

OCEANSIDE WATER DISTRICT
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November 18, 2025 Minutes

The Barbara Bennett Community Hall, 5690 4th N.W. in Cape Meares

Board Members Present: Paul Newman (Chairman), Spike Klobas (Secretary), Pam Zielinski, Chris Grant

Board Member Absent: Charles Ansorge (Vice Chair/Treasurer)

Staff Present: Christian Anderson (District Manager), Amber Sprague (Office Manager), via Zoom Dennis Johnson (Aldrich Advisors)

1. CALL TO ORDER. 1:03
2. APPROVAL OF AGENDA: Amend presented agenda to include in New Business the Oceanside Neighborhood Association Water Pressure Letter. **A motion was made by Ms. Zielinski to approve November 18, 2025 Board Meeting Agenda as amended. Ms. Klobas seconded the motion. Motion Passed unanimously.**
3. GUESTS PRESENT: none
4. APPROVAL OF PREVIOUS MINUTES: October 21, 2025 Board Meeting Minutes. **A motion was made by Ms. Zielinski to approve October 21, 2025 Regular Board Meeting Minutes. Ms. Klobas seconded the motion. Motion Passed unanimously.**
5. REVIEW OF FINANCIAL STATEMENTS: Quarterly presentation of financial statements by Dennis Johnson of Aldrich Advisors. **Board consensus approved financial statements apart from the Budget v. Actuals Report. The corrected Budgets v. Actuals will be included in the filed Budget Packet.**
6. REVIEW OF ACCOUNTS PAYABLE: Accounts Payable from October 16, 2025, through November 14, 2025 was presented to the Board for acceptance. **A motion was made by Ms. Zielinski to accept Accounts Payable from October 16, 2025 to November 14, 2025. Ms. Klobas seconded the motion. Motion Passed unanimously.**
7. DISTRICT REPORT: Memo from Treatment Plant. (P. Weaver, W. Nordman)
 - a. Water Flow Measurements: Oceanside Area Daily Average: 45,704gal/day, Cape Meares Area Daily Average: 14,292 gal/day
 - i. *Estimated based on September 2024 Water Loss

	Gallons Consumed in October 2025	Gallons Consumed in October 2024	Gallons Sold in October 2025	Gallons Sold in October 2024
Oceanside	964,029	1,023,058	913,631	*1,310,661
The Capes HOA	328,680	383,788	201,836	No Data
Total	1,292,709	1,406,846	1,115,467	*1,310,661
Cape Meares	402,656	470,150	338,570	*564,172
	% Change Consumed 2024 - 2025	% Change Sold 2024 - 2025	OS % Water Loss Oct 2025	CM % Water Loss Oct 2025
	OS: -8.11% CM: -14.36%	OS: Data Inaccurate CM: Data Inaccurate	6.40%	15.92%

- b. Treatment: Sudden, intense rain brought disinfection by-products in reservoirs to minimum levels but did not dip below. Weather forecasting will be reviewed for chlorine dosing.
- c. Distribution: Capes and Cape Meares Reservoir drained for improving water quality. No new leaks, water loss percentages are still at tolerable levels.
- d. Miscellaneous: Walter and Philip applied for Level 2 Certifications. Preparing for OHA audit in 2026 (happens every 3-5 years).

8. OFFICE REPORT: Memo from Business Office. (A. Sprague)

- a. Payment Plans for Aging Accounts
 - i. Provided Board outline of payment plans and conditions for review.
- b. System Development Charge formation and methodology for increasing rate.
 - i. Current SDC will be adjusted for an increase in construction costs at December Board Meeting.
 - ii. Engineering Master Plan update will review SDC due to correlation with capital improvements. Civil West meeting with Keven Shreeve estimated cost of \$90,000. Funding application for \$50,000 due February 2026 with funds approved around October 2026. Additional \$40,000 Oceanside Water District will need to secure.

9. ON-GOING BUSINESS: (Board Discussions and/or Actions)

- a. Status of the transition from Nationwide to T. Rowe Price. (P. Newman)
 - i. December 18th the Black Out Period will close and funds will be transferred to T. Rowe Price and all accounts will be accessible on line.
 - ii. In January OWD will move funds from the Iron Fiduciary plan to TLP for employees.
- b. 2025 Financial Audit. Status of ongoing interactions with Singer Lewak. (P. Newman, Dennis Johnson)
 - i. Audit Report is in "Partner Review." Two of the larger irregularities they report: recording approval of journal entries and the debt covenant in violation.
 - ii. Will respond to any discrepancy by the end of December 31.
- c. Resolution 25-06 Restructuring Restaurant Water Rates.
 - i. Rates in effect January 1, 2026
 - ii. **A motion was made by Ms. Zielinski to approve Resolution 25-06 Restructuring Restaurant Water Rates. Mr. Grant seconded the motion. Motion Passed unanimously.**
- d. SDC Incentive Program, possibly with NOSD (P. Zielinski)
 - i. Tabled until December. NOSD 11/20/25 Board Meeting to be discussed.
 - ii. Dan Mello, NOSD District Manager, possible visit at December Board Meeting.

10. NEW BUSINESS, continued: (Board Discussions and/or Actions)

- a. Report on SDAO Training, part two (P. Zielinski)
 - i. Review of rules around public contracts, public records, risk management, and loss prevention.
 - ii. Follow-up regarding Oregon Forward Program and contracting with Marie Mills Agency for janitorial services.
- b. Report on finding new funding opportunities for SCADA software upgrade (C. Grant)
 - i. Applied for SDAO Safety and Security Grant with a TAG quoted of \$15,000 (which is \$10,000 less than previously thought). As a matching grant, OWD would need to find the funds for the match.
 - ii. Meeting with Netarts-Oceanside Fire Chief regarding fund resources also pointed toward emergency planning funds in case of Cascadia fault event(s).
- c. ONA Letter to the community regarding water pressure
 - i. Appreciate the cooperative effort between Christian Anderson and Simeon Dreyfuss (ONA President) for clear explanation of water pressure challenges and solutions for Oceanside Village.

11. CORRESPONDENCE: none

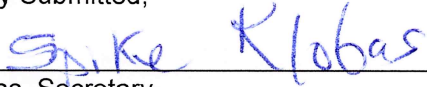
12.COMMISSIONERS COMMENTS:

- a. Next Board Meeting: December 16, 2025, to be held at 1pm at the Oceanside Water Treatment Plant, 2270 Cape Meares Loop Rd
- b. Board Members Charles Ansorge and Chris Grant will approve payments for the month of December 2025 through Bill.com

13.EXECUTIVE SESSION not needed: PER ORS 162.660(2)(i) AND 192.660(8).

14.ADJOURN MEETING. **A motion was made by Mr. Grant to adjourn the Regular Board Meeting at 3:33pm. Ms. Zielinski seconded the motion. Motion Passed unanimously.**

Respectfully Submitted,



Spike Klobas, Secretary

Minutes taken by Amber Sprague