

# Oceanside Water District

## Regular Board Meeting

P.O. Box 360  
Oceanside, OR 97134  
(503) 842-0370  
owd-oregon.org

March 19, 2024

Minutes

### OCEANSIDE WATER TREATMENT PLANT

#### BOARD MEMBERS PRESENT:

Paul Newman, Chairman, Charles Ansoorge-Vice Chair/Treasurer, Spike Klobas-Secretary (absent), Norm Passmore, Henry Wheeler (Zoom).

#### STAFF PRESENT:

Julia Johnson-Office Manager – Christian Anderson-Plant Manager.

GUEST: Bob & Deb Sprague, Oceanside residents.

Gil Davis, Tillamook Computers.

1. **CALL TO ORDER: 1:00 PM**
2. **APPROVAL OF AGENDA:**
  - A. Approval of the March 19, 2024, Board Meeting Agenda. **A motion was made by Mr. Ansoorge to approve the March 19, 2024, Board Meeting Agenda, Mr. Passmore seconded the motion. Motion Passed.**
3. **APPROVAL OF MINUTES:**
  - A. February 20, 2024, Regular Board Meeting Minutes. **A motion was made by Mr. Ansoorge to approve February 20, 2024, Regular Board Meeting Minutes, the motion was seconded by Mr. Passmore. Motion Passed.**
4. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of March 19, 2024. It was pointed out that our net income compared to last year was

|            | <u>Current</u> | <u>FY 2023</u> | <u>Difference</u> |          |
|------------|----------------|----------------|-------------------|----------|
| NET INCOME | \$129,469.07   | \$248,818.25   | \$ -119,349.18    | -47.97 % |

This is an indication that we may have a shortfall at the end of the year that may have to be addressed by a rate increase. **The consensus was to approve the financial statements.**

Mr. Newman pointed out that the district has received a Notice from the OR Secretary of State indicating that the financial audit review filed by Singer Lewak, our auditors, contained three discrepancies that need to be specifically responded to in a formal letter by the district. Mr. Newman will be working with various resources to resolve this.
5. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts payable from February 21, 2024, through March 19, 2024, were presented for Board Approval. **A motion was made by Mr. Ansoorge to approve the accounts payable from February 21, 2024, through March 19, 2024, motion was seconded by Mr. Passmore. Motion Passed.**
6. **ON-GOING BUSINESS:**
  - A. Mr. Davis, Tillamook Computers shared an overview of the cyber security steps taken at the Plant(s). A brand-new Vendor Cyber Security agreement that was developed, reviewed by an attorney, and was passed by the Board last time has been successfully implemented and signed off on by Westech, the first vendor to do so. The next such contract will be with either Terry or TAG to write software for the SCADA update. We anticipate that it will go smoothly as well. Arrangements are being made now to enable system access for Westech to access the system to work behind the "Iron Wall" cyber security protection.
  - B. A grant for a Drinking Water Emergency Inter-Tie with Netarts will be pursued by the jointly by the Oceanside Water District, The Netarts Water District and the Oceanside Action Committee. Progress thus far has been selection of a site (Near the OWD Storage Tank on Grand Avenue), the selection of a project engineering firm (Civil West Engineering), and the receipt of a proposal cost for the entire project of

\$450,000.

7. **NEW BUSINESS:**

- A. An Agent of Record form was filed with the State of Oregon changing the agent from Mr. Wheeler to Mr. Newman on March 15, 2024.
- B. Mr. Newman and Mr. Nordman will co-chair the 2024-2025 Budget Committee. **A motion was made by Mr. Ansorge to nominate Mr. Newman and Mr. Nordman as co-chairs for the 2024-2025 Budget Committee, Mr. Passmore seconded the motion. Motion Passed.**
- C. Mr. Anderson reviewed the training that he had during the past week. He found it valuable in a number of different areas, has brought back a lot of information and management practices, and generally found experience to be well worth the time and expense. In addition, Mr. Anderson reviewed the training courses that Mr. W. Nordman and Mr. Weaver have pursued primarily in preparation to take their next level certificate exams in Water Treatment and Distribution..

8. **DISTRICT REPORT:** See attached

- A. Safety Committee: SDS chemical data review.

9. **OFFICE REPORT:** See attached.

10. **CORRESPONDENCE:** None.

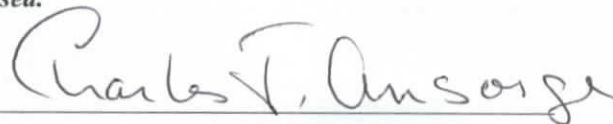
11. **COMMISSIONER COMMENTS:**

- A. April 16, 2024, Board Meeting will be held at meeting at the Barbara Bennett Community Hall at 1 p.m.

- B. March 30, 2024, Mr. Newman and Mr. Passmore agreed to sign checks.

12. **A motion was made by Mr. Ansorge to adjourn the Regular Meeting at 3:42 p.m., Mr. Passmore seconded the motion. Motion Passed.**

Respectfully Submitted,



Charles Ansorge, Vice-Chair

Minutes taken by Julia Johnson