorge, Vice-Chair/Treasurer
Minutes taken by Julia Johnson