

OCEANSIDE WATER DISTRICT  
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## May 19, 2026 Minutes

The Barbara Bennett Community Hall, 5690 4th N.W. in Cape Meares

**Board Members Present:** Paul Newman (Chairman), Spike Klobas (Secretary), Pam Zielinski, Chris Grant,  
Absent- Charles Ansorge (Vice Chair/Treasurer)

**Staff Present:** Christian Anderson (District Manager), Amber Sprague (Office Manager), Dennis Johnson  
(Aldrich Advisors) via Zoom

**Guests Present:** Justin Kanoff (Netarts Water District Manager) via Zoom, Chris Janigo (Engineer of Record,  
Topex Inc) via Zoom, and Corey Bush (Insurance Agent, Hudson Insurance)

1. CALL TO ORDER. 1:03pm
2. APPROVAL OF AGENDA: Corrections to the agenda: move discussion regarding "Special Projects' Funds" with Dennis Johnson to after the review of financial statements. **A motion was made by Ms. Klobas to approve the May 19, 2026, Board Meeting Agenda with the listed corrections. Ms. Zielinski seconded the motion. Motion Passed unanimously.**
3. APPROVAL OF PREVIOUS MINUTES: April 21, 2026, Board Meeting Minutes. **A motion was made by Ms. Klobas to approve April 21, 2026, Regular Board Meeting Minutes. Mr. Grant seconded the motion. Motion Passed unanimously.**
4. NEW BUSINESS, part one:
  - a. OWD Insurance Options for FY 26-27 (C. Bush)
    - i. Reviewed insurance options
    - ii. Insurance will be less this coming year because former employee and family not on COBRA coverage any longer.
    - iii. Board selected to continue with current insurance, SDIS.
  - b. "One Stop" Program: Funding opportunities with multiple agencies. (C. Janigo)
    - i. Introduced "One Stop" Program organized by BizOregon. When Master Plan Draft is approximately ¾ completed, complete "One Stop" Questionnaire.
    - ii. Next, multiple agencies attend meeting to review capital projects. Various agencies like FEMA, BizOregon, USDA, Oregon Drinking Water Fund will select projects to help fund.
    - iii. Funding due dates—USDA predev. 60K, 75% match., Oregon- 50K Aug 15<sup>th</sup>, capital plan in process—Oregon Drinking water fund.
    - iv. Question to Mr. Kanoff: Could this "One Stop" program entice Netarts Water District to modify the Intertie project on their Master Plan to a priority level one? At its current level of priority level three (10-20 years out) grant funds will not be available.
      1. Mr. Kanoff shared other capital projects more important for Netarts Water District but is open to addressing the Intertie portion that would benefit OWD since it is gravity-fed and excavation will be happening this summer in Avalon Heights.
      2. Mr. Anderson and Mr. Kanoff will meet to discuss this amended intertie option and report back at the June Board Meeting.
5. REVIEW OF FINANCIAL STATEMENTS: Financial statements compiled by Aldrich Advisors. **No action is**

**required on the financial report. It will be filed for audit.** Items discussed as financial statements were reviewed:

- a. Move forward on obtaining SCADA with matching grant.
- b. Mr. Johnson introduced the possibility of creating a Special Projects Fund to track grant funds and expenses. Would need a resolution to establish.
- 6. REVIEW OF ACCOUNTS PAYABLE: Accounts Payable from April 16, 2026, through May 14, 2026, was presented to the Board for acceptance. **A motion was made by Ms. Zielinski to accept Accounts Payable from April 16, 2026, to May 14, 2026. Ms. Klobas seconded the motion. Motion Passed unanimously.**
- 7. DISTRICT REPORT: Memo from Treatment Plant. (Christian Anderson)
  - a. Water Flow Measurements: Oceanside Area Daily Average: 47,078gal/day; Cape Meares Area Daily Average: 12,240gal/day

|               | Gallons Consumed<br>in April 2026 | Gallons Sold<br>in April 2026 | Gallons Lost in April<br>2026 | Gallons Lost in<br>March 2026 |
|---------------|-----------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Oceanside     | 1,079,941                         | 864,258                       | 199,014                       | 207,123                       |
| The Capes HOA | 253,295                           | 173,514                       |                               |                               |
| Total         | 1,333,236                         | 1,037,772                     | 199,014*                      | 207,123                       |
| Cape Meares   | 416,730                           | 316,250                       | 100,480                       | 58,781                        |
|               | % Change Consumed<br>2025 to 2026 | % Change Sold<br>2025 to 2026 | OS % Water Loss<br>April 2026 | CM % Water Loss<br>April 2026 |
|               | OS: + 6.244%<br>CM: -3.68%        | OS: -7.96 %<br>CM: + 4.54%    | 14.93%                        | 24.11%                        |

- b. Treatment: Changed chlorine concentration. The goal is to decrease off-gassing due to warmer temperatures in the building. Already using changed chlorine concentration in Cape Meares, now starting it in Oceanside.
- c. Distribution: Second quarter PFAS sampled this month. First quarter sample processed by DEQ, result: None Detected (ND). Samples are pulled at the first user in each system: Oceanside Reservoir spigot and the Hydrant on Bayocean in Cape Meares. If OWD is below the MCLs on half of the listed compounds in the next two rounds of PFAS samples, sampling schedule will reduce to one sample every three years.
- d. Project List Addition: Creating a Backflow Prevention Survey to identify potential cross connections and health hazards.
- 8. OFFICE REPORT: Memo from Business Office. (A. Sprague)
  - a. Update on Delinquent Accounts and Payment Plan Progress
  - b. Update on New Service Connections in Progress
  - c. OWD Policy Manual Revision- Board reviewed policy drafts and made comments. Present at the next Board Meeting for adoption.
- 9. ON-GOING BUSINESS: (Board Discussions and/or Actions)
  - a. Status of the transition from Nationwide to T. Rowe Price. (P. Newman)
    - i. Correct funds are now in place.
  - b. FY 26-27 Budget Process Update (C. Grant, P. Newman, A. Sprague)- Budget Committee Meeting passed the proposed budget. LB-1 form will be published in the Headlight Heralds and vote on resolution to adopt the budget at next Board meeting.
  - c. Continue with Singer Lewak for audit. Scheduled with the Audit for August
  - d. Solid Waste removal update (S. Klobas)
    - i. Still an ongoing project. Looking for ways to cut the pipe.

10. NEW BUSINESS: (Board Discussions and/or Actions)

- a. Office Manager Replacement: Begin drafting position summary to post and advertise for replacement. Consider SDAO- classified board and Headlight Herald newspaper ad.
- b. Annual Review of Conex Box Contract. Insurance has been secured for 2/21/26-2/21/27

11. CORRESPONDENCE: none

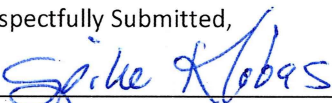
12. COMMISSIONERS COMMENTS:

- a. Next Board Meeting: June 16, 2026, to be held at 1pm at the Oceanside Treatment Plant, 2270 Cape Meares Loop Rd
- b. BOARD MEMBERS Paul Newman and Pam Zielinski will approve payments for the month of June 2026 through Bill.com

13. EXECUTIVE SESSION not needed: PER ORS 162.660(2)(i) AND 192.660(8).

14. ADJOURN MEETING **A motion was made by Ms. Kloibas to adjourn the Regular Board Meeting at 3:16pm. Ms. Zielinski seconded the motion. Motion Passed unanimously.**

Respectfully Submitted,

  
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Spike Kloibas, Secretary. Minutes taken by Amber Sprague