

Oceanside Water District
Regular Board Meeting
P.O. Box 360
Oceanside, OR 97134
(503) 842-0370
owd-oregon.org

March 21, 2023
Minutes

BOARD MEMBERS PRESENT VIA CONFERENCE CALL:

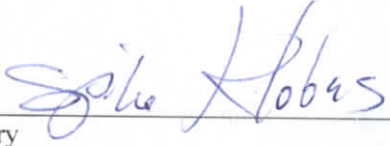
Henry Wheeler, Chairman, Charles Ansonge-Vice Chair/Treasurer, Spike Klobas-Secretary, Paul Newman, Norm Passmore.

STAFF PRESENT:

Julia Johnson-Office Manager
David Nordman-District Manager
Christian Anderson-Plant Operator

1. **CALL TO ORDER: 1:02 PM**
2. **APPROVAL OF AGENDA:**
Approval of the March 21, 2023, Board Meeting Agenda. **A motion was made by Ms. Klobas to approve the March 21, 2023, Board Meeting Agenda, motion seconded by Mr. Ansonge. Motion Passed.**
3. **GUEST:** Shonee Langford, of Counsel, Schwabe, Wyatt, and Williamson.
 - A. **Mr. Ansonge made a motion to approve the document drafted by Mr. Langford to approve the Water Rights for .5 cubic feet of water per second from Coleman Creek, a final draft will be issued by the State and hopefully be resolved by May of 2023, motion seconded by Ms. Klobas. Motion Passed.**
4. **APPROVAL OF MINUTES:**
 - A. February 21, 2023, Regular Board Meeting Minutes. **A motion was made by Mr. Ansonge to approve February 21, 2023, Regular Board Meeting Minutes, the motion was seconded by Mr. Newman. Motion Passed.**
5. **REVIEW OF FINANCIAL STATEMENT:**
Financial Statements as of March 21, 2023. *The consensus was to approve the financial statements.*
6. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**
Accounts payable from February 22, 2023, thru March 21, 2023, were presented for Board Approval. **A motion was made by Mr. Ansonge to approve the accounts payable from February 22, 2023, thru March 21, 2023, motion was seconded by Ms. Klobas. Motion Passed.**
7. **ON-GOING BUSINESS:**
 - A. Cape Meares Loop Bypass Road. A newsletter was sent out to Mr. Newman, brush pile burning is currently underway in the area.
 - B. Cyber Security. Mr. Ansonge and Mr. Nordman will meet with Tillamook Computer, Gil Davis, 3/22/23.
 - C. Water Flow Measurement-Graphs were discussed, Mr. Anderson will be inputting the raw information that he has been gathering from both streams.
 - D. Safety Committee-Reviewing Chemical Material Safety Data Sheets (MSDS).
 - E. District ongoing projects were discussed.
 - F. Open Job position. Board will hold an executive session to discuss a new application.
 - G. Water Right Discussion. The first draft was presenting during the guest portion of the meeting.
8. **NEW BUSINESS:**
 - A. Appoint 2022-2023 Budget officers. **A motion was made by Mr. Passmore to appoint Mr. Wheeler and Mrs. Johnson as budget officers for the 2022-2023 Budget Committee, Mr. Newman seconded the motion. Motion passed.** Staff budget discussion meeting to be held 4/13/23.
 - B. ONA's seeking to form a coalition for the Oceanside Neighborhood was discussed. This would be a separate committee outside of ONA that is striving to create a ten-year plan for Oceanside.

- C. Capitalization Policy was drafted by Mr. Wheeler. **A motion was made by Mr. Newman to approve a Asset capitalization policy of \$1,000, a lifetime minimum of one-year, Mr. Anson seconded the motion. Motion Passed.**
9. **DISTRICT REPORT:** See attached.
10. **OFFICE REPORT:** See attached.
11. **CORRESPONDENCE:** None.
12. **COMMISSIONER COMMENTS:**
- A. April 18, 2023, Board Meeting will be held at 1 p.m. via conference call.
- B. March 21, 2023, checks to be signed by Mr. Wheeler and Mr. Newman.
- C. March 31, 2023, Mr. Wheeler and Mr. Passmore agreed to sign checks.
13. **Mr. Wheeler made a motion to recess at 3:05 p.m., for Executive Session to discuss Succession Management, Mr. Newman seconded the motion. Motion Passed.**
14. Executive Session was called to order at 3:05 p.m.
- A. Discussed management succession plans and possible candidate.
15. Executive Session concluded at 3:15 p.m., Regular Session resumed 3:15 p.m.
- A. Mr. Wheeler will contact candidate and set up interviews if appropriate.
16. **Ms. Klobas made a motion to adjourn the meeting at 3:16 p.m., Mr. Newman seconded the motion. Motion Passed.**

Respectfully Submitted, 
Spike Klobas, Board Secretary
Minutes taken by Julia Johnson