

Oceanside Water District
Regular Board Meeting
P.O. Box 360
Oceanside, OR 97134
(503) 842-0370
owd-oregon.org

June 15, 2021, Minutes

BOARD MEMBERS PRESENT via Conference Call:

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair/Treasurer (absent), Spike Klobas-Secretary, Bruce Mitchell, Paul Newman.

STAFF PRESENT via Conference Call:

Julie Johnson-Office Manager, David Nordman-District Manager.

1. **CALL TO ORDER:**

1:00 p.m.

2. **APPROVAL OF AGENDA:**

Approval of the June 15, 2021, Board Meeting Agenda. **A motion was made by Mr. Wheeler to approve the May 15, 2021, Agenda with the addition of Co-vid-19 vaccination discussion under Commissioner Comments, Mr. Ansorge seconded the motion. Motion Passed.**

3. **GUESTS:** None.

4. **APPROVAL OF MINUTES:**

A. The May 18, 2021, Regular Board Meeting Minutes. **A motion was made by Ms. Klobas to approve the May 18, 2021, Regular Board Meeting Minutes, motion seconded by Mr. Mitchell. Motion Passed.**

B. The May 18, 2021, Budget Meeting Minutes. **A motion was made by Mr. Mitchell to approve the May 18, 2021 Budget Minutes for the 2021-2022 budget, motion was seconded by Mr. Newman. Motion Passed.**

5. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of June 15, 2021. *Consensus was to approve the financial statements.*

6. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from May 19, 2021, thru June 15, 2021, were presented for Board Approval. **A motion was made by Mr. Ansorge to approve the accounts payable from May 19, 2021, thru June 15, 2021, motion seconded by Ms. Klobas. Motion Passed.**

7. **ON-GOING BUSINESS:**

A. Water Source Discussion.

1. Short Creek, OAWU has been contacted regarding companies that can clean the silt around the intake at Short Creek.
2. Coleman Creek, a portable flow meter will be used to measure flow on the creek while the plant is off.
3. Baughman Creek, water flow will be measured with a portable flow meter. Mr. Nordman will confirm ownership and future easement discussion.

B. Cape Meares Loop Road bypass route will require that the depth of our water line meet federal standards, the 4" line will be changed to a 2" line and meet the depth requirement of 36" in the right of way. **A motion was made by Mr. Newman to authorize Mr. Nordman to make the necessary adjustments to bury the line up to the federal standards for the road project, Mr. Ansorge seconded the motion. Motion Passed.**

C. Safety Meeting Topic-Fire Safety.

D. District On-going projects were listed and attached to the District Report.

9. **NEW BUSINESS:**
- A. Resolution 21-01 Adopting the 2021-2022 Budget. **A motion was made by Mr. Wheeler to adopt Resolution 21-01 for the 2021-2022 Budget year, motion was seconded by Ms. Klobas. Motion Passed.**
10. **DISTRICT REPORT:** See attached.
11. **OFFICE REPORT:** See attached.
12. **CORRESPONDENCE:**
13. **COMMISSIONER COMMENTS:**
- A. Mr. Newman inquired as to who has had their vaccination, and would like to hold the next board meeting in person. It was suggested that employees would return to regular in office schedule when the vaccination rate reaches 65% or when the County offices reopen to the public. Employees who have not been vaccinated will need to wear a mask when not alone in their office spaces.
- B. July 20, 2021, Regular Meeting will be held at the Oceanside Water Treatment Plant office at 1 p.m., persons who have had their Co-vid-19 vaccination may attend, conference call will also be available.
- C. Mr. Wheeler and Mr. Ansorge agreed to sign current checks.
- D. Mr. Wheeler and Mr. Newman agreed to sign month end checks.
- E. Executive session will be held on July 20, 2021, to discuss employee reviews.
14. **A motion was made by Mr. Wheeler to adjourn Regular Board Meeting at 3:01 p.m., the motion seconded by Ms. Klobas. Motion Passed.**

Respectfully Submitted,



Spike Klobas, Board Secretary

Minutes taken by Julia Johnson.