

# Oceanside Water District

## Regular Board Meeting

P.O. Box 360  
Oceanside, OR 97134  
(503) 842-0370  
owd-oregon.org

### July 16, 2019 Minutes

#### **BOARD MEMBERS PRESENT:**

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary,  
Paul Newman, Bruce Mitchell-absent.

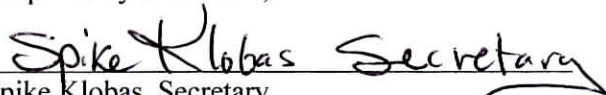
#### **STAFF PRESENT:**

Julie Johnson-Office Manager, David Nordman-District Manager, Justin Hartford-Plant Operator.

1. **CALL TO ORDER:**  
1:00 p.m. Cape Meares Community Hall.
2. **APPROVAL OF AGENDA:**  
Approval of the July 16, 2019 Board Meeting Agenda. **A motion was made by Mr. Ansorge to approve the agenda, with the addition of an Executive Session. Mr. Newman seconded the motion to approve the July 16, 2019 Board Meeting Agenda. Motion Passed.**
3. **GUESTS:** None.
4. **APPROVAL OF MINUTES:**
  - A. The June 18, 2019 Regular Board Meeting Minutes. **A motion was made by Mr. Ansorge to approve the June 18, 2019 Regular Board Meeting Minutes, motion seconded by Mr. Newman. Motion Passed.**
5. **REVIEW OF FINANCIAL STATEMENT:**  
Financial Statements as of July 16, 2019. *Consensus was to approve the financial statements.*
6. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**  
Accounts Payable from June 19, 2019 through July 16, 2019 were presented for Board Approval. **A motion was made by Ms. Klobas to approve the accounts payable from June 19, 2019 through July 16, 2019 motion seconded by Mr. Ansorge. Motion Passed.**
7. **ON-GOING BUSINESS:**
  - A. Short Creek Watershed Report, Paul Newman, a site visit to Short Start with Stimson Lumber will be attended by Mr. Newman, and Plant Operator-Christian Anderson on July 18, 2019.
  - B. Safety Report-Mr. Nordman held a two Safety Meeting on Trench Safety & Fall Protection, a new safety harness has been purchased to accommodate all personnel. The next Safety Meeting topic will be on Confined Space Entry. Mr. Wheeler requested that minutes be kept on the meeting and included in the Board Packet for the Commissioners review.
8. **NEW BUSINESS:**
  - A. **A motion was made by Mr. Wheeler to approve a wedding gift to Mr. Hartford in the amount of \$300-\$400, motion was seconded by Mr. Ansorge. Motion Passed.**
9. **DISTRICT REPORT:** See attached. **Mr. Hartford narrated a slideshow of Coleman Creek showing erosion and silt issues that are affecting the Cape Meares Treatment Plant.**
10. **OFFICE REPORT:** See attached.
11. **CORRESPONDENCE:** The District Manager will respond to a letter sent to us from the County regarding the Cape Meares Loop Road Relocation/Oceanside Water District Watershed Property on Coleman Creek.
12. **COMMISSIONER COMMENTS:**
  - A. August Regular Board Meeting is set for 8/20/19.
  - B. Mr. Wheeler & Ms. Klobas agreed to sign checks on 7/31/19.

13. Regular Meeting recessed at 3:01 p.m. for Executive Session.
14. Executive Session was called to order at 3:04 p.m. to discuss employee performance and compensation.
15. Executive Session was closed at 3:35 p.m. and returned to Regular Session.
16. **A motion was made by Mr. Wheeler to approve the 2019-2020 Salary Review Chart, a copy of which will be held in the personnel files, Mr. Ansorge seconded the motion. *Motion Passed.***
17. **A motion was made by Mr. Wheeler to adjourn the Regular Meeting at 3:36 p.m., motion seconded by Ms. Klobas. *Motion Passed.***

Respectfully Submitted,

  
Spike Klobas, Secretary  
Minutes taken by Julia Johnson