

**Oceanside Water District**  
**Regular Board Meeting**  
P.O. Box 360  
Oceanside, OR 97134  
(503) 842-0370  
owd-oregon.org

**January 21, 2020 Minutes**  
**BOARD MEMBERS PRESENT:**

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary,  
Paul Newman, Bruce Mitchell.

**STAFF PRESENT:**

Julie Johnson-Office Manager, David Nordman-District Manager

**GUESTS:** None

**1. CALL TO ORDER:**

1:00 p.m. Cape Meares Community Hall.

**2. APPROVAL OF AGENDA:**

Approval of the January 21, 2020 Board Meeting Agenda. **A motion was made by Mr. Ansorge to approve the agenda, with the addition of Executive Session requested by Mr. Newman to discuss management succession, motion seconded by Mr. Mitchell to approve the January 21, 2020 Board Meeting Agenda. Motion Passed.**

**3. APPROVAL OF MINUTES:**

A. The December 17, 2019 Regular Board Meeting Minutes. **A motion was made by Ms. Klobas to approve the December 17, 2019 Regular Board Meeting Minutes, motion seconded by Mr. Ansorge. Motion Passed.**

**4. REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of January 21, 2020. *Consensus was to approve the financial statements.*

**5. REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from December 18, 2019 to January 21, 2020 were presented for Board Approval. **A motion was made by Mr. Wheeler to approve the accounts payable from December 18, 2019 thru January 21, 2020, motion seconded by Mr. Ansorge. Motion Passed.**

**6. ON-GOING BUSINESS:**

- A. Short Creek Watershed Report-Paul Newman: Mr. Newman presented a series of graphs that he has been working on to show the data collected at the Short Creek Intake measuring rainfall, turbidity, and total suspended solids. He would like to share his information with Stimson Lumber, based on the information he is working with he will soon be able to predict the duration of turbidity.
- B. Coleman Creek 15-acre Watershed is owned by Oceanside Water District, the County is requesting 1.72 acres of this for the Cape Meares Loop Road realignment, the new road will be on .5 acres of the land, 1.21 acres is required for easements, the County has offered to purchase the property for \$3,920 with return to OWD if the road is abandoned in the future. Board discussed fencing and culvert requirements that will be needed to secure the creek crossing for the Cape Meares Community's drinking water source. The County will be providing OWD with an agreement for maintaining the culvert.
- C. **A motion was made to authorize Mr. Wheeler, Board Chair, to sign sale documents and related agreement after the culvert and fencing agreement is approved by Mr. Newman, Mr. Nordman, and Mr. Mitchell, authorizing the transfer of a specific amount of property to Tillamook County. Corporate Resolution to be signed by Ms. Klobas. Motion approved by Mr. Wheeler and Mr. Ansorge. Motion Passed.**
- D. Safety Report-None.

7. **NEW BUSINESS:**

- A. SDAO representative will be present at February 18, 2020 Board Meeting to assess Board Practice and Policy. This will provide the District with a 4% discount on their insurance rates.
- B. Audit Report for 2018-2019 was passed out to all Board Members for their review. Consensus of the Board was to accept the audit as prepared by Boldt, Carlisle, and Smith, CPA.
- C. System Development Charges will be increased on April 1, 2020 from \$7,290 to \$7,383.

8. **DISTRICT REPORT:** See attached.

9. **OFFICE REPORT:** See attached.

10. **CORRESPONDENCE:** Leak Relief Request in the amount of \$200, consensus of the Board was to grant relief.

11. **COMMISSIONER COMMENTS:**

- A. February Regular Board Meeting will be held at the Oceanside Water Treatment Plant on 2/18/20.
- B. Mr. Ansorge & Mr. Wheeler agreed to sign checks on 1/30/20.

12. **A motion was made by Mr. Wheeler to recess the Regular Meeting at 2:06 p.m., motion seconded by Mr. Newman. Motion Passed.**

13. **EXECUTIVE SESSION CALL TO ORDER:** Executive session was called to order at 2:10 p.m.

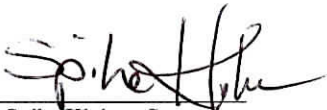
- A. The board held brief discussion on management succession planning.

14. **A motion was made by Mr. Wheeler to leave executive session at 2:40 p.m.**

- A. Regular session was resumed, and Mr. Newman asked Ms. Klobas agreed to come up with a Management succession timeline.

15. **A motion was made to adjourn Regular Board Meeting at 2:41 p.m., motion seconded by Mr. Newman. Motion Passed.**

Respectfully Submitted,



Spike Klobas, Secretary  
Minutes taken by Julia Johnson