Oceanside Water District Regular Board Meeting
P.O. Box 360 Oceanside, OR 97134
(503) 842-0370 owd-oregon.org

July 15, 2025 Minutes
Barbara Bennett Community Center in Cape Meares

Board Members Present: Paul Newman (Chairman), Charles Ansorge (Vice Chair/Treasurer), Spike Klobas (Secretary), Pam Zielinski
Staff Present: Christian Anderson (District Manager), Amber Sprague (Office Manager), via Zoom Dennis Johnson (Aldrich Advisors)

1. CALL TO ORDER: 1:02pm
2. APPROVAL OF AGENDA: **A motion was made by Mr. Ansorge to approve the July 15, 2025 Board Meeting Agenda. Ms. Zielinski seconded the motion. *Motion Passed unanimously.***
3. GUESTS PRESENT: none
4. APPROVAL OF PREVIOUS MINUTES: June 17, 2025 Board Meeting Minutes. **A motion was made by Ms. Klobas to approve the June 17, 2025 Regular Board Meeting Minutes. Mr. Ansorge seconded the motion. *Motion Passed unanimously.***
5. REVIEW OF FINANCIAL STATEMENTS: Presentation by Dennis Johnson of Aldrich Advisors included a summary of the closing fiscal year 2024-2025. ***Board consensus approved financial statements.***
6. DISTRICT REPORT: Memo from Treatment Plant by Christian Anderson, District Manager
   a. Water Flow Measurements:
      i. Oceanside Area Daily Average: 66,176 gal/day
      ii. Cape Meares Area Daily Average: 24,520 gal/day

	Gallons Consumed in June 2025	Gallons Consumed in June 2024	Gallons Sold in June 2025	Gallons Sold in June 2024
Oceanside	1,430,066	1,645,981	1,340,898	1,642,697
The Capes HOA	427,357		401,278	
Total	1,857,423	1,645,981	1,742,176	1,642,697
Cape Meares	640,115	515,086	517,173	482,049
	% Change Consumed 2024 - 2025	% Change Sold 2024 - 2025	OS % Water Loss June 2025	CM % Water Loss June 2025
	OS: +12.85% CM: +24.27%	OS: +6.06% CM: +7.29%	6.19 %	19.21%

   b. Treatment: Bringing down coagulant achieving same effect
   c. Distribution: No new leaks, manzanita leak fixed, but temporary.
   d. Coleman Creek Flow: Emergency plan in place if water becomes too low involving trucking water from Oceanside treatment plant to Cape Meares reservoir for distribution.

7. REVIEW OF ACCOUNTS PAYABLE: Accounts Payable from June 14, 2025 through July 11, 2025 was presented to the Board for approval. **A motion was made by Mr. Ansorge to accept Accounts Payable from June 14, 2025 to July 11, 2025. Ms. Klobas seconded the motion. *Motion Passed unanimously.***
8. OFFICE REPORT: Memo from Business Office presented by Amber Sprague, Office Manager.
   a. New merchant vendor in place with customers updating financial information for AutoPay.
   b. Bills sent out with unfortunate typo of due date as June 30 instead of July 31 on postcard bills only.
9. ON-GOING BUSINESS:
   a. Transition from Umpqua Bank to TLC Fibre Credit Union is complete. (Mr. Newman)

b. Status of Retirement Account Changeover from Nationwide to T. Rowe Price (Mr. Newman)
    i. Custodial Administrator, Hunnex and Shoemaker, in contact, filling out documents and reviewed by our attorney. A few changes needed to be made then the transfer will take effect 4-6 weeks after submission.
c. Cell Phone Tower construction (Mr. Newman & Ms. Zielinski)
    i. A July 30th deadline set for Crown Castle. Water District is working in tandem will Oceanside Action Partnership Cell Phone Committee. The committee has a contingency plan if Crown Castle does not agree to contract.
d. Status of Grant Proposal to Biz Oregon to upgrade the SCADA Software (Mr. Newman)
    i. On hold until website states applications open

10. NEW BUSINESS
    a. Attempts at recruiting a new board member to take Norm Passmore's vacancy (P. R. Newman)
        i. Only a two-year term
    b. 2025 Financial Audit. Discussion about current firm and possible change to a new one. (P. R. Newman)
        i. No new auditor could be arranged thus SingerLewak will proceed with our audit. Signed engagement letter with them.
11. CORRESPONDENCE: none
12. COMMISSIONERS COMMENTS:
    a. Next Board Meeting: August 19, 2025 at 1pm at the Oceanside Water Treatment Plant.
    b. Mr. Ansorge and Ms. Zielinski will approve payments for August 2025 through Bill.com
13. EXECUTIVE SESSION needed: PER ORS 162.660(2)(i) AND 192.660(8).
    a. Proposed salary increases for staff as outlined in the FY 2025-2026 **Budget approved unanimously by the Board.**
14. ADJOURN MEETING. **A motion was made by Ms. Zielinski to adjourn the Regular Board Meeting at 3:43pm. Mr. Ansorge seconded the motion. *Motion Passed unanimously.***

Respectfully Submitted,

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Spike Klobas, Secretary
Minutes taken by Amber Sprague