

**Oceanside Water District**  
**Regular Board Meeting**  
P.O. Box 360  
Oceanside, OR 97134  
(503) 842-0370  
owd-oregon.org

**June 16, 2020 Minutes**

**BOARD MEMBERS PRESENT via Conference Call:**

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair/Treasurer, Paul Newman

**BOARD MEMBERS PRESENT AT 2270 CAPE MEARES LP RD OWD OFFICE:**

Spike Klobas, Secretary, Bruce Mitchell.

**STAFF PRESENT AT 2270 CAPE MEARES LP RD OWD OFFICE:**

Julie Johnson-Office Manager, David Nordman-District Manager.

1. **CALL TO ORDER:**

1:00 p.m.

2. **APPROVAL OF AGENDA:**

Approval of the June 16, 2020 Board Meeting Agenda. **A motion was made by Ms. Klobas to approve the agenda, Mr. Mitchell seconded the motion to approve the June 16, 2020 Board Meeting Agenda. Motion Passed.**

3. **GUESTS:** None.

4. **APPROVAL OF MINUTES:**

A. The May 19, 2020 Regular Board Meeting Minutes. **A motion was made by Mr. Ansorge to approve the May 19, 2020 Regular Board Meeting Minutes, motion seconded by Mr. Newman. Motion Passed.**

B. The May 19, 2020 Budget Meeting Minutes for the fiscal year 2020-2021. **A motion was made by Mr. Ansorge to approve the May 19, 2020 Budget Meeting Minutes as signed by Budget Secretary Mrs. Ollikainen, motion was seconded by Mr. Mitchell. Motion Passed.**

5. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of June 16, 2020. *Consensus was to approve the financial statements.*

6. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from May 20, 2020 to June 16, 2020 were presented for Board Approval. **A motion was made by Ms. Klobas to approve the accounts payable from May 20, 2020 to June 16, 2020 motion seconded by Mr. Newman. Motion Passed.**

7. **ON-GOING BUSINESS:**

A. Short Creek Watershed Report-Mr. Newman is working to coordinate obtaining a POSIS filter and an automatic grab sampling device to be in place during the planned herbicide treatment in the Short Creek Watershed. The filters will be placed in the stream near our intake for a sampling period of 48 hours, samples will be automatically taken every two hours during this time. The lumber company will notify OWD a week prior to the event, this will allow OWD to put the testing devices in place, fill reservoirs, and close the intake during the planned herbicide treatment. Plant Operator, Mr. Anderson will be taking photos of the lake/intake area to further assist in obtaining the correct sampling equipment.

*This study is funded by a grant from IFA, with a deadline of December 31, 2020.*

B. Safety Meeting topic on 6/16/20 was regarding working alone.

8. **NEW BUSINESS:**

A. **A motion was made by Ms. Klobas to approve Resolution 20-02 approving the 2020-2021 Budget as recommended by the Budget Committee, motion was seconded by Mr. Mitchell. Motion Passed.**

B. **A motion was made by Mr. Wheeler to request that Budget Committee Members for the 2021-2022 Budget sign a conflict of interest waiver as defined in Resolution 19-05; Mr. Newman seconded the motion. Motion Passed.**

- C. Board discussion regarding the Board and Budget members representing the two communities of Oceanside and Cape Meares. **Mr. Wheeler made a motion, if there is no legal conflict, to have the Committees made up of three volunteers from Oceanside, and two from Cape Meares to balance the volunteers to the size of the community they are representing, Mr. Newman seconded the motion. Motion Passed.** Mr. Mitchell agreed to try to find another Budget Committee volunteer from Oceanside. Ms. Klobas recommended a Capes Resident that Mrs. Johnson will send a request letter inviting him to serve on the Budget Committee for the 2021-2022 budget year.
- D. Covid-19 Phase II discussion on next Board Meeting Executive Session in Cape Meares. All Board Members are not in agreement on a physical meeting and feel that a phone conference attendance should still be an option. Mrs. Johnson is requested to setup the meeting in Cape Meares for attendees and conference call.
9. **DISTRICT REPORT:** See attached.
10. **OFFICE REPORT:** See attached.
11. **CORRESPONDENCE:**
- A. Consumer email regarding notification of water testing prior to the annual CCR. Board discussion with District Manager regarding notice that was sent to Cape Meares residents as required by OHA.
12. **COMMISSIONER COMMENTS:**
- A. July 21, 2020 Regular Board Meeting is scheduled to be held at Cape Meares Community Club at 1 p.m. An Executive session will be held to discuss employee wages and annual evaluations.
- B. Mr. Wheeler and Mr. Mitchell agreed to sign end of month checks by July 1, 2020.
13. Regular Meeting adjourned at 2:11 p.m.
14. **A motion was made by Ms. Klobas to adjourn the regular meeting at 2:11 p.m., motion seconded by Mr. Mitchell. Motion Passed.**

Respectfully Submitted,



Spike Klobas, Board Secretary

Minutes taken by Julia Johnson