

**Oceanside Water District**  
**Regular Board Meeting**  
P.O. Box 360  
Oceanside, OR 97134  
(503) 842-0370  
owd-oregon.org

**September 20, 2022**  
**Minutes**

**BOARD MEMBERS PRESENT VIA CONFERENCE CALL:**

Henry Wheeler, Chairman, Charles Ansorge-Vice Chair/Treasurer, Spike Klobas-Secretary, Bruce Mitchell, Paul Newman.

**STAFF PRESENT:**

Julia Johnson-Office Manager  
David Nordman-District Manager  
Christian Anderson-Plant Operator

1. **CALL TO ORDER:**

1:00 p.m.

2. **APPROVAL OF AGENDA:**

Approval of the September 20, 2022, Board Meeting Agenda. **A motion was made by Mr. Wheeler to approve September 20, 2022, Board Meeting Agenda, with the addition of 3. Guest, Bruce Jaeger, Tire Trail Maintenance, Ms. Klobas seconded the motion. Motion Passed.**

3. **GUEST:** Bruce Jaeger, speaking as an engaged community member with a team of volunteers, inquired about the easement that OWD has for the distribution line that runs under the tire trail. Mr. Jaeger is interested in upgrading the trail to wood steps or cement blocks. After discussion it was agreed that Bruce Jaeger would research the easements and Mr. Nordman would discuss liability issues with our attorney and Special Districts as they carry the liability insurance.

4. **APPROVAL OF MINUTES:**

A. The August 16, 2022, Regular Board Meeting Minutes. **A motion was made by Mr. Ansorge to approve the August 16, 2022, Regular Board Meeting Minutes, the motion was seconded by Ms. Klobas. Motion Passed.**

5. **REVIEW OF FINANCIAL STATEMENT:**

Financial Statements as of September 20, 2022. *The consensus was to approve the financial statements.*


6. **REVIEW & APPROVE OF ACCOUNTS PAYABLE:**

Accounts Payable from August 17, 2022, to September 20, 2022, were presented for Board Approval. **A motion was made by Mr. Ansorge to approve the accounts payable from August 17, 2022, thru September 20, 2022, motion seconded by Mr. Newman. Motion Passed.**

7. **ON-GOING BUSINESS:**

- A. Cape Meares Loop Bypass Road, Mr. Nordman plans to make a site visit to the Coleman Creek wetlands.
- B. Cyber Security, no update.
- C. Water Flow Measurement. Still a work in progress. It was suggested to assign this project to Christian.
- D. Safety Committee-Heat Safety.
- E. District on- going projects were discussed. Short Creek Pump Station graffiti was again mentioned.
- F. Open Job position for District Manager. Executive Session.
- G. Ordinance 96-1 amendment discussion carried over to the September meeting. Mr. Wheeler asked the board whether there was a consensus to wave the full reading and just have Christian cover the changes he has made since the document was emailed out to the board. There was and Christian spent some time discussing the changes and answering questions. The second reading will be at the October meeting.  
**A motion was made to waive the reading of Ordinance 96-1, and to allow Mr. Anderson to make changes as needed; Mr. Newman seconded the motion. Motion Passed.**

- H. Water Right Discussion. Our Water Rights attorney could not be present by phone so the matter will be continued to the October meeting. Under Attorney-Client Privilege a working paper will be circulated to board members prior to the October meeting.
8. **NEW BUSINESS:**
    - A. Highlights of "Paid Leave Oregon" which goes into effect next year were discussed.
  9. **DISTRICT REPORT:** See attached.
  10. **OFFICE REPORT:** See attached.
  11. **CORRESPONDENCE:**
  12. Recess regular session at 3:10 P.M.
  13. **Executive Session was called to order at 3:11 p.m. Executive session ended at 3:47 P.M.**
  14. Resume regular session at 3:47 p.m. A motion was made by Henry Wheeler and seconded by Mr. Newman to increase medical and dental benefits from employee and spouse to employee and family at no cost to the employee, effective November 1, 2022. *Motion passed.* A motion was made by Henry Wheeler and seconded by Mr. Ansorge to make an offer of employment to a well-qualified candidate subject to terms that will remain in the locked personnel file. *Motion passed.* David and Henry will be meeting with the applicant as soon as possible.
  15. **COMMISSIONER COMMENTS:**
    - A. October 18, 2022, Board Meeting will be held at 1 p.m. via conference call.
    - B. September 20, 2022, checks to be signed by Mr. Wheeler and Ms. Klobas.
    - C. September 30, 2022, Mr. Wheeler and to sign checks and Mr. Mitchell.
  16. **Mr. Newman made a motion to adjourn at 3:52 p.m., Mr. Wheeler seconded the motion. *Motion Passed.***

Respectfully Submitted,   
Spike Klobas, Secretary  
Minutes taken by Julia Johnson