

OCEANSIDE WATER DISTRICT
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March 17, 2026 Minutes

Barbara Bennett Community Hall, 5690 4th N.W. in Cape Meares

Board Members Present: Paul Newman (Chairman), Spike Klobas (Secretary), Pam Zielinski, Chris Grant, Charles Ansoorge (Vice Chair/Treasurer) via Zoom

Staff Present: Christian Anderson (District Manager), Amber Sprague (Office Manager), Dennis Johnson (Aldrich Advisors) via Zoom

Guests Present: Natalie Jennings, PE

1. CALL TO ORDER. 1:01pm
2. APPROVAL OF AGENDA: Two additions to New Business. 1) An announcement from Mr. Newman. 2) Report of Cougar Ridge Subdivision part two, paving. **A motion was made by Ms. Klobas to approve March 17, 2026 Board Meeting Agenda with the two additions to New Business. Mr. Ansoorge seconded the motion. Motion Passed unanimously.**
3. APPROVAL OF PREVIOUS MINUTES: February 17, 2026, Board Meeting Minutes. **A motion was made by Ms. Zielinski to approve February 17, 2026, Regular Board Meeting Minutes. Ms. Klobas seconded the motion. Motion Passed unanimously.**
4. NEW BUSINESS, PART ONE:
 - a. PRESENTATION from Natalie Jennings, PE
 - i. Owner and Engineer of OWRSP- Oregon Water Rights Solutions & Planning
 - ii. 15 years experience. Known from past company, HBH, and is currently Netarts Water District Engineer of Record.
 - iii. Familiar with OWD's system since HBH designed the District's upgrade.
 - iv. Utilizes an engineer working for the City of Oregon City to complete 3rd party review/quality control.
 - v. Experienced with Master Plans and obtaining funding through grants
5. REVIEW OF FINANCIAL STATEMENTS: Financial statements compiled by Aldrich Advisors. **Board consensus approved financial statements.**
6. REVIEW OF ACCOUNTS PAYABLE: Accounts Payable from February 14, 2026, through March 13, 2026, was presented to the Board for acceptance. **A motion was made by Ms. Zielinski to accept Accounts Payable from February 14, 2026, to March 13, 2026. Ms. Klobas seconded the motion. Motion Passed unanimously.**

7. DISTRICT REPORT: Memo from Treatment Plant. (Christian Anderson)

- a. Water Flow Measurements: Oceanside Area Daily Average: 33,045gal/day; Cape Meares Area Daily Average: 11,233gal/day

	Gallons Consumed in February 2026	Gallons Sold in February 2026	Gallons Lost in February 2026	Gallons Lost in January 2026
Oceanside	828,032	613,901	216,788	151,749
The Capes HOA	157,819	111,812		
Total	985,851	725,713	216,788	151,749
Cape Meares	340,889	270,459	70,430	86,879
	% Change Consumed 2025 to 2026	% Change Sold 2025 to 2026	OS % Water Loss Jan 2026	CM % Water Loss Jan 2026
	OS: +20.70% CM: -0.64%	OS: +0.95% CM: +20.53%	21.99%	20.66%

- b. Treatment: Operations have been normal. Some changes in weather and raw water. Investigating a new probe to determine coagulant dosage based on raw water conditions. Increased monitoring will decrease chemical use, decrease disinfection byproduct, decrease the need for flushing, and improve plant efficiency. Change to monitoring must be approved by OHA. Quote from WesTech is being generated for probe.
- c. Distribution: 70,000-gallon loss in Oceanside indicates a new leak or multiple new leaks. Narrowed down to the village through viewing reservoir levels during 12-4am. Disinfection Byproduct test came back within limits; flushing works but still looking to make changes to reduce levels further.
- d. Misc.: OHA report not released, but OHA confirmed the Treatment and Distribution certification levels have not changed for OWD.

8. OFFICE REPORT: Memo from Business Office. (A. Sprague)

- a. Update on Delinquent Accounts and Payment Plan Progress
- b. Update on New Service Connections in Progress
- c. Presentation on OWD Policy Manual Revision (an overview): Discussion determined utilizing templates from SDAO for update is best approach.

9. ON-GOING BUSINESS: (Board Discussions and/or Actions)

- a. Status of the transition from Nationwide to T. Rowe Price. (P. Newman)
- i. Transition to Envestnet pool from Iron Fiduciary is in progress. Change should be completed by March 28.
- b. Engineering Firm of Record—update and discussion (P. Newman)
- i. Civil West purchase by Verdantas; the engineers working on our project have left the company.
 - ii. OWD Attorney Review: Nothing prevents OWD from having two engineers of record
 - iii. Next step: discuss arrangements with both engineers. **Board consensus approved continued consideration of Chris Janigo and Natalie Jennings.**
- c. Vacation Hours Accrual maximum 160 to 170 (Board Action) **A motion was made by Ms. Klobas to approve the raising of the maximum vacation hour accruals from**

- 160 to 170. Mr. Grant seconded the motion. Motion Passed unanimously.**
- d. Solid Waste removal update (S. Klobas)
 - i. A possible interested party will be checking the pipes for removal.

10. NEW BUSINESS, continued: (Board Discussions and/or Actions)

- a. Resolution 26-03 Transfer of Funds (Board Action) **A motion was made by Ms. Zielinski to approve Resolution 26-03 Transfer of Funds within Budget. Mr. Newman seconded the motion. Motion Passed unanimously.**
- b. Cougar Ridge Subdivision Pavement Meeting: Netarts Water District, Cell phone tower developers, NWD/OWD intertie engineers, landowner and subdivision designer all present.
 - i. Raised issue for OWD and other utilities: proposed regrade of easement road to 20% would be difficult for heavy equipment. Alternative access road discussed.
 - ii. Development takes place in approximately two years.
- c. FY 26-27 Budget Process Update (P. Newman, A. Sprague)
 - i. Reviewed Budget Calendar and requirements for upcoming months
- d. Announcement (P. Newman):
 - i. June 30, 2028, plan to complete Board Commissioner, Chair appointment; the Board will need to plan accordingly.

11. CORRESPONDENCE: none

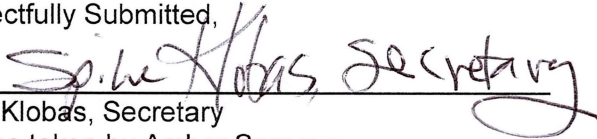
12. COMMISSIONERS COMMENTS:

- a. Next Board Meeting: April 21, 2026, to be held at 1pm at the Oceanside Treatment Plant, 2270 Cape Meares Loop Rd
- b. BOARD MEMBERS Spike Klobas and Paul Newman will approve payments for the month of April 2026 through Bill.com

13. EXECUTIVE SESSION not needed: PER ORS 162.660(2)(i) AND 192.660(8).

14. ADJOURN MEETING **A motion was made by Ms. Zielinski to adjourn the Regular Board Meeting at 3:30pm. Ms. Klobas seconded the motion. Motion Passed unanimously.**

Respectfully Submitted,


Spike Klobas, Secretary

Minutes taken by Amber Sprague