

Oceanside Water District

Regular Board Meeting

P.O. Box 360
Oceanside, OR 97134
(503) 842-0370
owd-oregon.org

October 18, 2022

Minutes

BOARD MEMBERS PRESENT VIA CONFERENCE CALL:

Henry Wheeler, Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary, Bruce Mitchell, Paul Newman.

STAFF PRESENT:

Julia Johnson-Office Manager

1. CALL TO ORDER: 1:00 PM

2. APPROVAL OF AGENDA:

Approval of the October 18, 2022, Board Meeting Agenda. **A motion was made by Ms. Klobas to approve October 18, 2022, Board Meeting Agenda, Mr. Mitchell seconded the motion. *Motion Passed.***

3. GUEST: Shonee Langford of Counsel for Schwabe, Williamson, & Wyatt. Mr. Langford requested moving to Executive Session due to the legal matters needing to be discussed. **Mr. Wheeler made a motion to move to Executive Session at 1:01 PM and it was seconded by Ms. Klobas. After adequate discussion a motion was made by Mr. Wheeler and seconded by Ms. Klobas to adjourn Executive Session at 1:29 p.m. and return to Regular Session.**

4. REGULAR SESSION RESUMED AT 1:29 pm. A motion was made by Wheeler to give authority to Shonee Langford to follow the approach as discussed in the executive session as it pertains to the Water Watch litigation, motion seconded by Mr. Mitchell. ***Motion Passed.***

5. APPROVAL OF MINUTES:

A. The September 20, 2022, Regular Board Meeting Minutes. **A motion was made by Ms. Klobas to approve the September 20, 2022, Regular Board Meeting Minutes, the motion was seconded by Mr. Mitchell. *Motion Passed.***

6. REVIEW OF FINANCIAL STATEMENT:

Financial Statements as of October 18, 2022. ***The consensus was to approve the financial statements.***

7. REVIEW & APPROVE OF ACCOUNTS PAYABLE:

Accounts Payable from September 21, 2022, thru October 18, 2022, were presented for Board Approval. **A motion was made by Ms. Klobas to approve the accounts payable from September 21, 2022, thru October 18, 2022, motion seconded by Mr. Newman. *Motion Passed.***

8. ON-GOING BUSINESS:

- A. Cape Meares Loop Bypass Road, Mr. Newman would like to invite the Federal Highway contact person to the next meeting.
- B. Cyber Security, no update. Held over to next meeting when Mr. Nordman is in attendance.
- C. Water Flow Measurement. Still a work in progress. It was suggested to assign this project to Christian.
- D. Safety Committee-N/A.
- E. District on-going projects were discussed. Short Creek Pump Station graffiti was again mentioned.
- F. Open Job position for District Manager. Executive Session.
- G. Ordinance 96-1 Amendment. **A motion was made by Mr. Wheeler to waive the second reading, the amended backflow Ordinance 22-01 amending Ordinance 96-1, Ms. Klobas seconded the motion. *Motion Passed.***
- H. Water Right Discussion. Executive Session.

9. NEW BUSINESS:

- A. SingerLewak Engagement Letter for the 2021-2022 Audit was reviewed for Board approval. **A motion was**

made by Mr. Wheeler to approve the audit engagement for \$18,000 for SingerLewak to perform the audit for the 2021-2022, motion was seconded by Ms. Klobas. *Motion Passed.*

10. **DISTRICT REPORT:** See attached.
11. **OFFICE REPORT:** See attached.
12. **CORRESPONDENCE:**
13. Recess regular session at 2:20 P.M.
14. **Executive Session was called to order at 2:21 p.m. Executive session ended at 2:47 P.M.**
15. Resume regular session at 2:47 p.m.
 - A. A motion was made by Ms. Klobas to counter offer the applicant for the District Manager position with a final offer, Mr. Mitchell seconded the motion. *Motion Passed.* Particulars regarding the counteroffer will be held in the personnel files.
16. **COMMISSIONER COMMENTS:**
 - A. Mr. Wheeler made a motion for Ms. Klobas to spend \$700 on Christmas Baskets for Employees, Mr. Ansorge seconded the motion, *Motion Passed.*
 - B. November 15, 2022, Board Meeting will be held at 1 p.m. via conference call.
 - C. October 18, 2022, checks to be signed by Mr. Wheeler and Mr. Mitchell.
 - D. October 31, 2022, Mr. Wheeler and Mr. Newman will sign checks.
17. **Mr. Wheeler made a motion to adjourn at 2:52 p.m., Ms. Klobas seconded the motion. *Motion Passed.***

Respectfully Submitted,
Spike Klobas, Secretary
Minutes taken by Julia Johnson

