



OCEANSIDE WATER DISTRICT

P.O. BOX 360 OCEANSIDE, OR 97134

PHONE: (503) 842-0370

office@owd-oregon.org

=AGENDA=

REGULAR BOARD OF COMMISSIONER'S MEETING—December 16, 2025, AT 1:00 P.M.

THE MEETING WILL BE HELD AT: The Oceanside Treatment Plant at 2270 Cape Meares Loop Rd

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA** (Board Action)
3. **GUESTS PRESENT:** Cheryl Spellman of Hudson Insurance, Dennis Johnson-Aldrich (By Zoom)
4. **APPROVAL OF PREVIOUS MINUTES:** November 18, 2025, Board Meeting Minutes (Board Action)
5. **REVIEW OF FINANCIAL STATEMENTS:** Compiled by Aldrich Advisors, presented by P. Newman (Board Action)
 - a. Presentation by D. Johnson on Revenue finances accounting by Accrual versus Cash.
6. **REVIEW OF ACCOUNTS PAYABLE:** November 14, 2025, through December 12, 2025 (Board Action)
7. **DISTRICT REPORT:** Memo from Treatment Plant (C. Anderson)
 - a. Water Flow Measurements
 - b. Treatment & Distribution Report
 - c. Large Expenses for this and next month
 - d. Project To-Do List
8. **OFFICE REPORT:** Memo from Business Office (A. Sprague)
9. **ON-GOING BUSINESS:** (Board Discussions and/or Actions)
 - a. Status of the transition from Nationwide to T. Rowe Price (P. Newman)
 - b. 2025 Financial Audit. Status of ongoing interactions with SingerLewak (P. Newman)
 - c. SDC Incentive Program, possibly with NOSD (P. Zielinski)
 - d. Progress on grant application to update SCADA software (C. Anderson, C. Grant)
10. **NEW BUSINESS:** (Board Discussions and/or Actions)
 - a. Presentation of renewed Insurance Plan (C. Spellman)
 - b. System Development Charge for Restaurants (A. Sprague, P. Newman)
 - c. Resolution 25-07 Annual SDC Increase (Board Action)
 - d. Review of Marie Mills Contract for janitorial services (Board Action)
 - e. Letter of Recommendation for Oceanside Action Partnership Tire Trail Improvement (Board Action)
11. **CORRESPONDENCE:**
12. **COMMISSIONERS COMMENTS:**
 - a. Next Board Meeting: January 20, 2026, to be held at 1pm at The Barbara Bennett Community Hall, 5690 4th N.W. in Cape Meares
 - b. BOARD MEMBERS Pam Zielinski and Spike Klobas will approve payments for the month of January 2026 through Bill.com
13. **EXECUTIVE SESSION** PER ORS 162.660(2)(i) AND 192.660(8). Discussion of salaries, bonuses and increases.
14. **ADJOURN MEETING.**

ALL REGULAR MEETINGS ARE OPEN TO THE PUBLIC, PARTICIPATION IS ENCOURAGED. CONTACT THE DISTRICT OFFICE AT office@owd-oregon.org TO JOIN VIA CONFERENCE CALL PLEASE FIRST CALL 503-842-6462



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