

# Oceanside Water District

## Regular Board Meeting

P.O. Box 360

Oceanside, OR 97134

(503) 842-0370

owd-oregon.org

October 17, 2023

Minutes

### HELD AT THE TILLAMOOK COUNTY LIBRARY-COPELAND ROOM

#### BOARD MEMBERS PRESENT:

Henry Wheeler, Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary, Paul Newman, Norm Passmore.

#### STAFF PRESENT:

Julia Johnson-Office Manager - Christian Anderson-Plant Manager

**GUEST:** Gil Davis, Tillamook Computer (see executive session); Sean Kohles, Cape Meares Community Board; Kathy Burke, Emergency preparedness Cape Meares; Rob Hoeper, Emergency Preparedness Oceanside.

1. **CALL TO ORDER: 1:00 PM**

2. **APPROVAL OF AGENDA:**

A. Approval of the October 17, 2023, Board Meeting Agenda. **A motion was made by Mr. Passmore to approve the October 17, 2023, Board Meeting Agenda, motion seconded by Mr. Ansorge. Motion Passed.**

3. Gil Davis, Tillamook Computers.

#### GUEST COMMENT EXECUTIVE SESSION:

A. Called to Order 1 p.m.

1. Mr. Davis reviewed the Cyber Security updates.

2. Mr. Anderson reviewed staff expectations.

B. **A motion was made by Mr. Wheeler close Executive Session at 1:30 p.m., Mr. Newman seconded the motion. Motion Passed.**

#### REGULAR SESSION CALLED BACK TO ORDER 1:33 p.m.

#### GUESTS:

A. Kathy Burke-Cape Meares, Rob Hoeper-Oceanside, part of Emergency Preparedness group seeking grant to build a shed on OWD property.

B. Sean Kohles, Cape Meares Community Board discussed needs to repair shed and requested responsibility be transferred to the Cape Meares Community Association.

C. **A motion was made by Mr. Wheeler to transfer the ownership of the Cape Meares Shed part of the Barbara Bennett Community Center, formerly part of the Cape Meares CO-OP to Cape Meares Community Associations, second by Mr. Ansorge. Motion Passed.**

4. **APPROVAL OF MINUTES:**

A. September 19, 2023, Regular Board Meeting Minutes. **A motion was made by Mr. Ansorge approve September 19, 2023, Regular Board Meeting Minutes, the motion was seconded by Mr. Newman. Motion Passed.**

5. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of October 17, 2023. *The consensus was to approve the financial statements.*

6. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts payable from September 20, 2023, through October 17, 2023, were presented for Board Approval. **A motion was made by Mr. Ansorge to approve the accounts payable from September 20, 2023, through October 17, 2023, motion was seconded by Ms. Klobas. Motion Passed.**

7. **ON-GOING BUSINESS:**

A. The Cape Meares Loop Bypass. Mr. Ansorge walked the new road and found it to be completely paved.

B. Cyber Security upgrades were reviewed in Executive Session.

8. **NEW BUSINESS:**

- A. District Logo, Ms. Klobas and Mr. Anderson collaborate on design ideas.
- B. Mr. Ansorge discussed summer water conservation in Cape Meares. Mr. Ansorge water graphs on the Cape Meares Neighborhood Website showing the high and lows of the Coleman Creek throughout the year, has raised some questions in the neighborhood.

9. **DISTRICT REPORT:** Mr. Anderson reviewed the project list, see attached.

- A. Walter Nordman taking over Safety Committee: Reviewed Slips, Trips, and Falls, Lift Gate Safety.

10. **OFFICE REPORT:** See attached.

11. **CORRESPONDENCE:** None.

12. **COMMISSIONER COMMENTS:**

- A. November 21, 2023, Board Meeting will be held at meeting at the Oceanside Water Plant at 1 p.m.

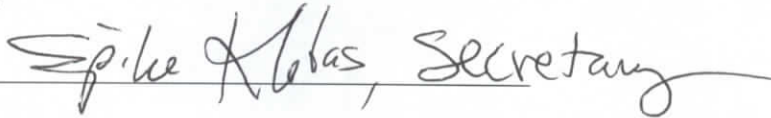
- B. October 31, 2023, Mr. Passmore, and Mr. Newman agreed to sign checks.

13. **A motion was made by Ms. Klobas to adjourn the Regular Meeting at 3:58 p.m., Mr. Newman seconded the motion. Motion Passed.**

Respectfully Submitted,

Spike Klobas, Secretary

Minutes taken by Julia Johnson

 Spike Klobas, Secretary