

Oceanside Water District

Regular Board Meeting

P.O. Box 360

Oceanside, OR 97134

(503) 842-0370

owd-oregon.org

January 17, 2023

Minutes

BOARD MEMBERS PRESENT VIA CONFERENCE CALL:

Henry Wheeler, Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary, Paul Newman.

STAFF PRESENT:

Julia Johnson-Office Manager

David Nordman-District Manager

1. CALL TO ORDER: 1:04 PM

2. APPROVAL OF AGENDA:

Approval of the January 17, 2023, Board Meeting Agenda. **A motion was made by Mr. Ansorge to approve January 17, 2023, Board Meeting Agenda; with the addition of 8. A. Special Districts Elections. Ms. Klobas seconded the motion. Motion Passed.**

3. GUEST: Kathy Hendrix, Oceanside Neighborhood Association, Oceanside Community Coalition is trying to form a ten-year plan with 26 potential partners and is inquiring on whether we would support their plan if it moves forward. ONA will vote on whether to form the OCC at their February meeting. Nan Devlin would be the person in charge of three workshops over the next few months to put together a plan to be put in place in the next year.

4. APPROVAL OF MINUTES:

A. December 20, 2022, Regular Board Meeting Minutes. **A motion was made by Ms. Klobas to approve December 20, 2022, Regular Board Meeting Minutes, the motion was seconded by Mr. Ansorge. Motion Passed.**

5. REVIEW OF FINANCIAL STATEMENT:

Financial Statements as of January 17, 2023. *The consensus was to approve the financial statements.*

6. REVIEW & APPROVE OF ACCOUNTS PAYABLE:

Accounts Payable from December 21, 2022, through January 17, 2023, were presented for Board Approval. **A motion was made by Mr. Ansorge to approve the accounts payable from December 21, 2022, through January 17, 2023, motion was seconded by Mr. Newman. Motion Passed.**

7. ON-GOING BUSINESS:

A. Cape Meares Loop Bypass Road. Mr. Nordman has had the raw water in Coleman Creek tested for SOC's and found no contamination that could be caused by the products being applied to construct the new Cape Meares Loop Road. Paul Newman will attempt to discuss the matter with Josh Seeds, DEQ.

B. Cyber Security. Charles, Paul, and Christian are 1/3 through the Security Audit Questionnaire.

C. Water Flow Measurement. The board asked Christian to use the 3-year graph, add water processed and use CFS instead of CFM.

D. Safety Committee-Raw water intake safety.

E. District on-going projects were discussed.

F. Open Job position. Prothman a head-hunters firm, has been hired to seek a new District Manager. Recently reviewed documents comprising advertisements for the position will be sent to them shortly to enable them to begin advertising the position. In addition, two changes were discussed: 1) The salary range will be changed to \$60k-\$75k and 2) While it is ok for Prothman to know what our annual operating budget, for cyber security reasons we will not be advertising that number to the public to avoid making the district attractive to hackers using ransomware.

G. Water Right Discussion. The Coleman Creek Water Watch issue is in the draft settlement stage.

8. NEW BUSINESS:

- A. Charles Ansorge and Mr. Newman are up for Election this year and will file their forms to renew in February when they are due. In the meantime, a form indicating the status for each elected position on the Board has been filed with the Tillamook County Elections Office.

9. DISTRICT REPORT: See attached.

10. OFFICE REPORT: See attached.

11. CORRESPONDENCE:

12. COMMISSIONER COMMENTS:

- A. February 21, 2023, Board Meeting will be held at 1 p.m. via conference call.

- B. January 17, 2023, checks to be signed by Mr. Wheeler and Ms. Klobas.

- C. January 31, 2023, Mr. Wheeler and Mr. Newman will sign checks.

13. Ms. Klobas made a motion to adjourn at 2:47 p.m., Mr. Ansorge seconded the motion. Motion Passed.

Respectfully Submitted,
Spike Klobas, Secretary
Minutes taken by Julia Johnson

