**OCEANSIDE WATER DISTRICT**
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# June 16, 2026 Budget Meeting Minutes

Oceanside Treatment Plant, 2270 Cape Meares Loop Rd

**Board Members Present:** Paul Newman (Chairman), Spike Klobas (Secretary), Pam Zielinski, Chris Grant, Charles Ansorge (Vice Chair/Treasurer) via Zoom
**Staff Present:** Christian Anderson (District Manager), Amber Sprague (Office Manager), Dennis Johnson (Aldrich Advisors) via Zoom
**Guests Present:** None

1. CALL TO ORDER. 1:01pm
2. APPROVAL OF AGENDA: Additions to the agenda in New business: an email from Henry Wheeler regarding Short Term Rental Water Rates. ***The Board approved the Agenda by unanimous consensus.***
3. APPROVAL OF PREVIOUS MINUTES:
   a. May 13, 2026, Budget Committee Meeting Minutes. ***The Board approved the May 13, 2026, Budget Committee Meeting Minutes by unanimous consensus.***
   b. May 19, 2026, Board Meeting Minutes. **A motion was made by Ms. Zielinski to approve the May 19, 2026, Board Meeting Minutes. Mr. Grant seconded the motion.** ***Motion passed unanimously.***
4. REVIEW OF FINANCIAL STATEMENTS: Financial statements compiled by Aldrich Advisors. ***No action is required on the financial report. It will be filed for audit.*** Items discussed as financial statements were reviewed:
   a. As 2025-2026 Fiscal Year closes, OWD is on track to be under budget on revenue and under budget on expenses. The final fiscal year results will be given at the next Board meeting
   b. Resolution 26-09 will address budget transfers to remedy overspent/underspent line items.
5. REVIEW OF ACCOUNTS PAYABLE: Accounts Payable from May 16, 2026, through June 11, 2026, was presented to the Board for acceptance. ***The Board accepted the Accounts Payable from May 16, 2026 through June 11, 2026 by unanimous consensus.***
6. NEW BUSINESS, part one: ***The Board approved moving up the discussion and vote of the Resolutions by unanimous consensus.***
   a. Resolution 26-05: Fund Balance & Internal Transfer. ***A motion was made by Ms. Zielinski to approve Resolution 26-05: Fund Balance & Internal Transfer. Ms. Klobas seconded the motion. Motion passed unanimously.***
   b. Resolution 26-06: Renew Capital Reserve Fund. ***A motion was made by Ms. Zielinski to approve Resolution 26-06: Renew Capital Reserve Fund. Mr. Grant seconded the motion. Motion passed unanimously.***
   c. Resolution 26-07: Adopt FY 2026-2027 Budget. ***A motion was made by Ms. Klobas to approve Resolution 26-07: Adopt FY 2026-2027 Budget. Ms. Zielinski seconded the motion. Motion passed unanimously.***
   d. Resolution 26-08: Raise Water Rates. ***A motion was made by Mr. Grant to approve Resolution 26-08: Raise Water Rates. Ms. Zielinski seconded the motion. Motion passed unanimously.***
   e. Resolution 26-09: FY 25-26 Budget Transfers. ***A motion was made by Ms. Klobas to approve***

***Resolution 26-09: FY 25-26 Budget Transfers. Ms. Zielinski seconded the motion. Motion passed unanimously.***

7. DISTRICT REPORT: Memo from Treatment Plant. (Christian Anderson)
    a. Water Flow Measurements: Oceanside Area Daily Average: 56,239gal/day; Cape Meares Area Daily Average: 18,172gal/day

| | Gallons Consumed in May 2026 | Gallons Sold in May 2026 | Gallons Lost in May 2026 | Gallons Lost in April 2026 |
|---|---|---|---|---|
| Oceanside | 1,247,253 | 991,887 | 250,983 | 199,014 |
| The Capes HOA | 392,957* | 332,390 | | |
| Total | 1,640,210 | 1,324,277 | 250,983 | 100,480 |
| Cape Meares | 500,218 | 396,748 | 103,470 | |
| | % Change Consumed 2025 to 2026 | % Change Sold 2025 to 2026 | OS % Water Loss April 2026 | CM % Water Loss April 2026 |
| | OS: -11.69%<br>CM: -23.99% | OS: -21.85%<br>CM: -23.29% | 15.30% | 20.68% |

*Includes Capes Reservoir drain of 65K gallons.

    b. Treatment: Summer water use is ramping up, thus operators will be monitoring that treatment plants keep up with demand.
    c. Distribution: A service line leak in Cape Meares was fixed in May, but water loss values were not significantly impacted. Disinfection Byproduct results indicated passing, but marginally, thus a monthly flush of the Capes Reservoir may be initiated to gain better margins.
    d. Miscellaneous: Septic tank pumped out; last known maintenance was not recorded.

8. OFFICE REPORT: Memo from Business Office. (A. Sprague)
    a. Update on Delinquent Accounts and Payment Plan Progress
    b. Update on New Service Connections in Progress
    c. OWD Policy Drafts to be on July's Board Agenda for approval.

9. ON-GOING BUSINESS: (Board Discussions and/or Actions)
    a. Status of the transition from Nationwide to T. Rowe Price. (P. Newman): Completed!
    b. Audit with SingerLewak will take place August 10-14. Preliminary submission of relevant data has begun.
    c. Hiring for Office Manager Position Update (P. Newman, A. Sprague): Job posting reviewed by Mr. Newman prior to posting on SDAO classifieds and Indeed. Will be posted in Headlight Herald as well. Some resumes received and will be processed in the next day or two.
    d. Solid Waste removal update (S. Klobas): Local farm recommendation to call Leonig as he has the equipment to move it and excavate for its installation.

10. NEW BUSINESS, cont'd: (Board Discussions and/or Actions)
    a. Commissioner Charles Ansorge will resign his position on the OWD Board after a replacement is found.
    b. Reminder: Board Chair Paul Newman will step down from Chair duties by July 2027.
    c. Mr. Newman was informed by former Board Chair Mr. Wheeler about NWD use of differentiated STR water rates. Possibly consider during 2027-2028 budget time.
    *d.* SCADA Upgrade (C. Anderson): Requesting approval to purchase the SCADA equipment upgrades. The quote is $16,924. We have $2,500 in grant funds to be applied to the purchase, bringing the total OWD cost to $14,424. Funds will come from the Capital Reserve Fund. **A motion was made by Ms. Zielinski to approve spending $14,424 on the purchase of SCADA equipment upgrades after the new fiscal year starts, July 1, 2026. Mr. Ansorge seconded the motion. *Motion passed 4-1; Mr. Grant voted nay.***

11. CORRESPONDENCE: Customer email of gratitude for maintaining safe water.
12. COMMISSIONERS COMMENTS:
    a. Next Board Meeting: July 21, 2026, to be held at 1pm at the Barbara Bennett Community Center, 5690 4th N.W. in Cape Meares
    b. BOARD MEMBERS Chris Grant and Spike Klobas will approve payments for the month of July 2026 through Bill.com
13. EXECUTIVE SESSION not needed: PER ORS 162.660(2)(i) AND 192.660(8).
14. ADJOURN MEETING **A motion was made by Ms. Klobas to adjourn the Regular Board Meeting at 2:55pm. Ms. Zielinski seconded the motion.** ***Motion Passed unanimously.***

Respectfully Submitted,

Spike Klobas

Spike Klobas, Secretary. Minutes taken by Amber Sprague