

**Oceanside Water District**  
**Regular Board Meeting**  
P.O. Box 360  
Oceanside, OR 97134  
(503) 842-0370  
owd-oregon.org

**November 20, 2018 Minutes**

**BOARD MEMBERS PRESENT:**

Henry Wheeler-Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary,  
Paul Newman, Bruce Mitchell.

**STAFF PRESENT:**

Julie Johnson-Office Manager, David Nordman-District Manager

**1. CALL TO ORDER:**

1:01 p.m. Cape Meares Community Hall.

**2. APPROVAL OF AGENDA:**

Approval of the November 20, 2018 Board Meeting Agenda. A motion was made by Mr. Wheeler to approve the agenda with the addition of, 9. C. SDC Fee Increase, effective March 2019 & 9. D. Water Availability Letters. Mr. Ansorge seconded the motion with the addition of 9.C. & 9.D. Motion made to approve the November 20, 2018 Board Meeting Agenda. *Motion Passed.*

**3. GUESTS:**

**4. GUEST COMMENT:**

**5. APPROVAL OF MINUTES:**

A. The October 16, 2018 Regular Board Meeting Minutes. A motion was made by Ms. Klobas to approve the October 16, 2018 Regular Board Meeting Minutes, motion seconded by Mr. Newman. *Motion Passed.*

**6. REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of November 20, 2018. *Consensus was to approve the financial statements.*

**7. REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from October 17, 2018 thru November 20, 2018 were presented for Board Approval. A motion was made by Mr. Ansorge to approve the accounts payable from October 17, 2018 thru November 20, 2018 also including Advanced Excavating final payment for Cape Meares infrastructure upgrades in the amount of \$36,746, motion seconded by Mr. Newman. *Motion Passed.*

**8. ON-GOING BUSINESS:**

- A. Stimson and Green Crow have a planned harvest in the OWD Watershed in the upcoming year.
- B. Trees to Tap report should be completed for review by the end of December 2018.
- C. Coleman Creek POD proposal is planned to be completed before January 31, 2018, for Mr. Pattee to review.
- D. Safety Report-District Manager, David Nordman and staff met on November 20, 2018.
- E. Chaitin Claim has been turned over to SDIS.

**9. NEW BUSINESS:**


- A. Kenneth Khuns & Company has declined renewal of their service for the 2017-2018 Audit, a letter requesting a proposal was sent to six CPA's on November 6, 2018.
- B. Mr. Nordman provided a power point presentation explaining the Cape Meares Treatment Plant failure.
- C. System Development Fees for Oceanside and Cape Meares is currently \$7,051, an annual construction cost increase will be presented to the Board in December to be effective March 1, 2019. The estimated increase is \$576 for a total SDC fee of \$7,627 for a single family home with a ¾ meter.
- D. Water Availability Letters for new commercial development will be reviewed by the Board.

**10. DISTRICT REPORT:**

- A. The new portable generator system has been delivered, but is not fully wired for connection and thus it has not been fired up and tested.

- B. In order to pursue an alternative for a backup raw water supply to Coleman Creek, Cape Meares Lake, a wholly enclosed body of water next to Cape Meares will be tested for both salinity and coliform.
11. **OFFICE REPORT:** See attached.
  12. **CORRESPONDENCE:**
  13. **COMMISSIONER COMMENTS:**
    - A. December meeting is set for 12/18/18. *Consensus of Board.*
    - B. Mr. Wheeler & Mr. Newman agreed to sign checks on 11/29/18.
  14. Regular Meeting adjourned at 3:22 p.m. **Mr. Wheeler made a motion to adjourn the Regular Board Meeting at 3:22 p.m., motion seconded by Ms. Klobas. *Motion Passed.***

Respectfully Submitted,

  
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Spike Klobas, Secretary  
Minutes taken by Julia Johnson