

**Oceanside Water District**  
**Regular Board Meeting**  
P.O. Box 360  
Oceanside, OR 97134  
(503) 842-0370  
owd-oregon.org

**June 20, 2023**  
**Minutes**

**BOARD MEMBERS PRESENT VIA CONFERENCE CALL:**

Henry Wheeler, Chairman, Charles Ansorge-Vice Chair/Treasurer (absent), Spike Klobas-Secretary (absent), Paul Newman, Norm Passmore.

**STAFF PRESENT:**

Julia Johnson-Office Manager  
Christian Anderson-Plant Manager  
David Nordman-District Manager

1. **CALL TO ORDER: 1:00 PM**

2. **APPROVAL OF AGENDA:**

Approval of the June 20, 2023, Board Meeting Agenda. A motion was made by Mr. Wheeler to approve the May 16, 2023, Board Meeting Agenda, motion seconded by Mr. Passmore. *Motion Passed.*

3. **GUEST:** Shonee Langford, of Counsel, Schwabe, Williamson & Wyatt. Coleman Creek Water Rights.

A. A motion was made by Mr. Wheeler, to approve the settlement agreement between Oregon Water Resources and WaterWatch and OWD, and to authorize the Board Chair to sign the agreement, Mr. Passmore seconded the motion. *Motion Passed.*

B. A motion was made by Mr. Wheeler to agree to the settlement agreement between Water Watch and OWD, and to authorize the Board Chair to sign the agreement, Mr. Passmore seconded the motion. *Motion Passed.*

C. A motion was made by Mr. Wheeler to agree to the voluntary permit cancellation, and to authorize the Board Chair to sign the agreement, Mr. Passmore seconded the motion. *Motion Passed.*

4. **APPROVAL OF MINUTES:**

A. June 20, 2023, Regular Board Meeting Minutes. A motion was made by Mr. Wheeler to approve June 20, 2023, Regular Board Meeting Minutes, the motion was seconded by Mr. Passmore. *Motion Passed.*

B. June 20, 2023, Budget 2023-24 Meeting Minutes. A motion was made by Mr. Wheeler to approve June 20, 2023 Budget 2023-24 Meeting, Mr. Passmore seconded the motion. *Motion Passed.*

5. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of June 20, 2023. *The consensus was to approve the financial statements.*

6. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts payable from May 17, 2023, through June 20, 2023, were presented for Board Approval. A motion was made by Mr. Wheeler to approve the accounts payable from May 17, 2023, through June 20, 2023, motion was seconded by Mr. Newman. *Motion Passed.*

7. **ON-GOING BUSINESS:**

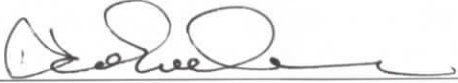
A. The Cape Meares Loop Bypass Road was discussed, the water main has been moved for the road access.

B. Cyber Security: Gill Davis, Tillamook Computer. Mr. Newman discussed progress on security.

C. Water Flow Measurement: Mr. Anderson will discuss with Plant Operators who can take on flow entries for Short Creek.

D. Safety Committee: Ladder Safety, Mr. Walter Nordman be taking on the role of Safety Chair.

- E. Job to do List, Plant Manager: Mr. Anderson reviewed list, answering Board questions.
- F. **Mr. Wheeler made a motion to approve the Consumer Confidence Report for Cape Meares and Oceanside, Mr. Nordman will make a needed correction, Mr. Passmore seconded the motion. *Motion Passed.***
8. **NEW BUSINESS:**
- A. A motion was made by Mr. Wheeler to adopt RES 23-01 adopting the Budget approved by the Budget Committee for the 2023-2024 year, motion seconded by Mr. Newman. *Motion Passed.*
- B. A motion was made by Mr. Wheeler to increase water rates by 7.7% on average for all rates, effective July 1, 2023, motion was seconded by Mr. Passmore. *Motion Passed.*
- C. Mr. Wheeler made a motion to approve the budget sheets 1-9 as approved by the Budget Committee, Mr. Newman seconded the motion. *Motion Passed.*
9. **DISTRICT REPORT:** See attached.
10. **OFFICE REPORT:** See attached.
11. **CORRESPONDENCE:** None.
12. **COMMISSIONER COMMENTS:**
- A. July 18, 2023, Board Meeting will be held at an in-person meeting at the Cape Meares at 1 p.m.
- B. June 20, 2023, checks to be signed by Mr. Wheeler and Mr. Newman.
- C. June 30, 2023, Mr. Wheeler, and Mr. Passmore agreed to sign checks.
13. **Mr. Newman made a motion to adjourn the meeting at 3:47 p.m., and Mr. Newman seconded the motion. *Motion Passed.***

Respectfully Submitted,   
Henry Wheeler, Board Chair  
Minutes taken by Julia Johnson