

**Oceanside Water District**  
**Regular Board Meeting**  
P.O. Box 360  
Oceanside, OR 97134  
(503) 842-0370  
owd-oregon.org

**July 18, 2022**  
**Minutes**

**BOARD MEMBERS PRESENT VIA CONFERENCE CALL:**

Henry Wheeler, Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary, Bruce Mitchell, Paul Newman.

**STAFF PRESENT:**

Julia Johnson-Office Manager

1. **CALL TO ORDER:**

1:00 p.m.

2. **APPROVAL OF AGENDA:**

Approval of the July 18, 2022, Board Meeting Agenda. **A motion was made by Mr. Wheeler to approve the July 18, 2022, Board Meeting Agenda, with the addition of 8.A. OWD position on providing a mailing list to public requests. 8.B. EXECUTIVE SESSION to review annual salary and employee performances. Mr. Ansorge seconded the motion. Motion Passed.**

3. **GUESTS:** Shonee Langord, of Counsel for Shwabe, Wyatt and Smith. Board discussion on Coleman Creek water rights.

4. **APPROVAL OF MINUTES:**

A. The June 21, 2022, Regular Board Meeting Minutes. **A motion was made by Mr. Wheeler to approve the June 21, 2022, Regular Board Meeting Minutes, the motion was seconded by Mr. Mitchell. Motion Passed.**

5. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of July 18, 2022. *The consensus was to approve the financial statements.*

6. **REVIEW & APPROVE OF ACCOUNTS PAYABLE.**

Accounts Payable from June 21, 2022, thru July 18, 2022, were presented for Board Approval. **A motion was made by Mr. Mitchell to approve the accounts payable from June 21, 2022, thru July 18, 2022, motion seconded by Ms. Klobas. Motion Passed.**

7. **ON-GOING BUSINESS: (No update, the following carried over from last month)**

- A. Cape Meares Loop Bypass Road. Durbin Excavating will be hired to lower the water line on the South side of Cape Meares Loop Road when logging is complete. Mr. Anderson will follow up with Mr. Nordman on the timing of the line replacement. There is some concern that road equipment may be disturbing our wetlands.
- B. Tillamook Computer does a monthly security update. Board would like confirmation that the backups are readable.
- C. Water Source Discussion, flow measurements graphing should start in July. Carry over to the next meeting.
- D. Safety Committee-Road side safety. Carry over to the next meeting.
- E. District On-going projects were discussed as listed and attached to the District Report. Carry over to the next meeting.
- F. Open Job position for District Manager, Mr. Nordman and Mr. Newman to arrange a meeting with applicant. Postponed until David gets well.
- G. Ordinance 96-1 amendment discussion carried over to the August meeting.
- H. Water Rights Discussion. Notice of the WMCP was published on April 19, 2022, and no comments were received within the 30-day comment period. The State has approved the WMCP.

8. **NEW BUSINESS:**

- A. Mr. Newman withdrew his request for the Oceanside Water District mailing list.

- B. Call executive session to discuss employee performances and salary increases.
9. **DISTRICT REPORT:** No report.
  10. **OFFICE REPORT:** See attached.
  11. **CORRESPONDENCE:** Leak Relief Request.
  12. Recess regular session at 3:10 p.m.
  13. Executive Session was called to order at 3:15 p.m.
  14. **Employee performance and salaries were discussed; the consumer price index was reviewed for June 2022 as well as wages at several other water districts. Historical wage progress was reviewed for each employee. After adequate discussion, the executive session was adjourned at 3:43 and the regular session was resumed. A motion was made to accept wage adjustments as set for in the Historical Wage Report with copies to reside in the personnel files and copies distributed by email to the commissioners.**
  12. **COMMISSIONER COMMENTS:**
    - A. August 16, 2022. Board Meeting will be held at 1 p.m. via conference call.
    - B. July 19, 2022. checks to be signed by Mr. Wheeler and Mr. Mitchell.
    - C. July 29, 2022. Mr. Wheeler and to sign checks and Mr. Ansorge.
  13. **Mr. Mitchell made a motion to adjourn at 3:45 p.m., Mr. Newman seconded the motion. *Motion Passed.***

Respectfully Submitted, \_\_\_\_\_  
Spike Klobas, Secretary  
Minutes taken by Julia Johnson

