

Oceanside Water District
Regular Board Meeting
P.O. Box 360
Oceanside, OR 97134
(503) 842-0370
owd-oregon.org

May 17, 2022, Minutes

BOARD MEMBERS PRESENT VIA CONFERENCE CALL:

Henry Wheeler, Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary, Bruce Mitchell, Paul Newman.

STAFF PRESENT:

Julia Johnson-Office Manager.
David Nordman-District Manager.

1. **CALL TO ORDER:**

2:15 p.m.

2. **APPROVAL OF AGENDA:**

Approval of the May 17, 2022, Board Meeting Agenda. A motion was made by Ms. Klobas to approve the May 17, 2022, Board Meeting Agenda, with the addition of 8.C. Engineer of Record, Mr. Ansorge seconded the motion. *Motion Passed.*

3. **GUESTS:** None.

4. **APPROVAL OF MINUTES:**

A. The April 19, 2022, Regular Board Meeting Minutes. A motion was made by Ms. Klobas to approve the April 19, 2022, Regular Board Meeting Minutes, motion was seconded by Mr. Mitchell. *Motion Passed.*

5. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of May 17, 2022. *Consensus was to approve the financial statements.*

6. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from April 20, 2022, thru May 17, 2022, were presented for Board Approval. A motion was made by Mr. Newman to approve the accounts payable from April 20, 2022, thru May 17, 2022, motion seconded by Mr. Ansorge. *Motion Passed.*

7. **ON-GOING BUSINESS:**

- A. Cape Meares Loop Bypass Road, Durbin Excavating will be hired to lower the water line on the South side of Cape Meares Loop Road when logging is complete.
- B. Tillamook Computer does a monthly security update, and retains a backup of plant computers off site.
- C. Water Source Discussion.
 - 1. Mr. Nordman planned to have a site visit with a Vancouver dredging company to give an estimate for dredging Short Creek, due to co-vid this visit has not happened.
 - 2. Coleman Creek and Short Creek flows are measured daily. Graphs should be expanded to show several years.
 - 3. Baughman Creek, no update.
- D. Safety Committee-Chemical Safety and Handling.
- E. District On-going projects were discussed as listed and attached to the District Report.
- F. WMCP is still in the process of being completed, last day to object May 19th.
- G. Open job position for District Manager was discussed, David feels he can give us a year's notice and he will have a follow-up discussion with a potential applicant. Christian should also apply if he is interested.

- H. Discussion of revising Ordinance 96-1 Backflow Prevention. Mr. Nordman discussed requiring new construction to install a single or a double check valve at the time of construction. If a house fails a lead test a backflow valve should be required. Water Hook-ups with a back word flowing meter should be studied.

8. NEW BUSINESS:

- A. **A motion was made by Mr. Wheeler to capitalize any expense related to the Bayocean Water Rights renewal, Mr. Anson seconded the motion. *Motion Passed.***
- B. **A motion was made by Mr. Wheeler to approve the 2021 Consumer Confidence Report for Oceanside and Cape Meares, motion seconded by Mr. Mitchell. *Motion Passed.***
- C. Mr. Newman requested discussion on the Engineer of Record, consensus is that if there is another large project OWD will go out for bid for a new Engineer of Record.
- D. **A motion was made by Mr. Anson to authorize Mr. Nordman to purchase new computer and laptop for billing office up to \$3,000, motion seconded by Mr. Mitchell. *Motion Passed.***

9. DISTRICT REPORT: See attached.

10. OFFICE REPORT: See attached.

11. CORRESPONDENCE: None

12. COMMISSIONER COMMENTS:

- A. June 21, 2022, Board Meeting will be held at 1 p.m. via conference call.
- B. May 17, 2022, checks to be signed by Mr. Wheeler and Mr. Mitchell.
- C. May 31, 2022, Mr. Wheeler and to sign checks and Ms. Klobas.

13. Mr. Wheeler made a motion to adjourn at 3:35 p.m., Ms. Klobas seconded the motion. *Motion Passed.*

Respectfully Submitted, _____

Spike Klobas, Secretary

Minutes taken by Julia Johnson

