

Oceanside Water District

Regular Board Meeting

P.O. Box 360
Oceanside, OR 97134
(503) 842-0370
owd-oregon.org

May 18, 2021, Minutes

BOARD MEMBERS PRESENT via Conference Call:

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair/Treasurer (absent), Spike Klobas-Secretary, Bruce Mitchell, Paul Newman.

STAFF PRESENT via Conference Call:

Julie Johnson-Office Manager, David Nordman-District Manager.

1. **CALL TO ORDER:**

2:04 p.m.

2. **APPROVAL OF AGENDA:**

Approval of the May 18, 2021 Board Meeting Agenda. **A motion was made by Mr. Newman to approve the May 18, 2021 Agenda, Ms. Klobas seconded the motion. Motion Passed.**

3. **GUESTS:**

4. **APPROVAL OF MINUTES:**

A. The April 20, 2021 Regular Board Meeting Minutes. **A motion was made by Ms. Klobas to approve the April 20, 2021 Regular Board Meeting Minutes, motion seconded by Mr. Mitchell. Motion Passed.**

5. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of May 18, 2021. **Consensus was to approve the financial statements.**

6. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from April 21, 2021 thru May 18, 2021 were presented for Board Approval. **A motion was made by Mr. Mitchell to approve the accounts payable from April 21, 2021 thru May 18, 2021, motion seconded by Ms. Klobas. Motion Passed.**

7. **ON-GOING BUSINESS:**

A. Water Source Discussion.

1. Short Creek, Mr. Nordman recommends purchasing a flow meter that can be used at all streams, cost of \$1,300, to measure water flow throughout the seasons. **A motion was made by Mr. Wheeler to authorize Mr. Nordman to purchase a \$1,300 flow meter, motion seconded by Mr. Newman. Motion Passed.**

2. Coleman Creek, a water flow study will need to be completed by a specialist, Mr. Hartford will be working with Mr. Nordman to get a bid for the project.

3. Baughman Creek, Mr. Nordman will be considering an engineer for the project.

B. Cape Meares Loop Bypass Agreement, Mr. Nordman has submitted the agreement to our attorney for review.

C. Safety Meeting Topic-Mr. Hartford to report.

D. District On-going projects were listed and attached to the District Report. The estimate for two dry boxes, \$9,250 (shipping not included), was reviewed and discussed by the Board. These will be painted to match the building and will house the two portable generators. **A motion was made by Mr. Wheeler to authorize Mr. Nordman to purchase two dry boxes estimated cost \$10,000, Mr. Newman seconded the motion. Motion Passed.**

9. **NEW BUSINESS:**

- A. New lead laws effective 2024, the current state regulation for testing for lead and copper is every three years testing ten homes in each community. This requires finding customers who will assist by taking a sample first thing in the morning after the water had sat in the line for approximately eight hours. **A motion was made by Mr. Newman to increase the testing to annually for our records, reporting the State as required, the motion was seconded by Ms. Klobas. Motion Passed.**
- B. SDAO Cyber Security Agreement was reviewed by the Board, this policy is recommended by Special Districts Insurance Services and will provide a 2% discount on our policy. **A motion was made by Mr. Wheeler to approve the Cyber Security Agreement, motion was seconded by Ms. Klobas. Motion Passed.**
- C. 2020 Consumer Confidence Report for Cape Meares and Oceanside has been completed by Mr. Nordman, the completed report will be available to the public before the end of June 2021. **A motion was made by Mr. Mitchell to approve the 2020 CCR, allowing the Board until the end of the month to review the CCR for corrections, motion was seconded by Ms. Klobas. Motion Passed.**

10. **DISTRICT REPORT:** See attached.

11. **OFFICE REPORT:** See attached.

12. **CORRESPONDENCE:**

- A. Leak Relief Request. Consensus of the Board was to approve the relief as allowed in our policy.

13. **COMMISSIONER COMMENTS:**

- A. June 15, 2021 Regular Meeting will be held via phone conference at 1 p.m.
- B. Mr. Wheeler and Mr. Mitchell agreed to sign current checks.
- C. Mr. Wheeler and Mr. Newman agreed to sign month end checks.
- D. Mr. Newman mentioned that the Short Creek Herbicide Study will be published in the quarterly copy of *H2Oregon*, the official publication of the Oregon Association of Water Utilities.

- 14. **A motion was made by Ms. Klobas to adjourn Regular Board Meeting at 4:01 p.m., the motion seconded by Mr. Mitchell. Motion Passed.**

Respectfully Submitted,
Spike Klobas, Board Secretary
Minutes taken by Julia Johnson.

